



12<sup>th</sup> September 2023

Dear Councillor,

A meeting of the Pye Green Community Centre Committee Meeting will be held **at 7pm on Tuesday 19<sup>th</sup> September 2023 in Meeting Room 1** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

You are invited to attend for consideration of the matters shown on the attached agenda.

Please inform the Chair or Proper Officer if you are unable to attend.

Yours sincerely,

*Lindsey Smith*

Lindsey Smith  
Chief Officer  
Hednesford Town Council

[Lindsey.Smith@Hednesford-tc.gov.uk](mailto:Lindsey.Smith@Hednesford-tc.gov.uk)

Tel: 01543 424872

M: 07888 343257



**Hednesford Town Council**  
**Pye Green Community Centre Committee Meeting**

**Tuesday 19<sup>th</sup> September 2023 at 7pm at PGCC**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford  
The public are invited to attend the meeting in person.

1. **Public Participation** – members of the public are invited to attend in person to raise any issues, concerns or comments relating to Pye Green Community Centre
2. **Apologies**
3. **Declarations of Interest**
4. **Minutes**
  - a. To review and approve the minutes of the previous PGCC Committee Meeting on 20<sup>th</sup> July 2023
5. **Building Works Update**
  - a. Completion of drainage to roof
  - b. Schedule of redecoration of MR3
  - c. Function Room Floor
  - d. Any other requirements
6. **Operational Update**
  - a. Progress update on Implementation of new hire rates
  - b. Bookings Review
  - c. Music License
  - d. Interactive Screen Meeting Room 1
  - e. Update on PGCC Risk Assessment
  - f. Provision of keys to Cllr Pearson
  - g. School Court Sheltered Housing – confirmation required that PGCC now listed as place of safety with documented procedures in place
7. **Update from Community Officer**
  - a. The Hub @ Pye Green – knit together group IHL
  - b. Walking Group
  - c. History Hunters – PGCC - 28<sup>th</sup> November 1030am to 1pm
  - d. Creative Arts – PGCC – Wednesdays 1030am to 12 midday

- e. Neurodiversity for all (Action for Children) – parental and carer support group – 1<sup>st</sup> Friday of the month from 7<sup>th</sup> October 2023

## **8. Motion from RFO for approval for updated version of PGCC Hire Agreement**

Motion from RFO to review and approve updated PGCC Hire Agreement following the implementation of the new pricing structure due to take effect from 01<sup>st</sup> October 2023

## **9. Motion from Chief Officer**

Motion from Chief Officer for permission to replace the tall free standing fridge in the bar from CIL Funding. This is no longer cooling to a satisfactory level. Best quote is coming in at £414 plus vat

[Bottle cooler Upright 382 litres Hinged glass door Black/White | Adexa LG-382B](#)

## **10. Motion from Chief Officer to explore installation of Electric Charging Point within PGCC Carpark**

Motion from Chief Officer for permission to investigate and install ECP within carpark at PGCC with provider EV Plus.

### **How much does it cost to have an electric car charger installed?**

Our car chargers are installed free of charge, which includes the charger itself and a certification.

### **How can we install them for free? What's the catch?**

The customer pays to charge the vehicle and our income is the difference between the cost of your electricity and the kw per hour they pay to charge. Our long-term profit is only reached after a few years, once the charger has been paid for - this is for us a slow burner, not a quick win.

### **Who pays for the electricity?**

We cover your electricity costs plus a small percentage on top - sharing the profits with you and meaning you are never out of pocket.

### **How long is the wait time for a charger?**

Our chargers can be installed quickly (usually 3 - 4 weeks).

## **11. Events**

- a. HTC Christmas Event at PGCC
- b. Community Events at PGCC 2024/2025 – community requirements, schedule, and funding

**12. Marketing and Promotion** – Committee to note basic plan drawn up by Cllr Harrison in May 2022

**13. 2024/2025 Budget Requirements** – commence discussion to pull together information to inform budgetary requirements of PGCC for 2024/2025

**14. Action Planning for PGCC** – is PGCC Committee working with Officers to agree priorities around the running of the community centre? Are community needs being met? To build on aims of the committee as set out in previous meeting

**15. Items for next agenda**

**16. Date and time of next meeting** – Tuesday 21<sup>st</sup> November 2023 at 7pm