

Hednesford Town Council



Gateway to the Chase

19 January 2022

Dear Councillor,

A Meeting of the Finance, Personnel and Operations Committee will be held at **6:00 pm** on **Tuesday 25th January 2022** at Pye Green Community Centre, Bradbury Lane, Hednesford.

You are invited to attend for consideration of the matters shown on the attached agenda.

Members of the public can join the Zoom link to observe the meeting and ask any questions in the public participation section of the meeting only, following the weblink below:

Hednesford Town Council is inviting you to a scheduled Zoom meeting at the following link:

<https://us02web.zoom.us/j/85845070313?pwd=bW1lV2RjTVNpUDFic2FwWmg2aC8xdz09>

Meeting ID: 858 4507 0313

Passcode: 763625

Yours sincerely

Michelle Baker
Operations & Regeneration Manager
Proper Officer

PUBLIC PARTICIPATION

Members of the public are invited to address the Council and ask questions before the meeting begins.



HEDNESFORD TOWN COUNCIL

FINANCE, PERSONNEL AND OPERATIONS (FPOPS) COMMITTEE

25 JANUARY 2022, 18:00HRS

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford.

AGENDA

Public Participation

1. Welcome and apologies
2. Declarations of interest
3. Minutes of the previous meeting
4. Q3 variance report and bank reconciliation
5. Budget and precept discussion
recommendation to Full Council

Private Section

6. Personnel:
 - a) Flexible working requests
 - b) Payment of overtime
 - c) Pay scale progression
 - d) Responsible Finance Officer (RFO) vacancy
 - e) Internal Auditor
 - f) Community Officer vacancy
 - g) Covid isolation alerts