



28th September 2023

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Wednesday 04th October at 7pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

You are invited to attend for consideration of the matters set out on the attached agenda.

Any Councillor unable to attend should forward their apologies to the Chief Officer or the Mayor.

Yours sincerely,

Lindsey Smith

Lindsey Smith

Chief Officer

Hednesford Town Council





Hednesford Town Council
Council Meeting Agenda

Wednesday 04th October 2023 @ 7PM

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person.

1. Public Participation

2. Apologies

3. Declaration of Interest

4. Previous Minutes

To review, approve and sign the minutes of the Council Meeting held on Wednesday 13th September 2023

5. Statement from Cllr Pearson

Statement from Cllr Pearson regarding the role of being a Councillor is about working for the benefit of all

6. Duncan Rollo – CCTV

7. Cllr D Cartwright – Provision of HMO – Proposal Bought Forward from July Meeting

Cllr D Cartwright advised that she was aware that CCDC were in discussions regarding a provision of an HMO in Cannock and Cllr D Cartwright would like the Council to support this. There is a memory board in the Lighthouse Café that contains service users that have passed and does not want to see anymore added to it. Cllr D Cartwright advised that Cllr P Jones is also keen to support. Cllr D Cartwright updated the Cllr's that the homeless are being farmed out of the area where they do not know anyone, and this needs to stop as it is detrimental to their mental health. With a HMO the homeless would have an address so they can fill out benefit forms.



Cllr A Pearson to support Cllr D Cartwright and to discuss details with her after the meeting.

Cllr S Cartwright know of a landlord who charges high rents on houses, and they are in poor condition and the buildings need building regulations and planning permission.

Cllr A Walker discussed using the Roman Way and Holiday Inn.

Cllr D Cartwright knows there is an empty property next to the Salvation Army and The Soldiers in Hednesford.

Action: It was suggested a letter be sent from Hednesford Town Council to HMO, Cllr D Cartwright to meet up with the Chief Officer to progress this.

Due to no proposer or seconder to the action this item will need to brought to full council in September before any action can take place.

8. Motion from Cllr Harrison to agree a Nominated Charity for Community Events – September Agenda item

Cllr Harrison read out the motion from the agenda.

Cllr Harrison mentioned at the District the Chair picks from a list that each Councillors as put forward on to a charity list.

Cllr Walker said should be like a supermarket token and to look at which charity needs help and put forward.

*Cllr Pearson said it was a good idea for each councillor to pick 2 charities and put on a list to be discussed before the events. – **No Charities received to date***

9. Finance

- a. AGAR and completion of Audit - Recommendations from Mazars for noting and discussion.
- b. Official notification for all Committees to consider and provide budgetary requirements for April 2024 by 31st December 2023.
- c. Update on CIL Expenditure and Committed spending.
- d. Payment Approvals and card payment process whilst Chief Officer is unavailable.



10. Verbal Update from Committee Chairs

11.1 Regeneration and Communities

11.2 Planning

i. Climate Emergency Action Plan review and affirmation

11.3 Pye Green Community Centre

11.4 Finance, Operations and Personnel

11. Community Consultation Summary Update

Consultation Infographic feedback provided by Community Officer

12. Update from Community Officer

13. Hednesford Hopper Update

Chaserider have confirmed that they will cease to operate the 62 and 63 bus services from early October. Staffordshire County Council are keen for the services to be provided and went to tender. It is expected that members of the public will not experience a loss of service and that the Hednesford Hopper will remain unaffected.

Flyers and posters are currently in the process of being printed and will be distributed throughout the community from 1st October detailing the free Saturday bus services (set bus routes only) each Saturday from 1st October to 31st December 2023

14. Hednesford Street Market – update to full council following partnership meeting with HQ Events on 26th September 2023

HQ Events have confirmed that the provision of the October market will be their last. HQ Events have proposed a solution for the remaining 2 markets in November and December which is to be discussed under private and confidential business.

Full council are asked to consider whether the Street Market is cancelled in its entirety, brought back in house at Hednesford Town Council with the creation of a new post and appointment of a Town Centre Officer or put out the tender.

Council is informed that the Street Market in Hednesford is not currently sufficiently incoming generating to make a profit. Three notes of interest have



previously been made if the decision was to go to tender. That restrictions are in place for the provision of the Street Market re: access to properties.

15. Private and Confidential –

- a. Discussion and decision to be made regarding the proposed solution from HQ Events for the remaining 2 markets in November and December.
- b. Priorities of the Council during the Chief Officer's absence for the Officers present.

16. Date of next meeting

Wednesday 1st November 2023 at 7pm

