



05th June 2024

Dear Councillor,

You are summoned to attend the meeting of the Pye Green Community Centre Committee to take place **at 7pm on Tuesday 11th June 2024 in the Function Room** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The matters for your consideration and any supporting documentation are attached for your information.

Please inform the Chair or Chief Officer if you are unable to attend.

Yours sincerely,

Lindsey Smith

Lindsey Smith
Chief Officer
Hednesford Town Council

Lindsey.Smith@Hednesford-tc.gov.uk

Tel: 01543 424872



Hednesford Town Council
Pye Green Community Centre Committee Meeting

Tuesday 11th June 2024 at 7pm at PGCC

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person.

1. Apologies

2. Declarations of Interest

3. Minutes

To review and approve the minutes of the previous PGCC Committee Meeting on 19th March 2024

4. Public Participation (max 20 mins)

members of the public are invited to attend in person to raise any issues, concerns or comments relating to Pye Green Community Centre. If a written response is required the member of the public is to leave their name and contact details with the Proper Officer

5. Constitution of Committee

- a. Election of Deputy Chair of Planning Committee
- b. Confirmation of schedule of meeting
- c. Confirmation of Committee Delegations

6. Operational/Maintenance Update

- a. Bookings review – overview of bookings
- b. Review of terms and conditions
Committee to review small amendments to terms and conditions to make it implicit that bringing any alcohol onto site will result in the deposit being withheld and the increase of penalty payments
- c. Roof – update on decision from full council
- d. Storage Lock up – Update regarding planned re-organisation
- e. Heating – Update on progress to date

- f. Damage to carpark wall
Discussion around replacing/repairing slabs/retaining wall around carpark and alternative solutions
- g. Panic Alarm – Update. Committee to advise on next steps
- h. Insurance of Nye Bevan Desk – update on decision from full council
- i. Disabled Parking Bays
Bays are not as per statutory guidelines. Resolution required from Committee to reduce number of overall carparking spaces to accommodate the amendment
- j. PGCC Webpage – for review and feedback for content of PGCC page within new HTC website
- k. Signal Booster for Meeting Room 1 – quote to follow

7. Community Officer Update

Verbal update from Community Officer on current actions and activities

8. Events at PGCC

- a. Discussion regarding proposed paid event at PGCC in September 2024
- b. Update on Dementia UK event at PGCC on 23rd July 2024

9. Date and time of next meeting

Tuesday 13th August 2024 at 7pm