



Planning Committee Meeting

Thursday 29th June 2023 at 130pm

Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Present:

Cllr Alan Pearson (Chair)
Cllr Ann Turville
Cllr Annette Walker
Cllr Ronald Turville
Cllr Sharon Jagger

In attendance from Hednesford Town Council:

Lindsey Smith - Chief Officer

Members of the Public:

There were no members of the public present.

1. Public Participation

No points were raised under public participation

2. Apologies:

No apologies were received

3. Declaration of Interest

No declaration of Interests were raised

4. Previous Minutes

As the committee is newly set up there were no previous minutes to be approved

5. Chair Update

a. Remit of Committee

The Chair gave an overview on the remit of the committee and what activities fall under the committee in accordance with the Committee Delegations document

b. Appointment of Deputy Chair

Cllr Pearson proposed Cllr Walker
Cllr Jagger seconded

Agreed: 6 - Cllr Pearson, Cllr Walker, Cllr Jagger, Cllr A Turville, Cllr R Turville

Action: Cllr Walker was Elected Deputy Chair of Planning Committee

c. Agree schedule of Meetings

A discussion followed about how the planning committee would operate. Confirmed that decisions on planning applications are to be delegated to the Proper Officer and one other Cllr – nominated as Cllr Jagger – to make decisions on planning applications with planning applications being circulated to all committee members. Any application needing a meeting can be done at an informal meeting.

Proposed: Cllr Pearson

Seconded: Cllr A Turville

Agreed: Cllr Pearson, Cllr Walker, Cllr Jagger, Cllr A Turville, Cllr R Turville

Action: Proper Officer to liaise with Cllr Jagger and share all planning applications with all committee members

Meetings will be monthly on the last Thursday of the month at 10am and will fall on the following dates unless otherwise advised:

- Thursday 31st August 2023
- Thursday 28th September 2023
- Thursday 26th October 2023
- Thursday 30th November 2023
- Thursday 28th December 2023
- Thursday 25th January 2024
- Thursday 29th February 2024
- Thursday 28th March 2024
- Thursday 25th April 2024

Action: Proper Officer to send out committee dates

6. Local Planning Applications

a. Comments on latest planning applications

A response is to be drafted and submitted for planning application CH/23/0231

All other applications have no comments to be submitted

Proposed: Cllr Pearson

Seconded: Cllr R Turville

Agreed: Cllr R Turville, Cllr A Turville, Cllr Jagger, Cllr Walker

Abstain: Cllr Pearson

Action: Proper Officer to submit response on behalf of Hednesford Town Council to Planning at CCDC

b. Update on residential road name suggestions

Proper officer updated committee that 26 road name suggestions had been collated and submitted to planning at CCDC

7. Review of Neighbourhood Plan

Cllr Pearson informed that the plan has not been adopted by CCDC as much as it should have been, and it was agreed to roll over the discussion about the review of the neighbourhood plan to the next meeting due to the time that will be needed to review it

Action: All Cllrs to read through the Neighbourhood Plan, noting questions, queries prior to next meeting. To advise Proper Officer if paper copies are required.

8. Development of Local Plan

Chief Officer gave an update on the need for a local action plan and outlined why it is needed. Informed that it gives focus and purpose for the town council. Chief Officer informed that the Community Officer is scheduling a series of community consultation events to help inform the development of the plan. Chief Officer informed that the Neighbourhood plan need to be reviewed and updated prior to the local plan being agreed

Action: Community Consultation dates to be circulated when confirmed with a report presented at the September/October meeting

8. Recommendation for CIL Spend

Chief Officer outlined suggestions of actions for CIL spend and asked Planning Committee to advise of which items for Officers to focus on. Committee agreed:

- Bus Shelters on Pye Green Road – 2/3
- Defib/Bleed Kits and community training – locations to be confirmed
- Noticeboards – locations to be confirmed
- Dog Fouling Bin – Land by Pye Green Tower
- Update of reception desk/install glass screen at Pye Green Community Centre

Proposed: Cllr Pearson

Seconded: Cllr R Turville

Agreed: Cllr Pearson, Cllr R Turville, Cllr Jagger, Cllr Walker, Cllr A Turville

Action: Officers to scope items above, gain costings/information and bring to full council for approval

Cllr Jagger raised a query with regards Section 106 agreement signed in September 2021 and the allocation of the sum of £7,500 (index linked) for “*improvement works to provide additional cycle parking facilities at Hednesford Railway Station*” and the sum of £7,000 (index linked) to be paid to SCC and used for “*monitoring and review of the Travel Plan*” and to “*appoint a Travel Plan Co-ordinator*”.

Action: Officers to ascertain whether this funding is available and if no longer available to be informed of where it has been utilised

10. Recommendations for Prosperity Fund

Chief Officer outlined plans for utilising Prosperity Fund

11. Any other Business

No other business

12. Date and Time of Next Meeting

Thursday 31st August 2023 – 10am at Pye Green Community Centre

The meeting closed at 3:35pm.