



5th March 2024

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Wednesday 13th March at 7pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and supporting documents are enclosed for your consideration.

If you are unable to attend, please inform the Chair or the Chief Officer.

Yours sincerely,

Lindsey Smith

Chief Officer

Hednesford Town Council
Lindsey.Smith@hednesford-tc.gov.uk



Hednesford Town Council
Council Meeting Agenda

Wednesday 13th March 2024 @ 7PM

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person

1. Apologies

2. Declaration of Interest

3. Previous Minutes

- a. To review and approve the minutes of the Council Meeting held on Wednesday 7th February 2024

4. Public Participation (max 30 minutes)

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

5. CCTV Overview – Duncan Rollo

See statistics for November 2023 and December 2023 (latest reports available)

6. Presentation by Hednesford in Partnership (max 15 minutes)

Summary overview of why Hednesford in Partnership was established together the role and remit of the group and the positive impact this has upon the community of Hednesford



7. Verbal Update from Committee Chairs

Finance, Operations and Personnel

- Update from Cllr Jones
- Next meeting 23.04.24

Regeneration and Community

- Update from Cllr R Turville
- Next meeting 16.04.23

Pye Green Community Centre

- Update from Cllr Harrison
- Next meeting 19.03.24

Planning

- Update from Cllr Pearson
- Next meeting 28.03.24

8. Chief Officer Update

- a. Update on Project Support Officer post
- b. Youth Provision consultation update
- c. Request Members to review the Standing Orders and Committee Delegations and feedback on recommendations for amendments to Chair or Chief Officer by 1st April 2024
- d. Motion from Chief Officer to approve quote from Staffordshire County Council for Hednesford Town Council to pay for the structural/feasibility survey for proposed improvements to Hednesford Library. It was agreed at extraordinary full council on 22nd August 2023 to explore options for how the Town Council could support the redevelopment using CIL funds

Cost £3350.00



- e. CIL Spend Verbal Update – Community Learning dates confirmed. Payments made to Hednesford Nursery and towards St Saviours bell installation.
- f. Q3 Citizens Advice Report

9. Community Officer Update

Verbal update on activities from Community Officer

10. Finance Update

- a. Budget Overview – updated paperwork to follow

- b. Motion from RFO for Hednesford Town Council to approve the quote for the replacement of the shutter at reception in PGCC to glass sliding reception window . It was agreed at extraordinary full council on 22nd August 2023 to obtain quotes and for costs to be covered using CIL funds

Cost £3175.00

- c. Motion from RFO for Hednesford Town Council to approve the quote for replacing the analogue cabling between the alarm panel and router due to the switch over from analogue lines

Cost £207.00

- d. Motion from RFO for Hednesford Town Council to approve the Equality, Diversity and Inclusion Policy

11. CCTV/Introduction of Carpark Charges by CDDC

A historical agreement between Hednesford Town Council (HTC) and Cannock Chase District Council (CCDC) states that free parking will be available in Hednesford in return for a financial contribution (circa £27,000) from HTC to CCTV at CCDC per annum. Any amendments are to be by mutual agreement



and a minimum of 12 months' notice is required if either party wishes to terminate the agreement

Following a non-consultation decision by CCDC to introduce paid parking to the station carpark and all the long stay blue bays on the carpark at the rear of Poundland Council are required to discuss and agree a decision on how to proceed

Option 1 – cease payment to CCTV (CCDC) in full

Option 2 – reduce the amount of payment made to CCDC by the % of car parking spaces that are to become payable – 45%

Option 3 – other

Supporting documentation is provided for your information

12. Date of Next Meeting

Wednesday 10th April 2023 at 7pm – Pye Green Community Centre

Private and Confidential Businesses

13. Clarity required for Christmas Light Event – December 2024

14. Officer hours

