



20<sup>th</sup> September 2023

Dear Councillor,

A meeting of the Planning Committee Meeting will be held **at 10am on Thursday 28<sup>th</sup> September 2023 in Meeting Room 1** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

You are invited to attend for consideration of the matters shown on the attached agenda.

Please can you inform the Chair or Proper Officer if you are unable to attend.

Yours sincerely,

*Lindsey Smith*

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**Hednesford Town Council**  
**Planning Committee Meeting**

**Tuesday 28<sup>th</sup> September 2023 at 10am at PGCC**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford  
The public are invited to attend the meeting in person.

1. **Public Participation**
2. **Apologies**
3. **Declarations of Interest**
4. **Minutes**

To review and approve the minutes from the previous Planning Committee meeting on 29<sup>th</sup> June 2023

5. **Chair Update**

- a. Proper Officer unable to attend – request for a minute taker from Cllrs present

6. **Local Planning Applications**

- a. Review and comments of latest planning applications -please ensure you have reviewed the applications prior to the committee meeting

<https://planning.agileapplications.co.uk/cannock>

CH/23/0308 – 3 Cotswold Close – Two storey side extension with new vehicular access and parking

CH/23/0327 – 98 Belt Road - Application for a lawful development certificate for the existing use of Sui Generis hot food takeaway shop with living accommodation above

Please note there we no registered applications for the w/c 15<sup>th</sup> September

CH/23/0328 – 4 Sockett Drive - Conversion of existing garage into additional lounge area with grasscrete parking space provided to front of property

**7. Development of Local Action Plan**

- a. Remit of Local Action Plan and next steps required

**8. Motion from Cllr Jagger - Climate Emergency Declaration**

To request that Committee resolve to reaffirm the climate emergency declaration and action plan which was agreed by Hednesford Town Council on 25<sup>th</sup> June 2019

**9. Matters for next agenda**

Matters to be noted only. No discussions are to take place regarding matters raised due to insufficient 3 day notice period

**10. Date of next meeting**

Thursday 26<sup>th</sup> October 2023 at 10am