

Hednesford Town Council



Gateway to the Chase

9 December 2019

Dear Councillor

A Meeting of the Town Council will be held at 6:30 pm on Tuesday 17 December 2019 at Kingsmead School, Kings Avenue Hednesford, WS12 1DH. You are invited to attend for consideration of the matters shown on the agenda

Please note that the format for the evening will be as follows:

6:30 pm Chairman's Welcome, Introduction and explanation of proceedings

Questions and discussions with local students who have been invited to attend. At the conclusion there will be -

General public participation followed immediately by the formal Town Council Meeting

At the conclusion of the formal meeting any follow up questions

Yours sincerely

Peter Harrison
Town Council Manager/Clerk

STUDENT QUESTIONS AND DISCUSSION

PUBLIC PARTICIPATION

Members of the public are invited to address the Council and ask questions before the meeting begins

Additionally, County and District Councillors and local PCSO (if present)

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AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes – to approve the minutes of the Meeting held on 12 November 2019
(Enclosed **pages 41 to 50 of 2019-20**)
4. Chairman's Announcements
5. Town Councillor Resignation
To report that as at 6 December 2019, 3 persons (Ms E M Hunneyball, Mr D Mawle and Cllr A R Pearson) have expressed an interest in filling the casual vacancy resulting from the resignation of Cllr M Deakin. Details regarding the individuals will be circulated to members separately. The Council is requested to consider co-opting a person to fill the casual vacancy
6. Election of Member of Parliament for the Cannock Chase Constituency
To report the outcome of the Parliamentary election on 12 December 2019
7. Action Planner/Monitor and Future Business
To consider/review the above (Enclosed **agenda pages 1 to 9**)
8. Reports from Principal Speakers
To consider reports from Principal Speakers

Communications and Engagement

Town Council Magazine – To update proposals for the production of a Magazine

Finance and Council Procedures

Homelessness and Vulnerable Adults

Meeting with Cannock Chase District Council – update

CAB Collaboration - update

Highways

Matters raised with County Council Highways

Wellbeing, Isolation and Loneliness

Environment

Rewilding

Consultation regarding Cannock Chase

Youth and Community Cohesion

Schools Engagement

Community Projects and Events & Chair of Pye Green Community Centre Management Committee

Christmas Event – 6 December 2019 - Review

Armed Forces Day – 27 June 2020

#VE75 – 8 to 10 May 2020

Emergency Services (Portfolio vacant)

Other matters for information from Principal Speakers

9. Report of the Town Council Manager/Clerk

To consider the following:

a) Planning

To confirm the action of the Town Council Manager/Clerk in consultation with the Principal Speaker in submitting observations on planning applications (Enclosed **agenda page 10**) *With commentary by the Principal Speaker for Planning*

b) Commonwealth Games – Update

c) Community Grants

To note that several applications have been received and are being scrutinised by the members appointed to deal with this at the last council meeting

d) Accounts

To confirm payments made and note income received up to 30 November 2019 (To follow)

10. Minutes and Reports from Community Groups and Others (If any)

11. Items for next agenda

12. To resolve that the public be excluded from the meeting due to the confidential nature of the business to be transacted (If necessary)

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HEDNESFORD TOWN COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT 7:30 PM ON TUESDAY 12 NOVEMBER 2019 AT PYE GREEN COMMUNITY CENTRE

PRESENT: Cllrs P Woodhead (Chairman and Communications and Engagement Speaker), R Kingston (Vice-Chairman and Community Projects and Events Speaker), K Downs (Youth and Community Cohesion Speaker), M Dunnett (Environment Speaker), A Fittes (Planning and Economic Development Speaker), S Jagger (Wellbeing, Isolation and Loneliness Speaker) and A Roden (Highways Speaker)

IN ATTENDANCE: P Harrison (Town Council Manager/Clerk), District Cllr A Pearson and 3 members of the public

APOLOGIES: Town Cllrs D Cartwright and G Jones, County Cllrs P Hewitt and B Jones and PCSO R Evans Staffordshire Police

Earlier in the evening members had received a presentation from Ms H Pigott on the "Chase Up!" Inspiring Healthy Lifestyles (IHL) project which would be concentrating on a particular area of the Hednesford North Ward. It was agreed that there were several opportunities for the Council to collaborate with this initiative which would be ongoing for the next 5 years. The Council and IHL would be proactive in pursuing the shared opportunities as they arose and would work closely to promote the project and with the employees when they were appointed

PUBLIC PARTICIPATION

Prior to the formal commencement of the meeting several matters were raised. It was reported that there had been an apparent escalation of incidents involving drugs and that drinking of alcohol in public places was also becoming an issue. The situation at the moment was that until there had been further recruitment and training there were limited police resources available. However, it was considered that liaison with the local PCSO was essential and that it might be appropriate to consider the implementation of something like a Public Places Protection Order. The Town Council would ask the District Council Safety Partnership Team what measures had been taken to address the problem in Cannock Town Centre and to ensure that this had not been displaced to Hednesford Town Centre

As they were unable to attend the meeting the police had submitted a written update report. This showed some reductions in crime, but it was stated that problems experienced in the public reporting crime may have distorted the figures. Mention was also made of the need to ensure there was no increase in violent incidents arising from the activities of organised gangs

Reference was made to the Remembrance Sunday commemorations and that this event had attracted more people than ever before. The Royal British Legion had been thanked for organising the event. However, due to the large numbers attending there was a need for additional marshalling and for

improved coordination of future ceremonies. It was anticipated that all the town organisations would support each other regarding this. Ideas were discussed around the use of technology to help share the service across everyone who attended

It was reported that work had been carried out to remove graffiti from the pedestrian section of the Station Road bridge and consideration was being given to placing artwork on the bridge panels

A request was made for a volunteer to take on board the responsibility for organising "Places of Welcome" at the library. This would be raised with the Friends of Hednesford

Industrial action would be affecting the Chaseline on every Saturday during November and December with no trains or replacement buses serving Hednesford. It was also reported that some vandalism had occurred at stations on the line but not at Hednesford

1. MINUTES

The minutes of the meeting held on 10 September 2019 were approved as a correct record

2. TOWN COUNCILLOR RESIGNATION

It was reported that Cllr M Deakin had submitted his resignation as a Town Councillor. The vacancy had been advertised but there had been no demand from electors for a poll to be held

RESOLVED:

That persons interested in filling the vacancy be invited to put their names forward for consideration with a view to the Council filling the vacancy by co-optation at the next meeting on 17 December 2019 (Members were asked to promote the vacancy to attract the widest interest)

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported the sad news of the death of long serving District Cllr Gordon Ball

The Chairman had attended several Remembrance events including the commemoration at the War Memorial where he had laid a poppy wreath on behalf of the Council, the silence in Anglesey Square at 11:00 am on 11 November and an event held at Kingsmead School

The Silver Sunday event had been a great success and the Chairman thanked everyone who had taken part in the organisation

The Chairman congratulated all those involved in Hednesford Park receiving a gold Britain in Bloom Award for the third year running at the Britain in Bloom regional awards

Plans for the Christmas event were well underway and the Chairman expressed the hope that the event on 6 December would be as successful as in previous years and asked all members to help on the day

The Chairman had attended the NALC Conference where he had sat on a panel debating the Climate Emergency and was pleased to report that the conference had agreed a motion regarding this. Whilst there he had also had the opportunity of meeting HRH the Princess Royal who had given a speech supporting the work of local councils and their members

4. DRAFT ACTION PLAN/MONITOR AND FUTURE BUSINESS

Consideration was given to this and it was

RESOLVED:

That this be used as a means of ensuring that members are able to monitor progress and implement decisions taken by the Council and to provide a guide as to forthcoming business

5. REPORTS FROM PRINCIPAL SPEAKERS

Consideration was given to reports from Principal Speakers

RESOLVED:

a) Communications and Engagement

i) Website and PR and Media Support

That it be noted that the refresh of the website by DedRed had been completed, that bigbearcomms had been appointed to provide PR and Media Support and an Instagram account had been set up and that younger members of the community were already engaging with the Council through this forum

ii) Town Council Magazine

That it be noted that arrangements for the publication of the first issue were progressing and that content would be adjusted to reflect the cost of printing in relation to the funds available

b) Homelessness and Vulnerable Adults

Meeting with Cannock Chase District Council and CAB Collaboration
That it be noted that the proposed meetings had still to be organised

c) Highways

Parking Bays and situation outside Library, Market Street and other highway matters

That it be noted that the Principal Speaker would be meeting the Chief Executive of the County Council to discuss various highway issues

d) Wellbeing, Isolation and Loneliness

- i) Dementia Action Week 11 to 17 May 2020 and Mental Health Awareness Week 18 to 24 May 2020
That the dates be noted
- ii) NALC/LGA Document – Reaching Out – Guide to help councils tackle loneliness
That the contents of the guide provide useful advice for members in respect of dealing with this issue
- iii) Healthwatch
That the services provided for patients by Healthwatch and the impact of reduced funding be noted

e) Environment

- i) National Community Energy Campaign
That the Council
 - (i) acknowledges the efforts that this Council will make to reduce greenhouse gas emissions and promote renewable energy;
 - (ii) recognises that councils can play a central role in creating sustainable communities, particularly through the provision of locally generated renewable electricity;
 - (iii) further recognises
 - that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,
 - that making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations, and
 - that revenues received by councils that become local renewable electricity providers could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities;
 - (iv) accordingly resolves to support the Local Electricity Bill, currently supported by a cross-party group of 115 MPs, and which, if made law, would make the setup and running costs of selling renewable electricity to local customers proportionate by establishing a Right to Local Supply; and

- (v) further resolves to
- inform the local media of this decision,
 - write to local MPs, asking them to support the Bill, and
 - write to the organisers of the campaign for the Bill, Power for People expressing its support

(Cllr P Woodhead declared an interest in this matter)

ii) Rewilding

That it be noted that further progress still had to be made regarding this matter and that this might be assisted through the "Chase Up!" project

That a location plan of suggested rewilding sites be prepared and shared with the District and County Council's in order to identify land ownerships

iii) Consultation regarding Cannock Chase

That arrangements be made for a public meeting regarding the proposals for the future of Cannock Chase

f) Youth and Community Cohesion

Schools Engagement

That it be noted that arrangements were being made for the next meeting of the Council to be held at Kingsmead School at 6:30 pm on 17 December (see minute 8 a) below) when it was anticipated that students would be in attendance and the Council agenda would be focussed on youth engagement

g) Community Projects and Events & Chair of Pye Green Community Centre Management Committee

That updates in respect of the following be noted:

Remembrance Sunday – 10 November 2019

Christmas Event – 6 December 2019

Armed Forces Day – 27 June 2020

#VE75 – 8 to 10 May 2020

h) Emergency Services (Portfolio vacant)

Neighbourhood Watch

That it be noted that Staffordshire Police had advised that a toolkit for anyone wishing to set up a new watch could be found at www.ourwatch.org and in addition, updates could also be received using the Staffordshire Smart Alert App

6. TOWN CENTRE DEVELOPMENTS

It was reported that the Co-op in Anglesey Street was to close on 26 January

2020 and B&M in Market Street would close on 19 November and would be relocating to the Victoria Shopping Park from 28 November 2019 when the Chairman would perform the official opening

7. BUDGET – ESTIMATES OF INCOME AND EXPENDITURE 2020-21

Consideration was given to a report of the Chairman of the Council and the Principal Speaker for Finance and Council Procedures outlining the arrangements for consideration of Estimates of Income and Expenditure for 2020-21

RESOLVED:

That the report be received and it be noted that the Council at its meeting on 7 January 2020 would need to determine the precept to be demanded from Cannock Chase Council taking in to consideration the public consultation that was being undertaken

8. REPORT OF THE TOWN COUNCIL MANAGER/CLERK

Consideration was given to this report

RESOLVED:

a) Council Meetings

That Council Meetings continue to be convened at Pye Green Community Centre commencing at 7:00 pm subject to the Council agreeing alternative venues and commencement times as necessary with the next meeting being held at Kingsmead School at 6:30 pm on 17 December 2019

b) Planning

That the action of the Town Council Manager/Clerk in consultation with the Principal Speaker in submitting observations on planning applications be confirmed

c) Commonwealth Games – Update

That the information circulated in respect of Economic Prosperity Strategy and Draft Strategic Transport Plan be noted and Cllrs M Dunnett, A Fittes and P Woodhead be appointed to form a small group to work with other interested parties to secure benefits to the local area as a result of the Commonwealth Games cycling events being located on Cannock Chase

d) Speed Indication Devices (SID's)– Update

That it be noted that as soon as confirmation was received from the County Council regarding the installation of mounting posts the order would be placed for the SID's

e) Proposals for Café and Kiosk – Pavilion, Hednesford Park

That it be noted that Cannock Chase Council was pursuing the option of this facility being operated on a commercial basis, but it was not yet known when the Pavilion would re-open

f) Proposed Payphone Removal

That the notification received from Cannock Chase Council under Section 49 (4) of the Communications Act 2003 which included objections from the Town Council be noted and in addition comments also be submitted regarding the close proximity of the payphone in Anglesey Street to the site of a defibrillator

g) CCTV Monitoring

That the monitoring reports for September and October 2019 be received and it be noted that it was anticipated that the new format for reporting would be introduced in January 2020

h) Community Grants

That it be noted that publicity had been given to this and several enquiries have been received from organisations interested in applying and Cllrs K Downs and M Dunnnett be appointed to undertake the initial scrutiny of applications

i) Chase Lighthouse Christmas Lunch

That the Council fund the Chase Lighthouse Christmas Lunch at a cost of £200 with this being funded from the budget for Community Grants

j) Air conditioning – Meeting Room 1 – Pye Green Community Centre

That no action be taken regarding installation of air conditioning

k) Accounts

That payments made be approved and income received up to 31 October 2019 be noted

9. MINUTES AND MATTERS FROM COMMUNITY GROUPS AND OTHERS

RESOLVED:

- a) That the reports/minutes of the following be received:
Staffordshire Police, Fire and Crime Panel – 15 July 2019
VE Day Project Group – 6 September 2019
Armed Forces Working Group – 11 October 2019
Hednesford in Partnership – 27 June 2019
Heart of Hednesford (now Friends of Hednesford) – 2 September and 2 October 2019
- b) CHAPS
That it be noted that CHAPS had launched a campaign to fund the erection of a National Miners' Memorial at the National Memorial Arboretum

The meeting ended at 9:15 pm

Signed:

Dated:

Annex 1

Council Meeting 12 November 2019 – List of Planning Applications

19/377	Extension of canopy etc. – 63 Broadhurst Green	No Objection
19/364	Non Material Amendment to provide additional short length of footway at site access to provide a safe link to bus stop (pursuant to CH/15/0411) – Land west of Pye Green Road	Welcome the proposal and would highlight the need for the provision of footways and improved bus stops on the entire length of the west of Pye Green Road from the junction with Lime Pit Lane to Broadhurst Green
19/362	Proposed first floor extension over existing garage with rear two storey extension, tiled roof to existing rear extension and removal of hedgerow to front – 56 Maycroft Close	No Objection
19/347	Detached garage to rear (resubmission of CH/19/225) – 29 Blewitt Street	No Objection
19/345	Demolition of existing outbuilding to rear and erection of No. 1 detached bungalow and associated works Previously Approval CH/18/429 – 1 West Hill Avenue	No Objection
19/319	Detached garage etc – 16 Bond Way	No Objection
19/318	Amendment to permission CH/18/420 substitute house type – Land west of Pye Green Road	No Objection
19/317	Proposed two storey side and single storey rear extension - 32, High Mount Street, West Hill	No Objection
19/316	Erection of a 3 storey 66 no. bed residential care home for the elderly and associated works – Land west of Pye Green Road	<p>There are concerns around parking and access especially for those with limited mobility</p> <p>There are potentially 50 staff, 66 residents and then visitors but only 21 parking spaces</p> <p>Other concerns are the impact of the 3-storey building on other residents and the</p>

		<p>homes proximity to the school which could affect the residents of the care home. That closeness could also lead to more traffic issues especially around busy drop off and pick up school times.</p> <p>Balanced against that there is need to this type of facility in the area. The care of the elderly is something that should be incorporated within the community not hidden away so in many ways it is a good thing that it is close to a school</p> <p>If the concerns around access and parking could be addressed a care home would be an asset to the local community</p>
19/315	Erection of roof structure to hand car wash - Chase Filling Station, Cannock Road	No Objection but would comment that the proposals is more for a cover than a roof
19/309	Replacement of 6 No. wall mounted antenna with 12 No. antenna apertures, internal works to cabin and ancillary development – Mast – Pye Green Road	No Objection
19/306	Non Material Amendment Pursuant to CH/18/121 – House Type D amendment – internal and external appearance	No Objection
19/304	Suitable Accessible Natural Greens Space (SANGS) Phase 2 for development of site known as land west of Pye Green Road, (Pursuant to CH/11/0395) - Land west of Pye Green Road	No Objection
19/279	Proposed larger home extension – 68 Hill Street	No Objection
19/278	Demolition of existing garage & rear extension. Erection of single storey side and rear extension Location: 12 Berry Hill	No Objection
19/275	Single storey extension 5.6m beyond the rear wall of the existing house – 70 Lamplight Way	Subject to the proposals complying with standards adopted by the local planning authority and building regulations there is

		no objection to the application
19/263	Change of use of log cabin for beauty treatments etc. (Mon 09:30-17:00 Wed/Thu 09:00-20:00, Fri 09:30-17:00, Sat 09:30-13:00 – 52 Bond Way	Observations are that the Town Council welcomes in principle the creation of small enterprises. It believes that such a change of use may create a precedent for the area. The primary concern would be customer parking and the potential impact this may have on neighbours

Hednesford Town Council

Action Planner/Monitor & Future Business – Council Meeting 17 December 2019

Instigated	Item	Action Required	Current Position	Due Date	Responsible
	Meeting regarding parking at Hednesford Raceway	Meeting to be arranged	It has been impossible to get a response from operator Incarace	?	RK/PH
	Heritage Lottery Bid including use of CIL Monies	To be progressed with HiP	More information awaited	?	PW/PH
	Fencing of Cannock Chase	Consider further public meeting if demanded	Pending	None	
	Bus shelters/stops improvements	To consider what action to take regarding this	For further consideration and has been raised with St Modwen development Pye Green Road. Information sought from Cannock Chase Council & County Council	?	PW/PH

Instigated	Item	Action Required	Current Position	Due Date	Responsible
	PR & Social Media Policy	Policies to be drafted for Council to consider	Under review	17/12/19	PW/PH
	Inspiring Healthy Lifestyles	Presentation to Council	Completed	12/11/19	PH
	Estimates for 2020-21 and Precept	To be prepared	Under consideration. Public consultation commenced. Questionnaires to be analysed	7/1/20	PW/GJ/PH/LB
	CCTV Monitoring Form	CCDC asked provide update	CCDC will provide from 1/1/20	11/2/20 and then ongoing	PH
	Youth Engagement	Meeting with students	Council meeting to be held with students from local schools	17/12/19	KD/PH
	BT Telephone Kiosks – Consultation	Response to the consultation	Completed additional comments submitted	13/11/19	PH

Instigated	Item	Action Required	Current Position	Due Date	Responsible
10/9/19	DVSA Test Centre	Negotiation with DVSA for use of PGCC as a local test centre	Meeting held with DVSA property officers to discuss practicalities - awaiting response	Not known	PW/RK/PH/LB
10/9/19	Café Kiosk Hednesford Park	Seek greater use of building for community use	CCDC negotiating with commercial operator. Continue to lobby for greater community use	Not known	PW/PH
	Homelessness and Severe Weather Policy	Meeting to discuss with CCDC Housing Options Team	Meeting requested	17/12/19	DC/PH
	Ethical Investment Policy	Policy to be drafted for Council to consider	Enquiries being made	17/12/19	PW/PH
	Internal Audit Review	Review of internal audit arrangements before audit of 2019-20 accounts	Enquiries being made	31/3/20	GJ/PH/LB
	Installation of SID's	Purchase and Installation of 2 SID's	Awaiting confirmation from SCC regarding installation of mounting posts	1/2/20	PH

Instigated	Item	Action Required	Current Position	Due Date	Responsible
	Climate Emergency Motion for SPCA	Motion to be drafted, seconder to be obtained and submitted to SPCA	Completed. AF to move motion at AGM and report outcome to next Council meeting	17/12/19	AF/PH
	Climate Emergency Task Group	To recommend proposals for action	Meetings being held	Ongoing	MD
	Rewilding	To identify areas of land for rewilding and/or community orchards and investigate means of funding	Publicity release issued. Further enquiries being made. Location plans to be prepared to identify land ownership	17/12/19 Council Update and ongoing	MD
	Christmas Event	Preparations for the event	Completed. Council to review outcome of event	17/12/19	LB/PH ALL

Instigated	Item	Action Required	Current Position	Due Date	Responsible
	Local Government Boundary Review	To consider the implications of the boundary review of the Cannock Chase District	Views of Cannock Chase Parishes being sought. Responses received indicate support for a comprehensive parish review of Cannock Chase District	2021 ?	PW/PH
	VE75	Coordination of events in connection with this Anniversary	Principal Speaker to update Council regularly	10/5/20	RK
	Armed Forces Day	Event to mark Armed Forces Day	Ditto	27/6/20	
	Commonwealth Games	Consider opportunities for Hednesford	3 Member panel appointed to pursue and to update Council regularly	17/12/19	PW/AF/MD
10/9/19	Graffiti Removal – Station Road Bridge	Arrange for volunteers to remove graffiti	Completed	12/11/19 Council updated	KD

Instigated	Item	Action Required	Current Position	Due Date	Responsible
14/9/19	Neighbourhood Watch	To consider this matter	Completed Information Included on agenda for 12/11/19	12/11/19	
10/9/19	CAB	To explore greater collaboration with CAB	Follow up meeting to be arranged	17/12/19	DC/KD/SJ
19/9/19	Dementia Action Week 2020	To note change of date and consider participation	Completed Included on agenda for 12/11/19	12/11/19	SJ/PH
12/11/19	Remembrance Sunday	To liaise with Town Organisations regarding the arrangements for future commemorations	Not commenced	8/11/20	RK
12/11/19	Places of Welcome Organiser	To assist in recruiting a volunteer for this role	Update Council	17/12/19	SJ/ALL

Instigated	Item	Action Required	Current Position	Due Date	Responsible
12/11/19	Casual Vacancy	To co-opt a person to fill the casual vacancy on the Council	Advertisement published inviting persons to submit expressions of interest. Council to consider co-opting at next meeting	17/12/19	PH
12/11/19	Publication of Town Council Magazine	To arrange for publication of first issue	Final funding to be confirmed and content to be agreed	01/20	PW/RK
12/11/19	Highways	Several highway matters to be raised with SCC	Highways spokesperson to meet SCC CE and report back to Council	17/12/19	AR
12/11/19	Local Electricity Bill	Publicise Council support including letter to MP	Completed following election of MP Letters despatched	13/12/19	PH/PW/MD

Instigated	Item	Action Required	Current Position	Due Date	Responsible
12/11/19	Consultation regarding Cannock Chase	Public meeting with Cannock Chase SAC to be arranged	Request for meeting submitted -but deadline for consultation expired	?	PH
12/11/19	Times and Venues of Council Meetings	Statutory notices to be revised to reflect Council decision	Completed		PH
12/11/19	Community Grants	To carry out initial scrutiny of applications and determine Grants to be awarded	Publicity issued inviting applications. Panel reviewing those received	11/2/20	PH/KD/MD
12/11/19	Chase Lighthouse Christmas Lunch	To consider funding the costs of the lunch	Completed £200 agreed and payment made		PH/LB
12/11/19	Air Conditioning Meeting Room 1 PGCC	To consider installing A/C	Completed. No action to be taken	12/11/19	PH/LB
12/11/19	"Chase Up" Project	To collaborate with Inspiring Healthy Lifestyles in respect of this project	To be commenced	2024	ALL

Instigated	Item	Action Required	Current Position	Due Date	Responsible
18/11/19	Provision of cycle racks in town centre	Establish costs and potential sites for cycle racks in the town centre with a view to Council considering installation	Enquiries being made. Subject to approval of a S.106 agreement (re. Land West of Pye Green Road) cycle storage will be provided at the station	7/1/20	PW/PH
18/11/19	Rail Service Stakeholder Meeting	Request an invitation for a representative of the Town Council to attend meetings	Completed. Request refused. Report to Council	17/12/19	PH/PW/SJ
29/11/19	Disciplinary and Grievance Policies	Review	Consider adopting new models suggested by NALC	7/1/20	PH/GJ
20/11/10	Local Government Pension Scheme – Policy on Exercise to Discretionary Functions	Review	Consider adoption	7/1/20	PH
2/12/19	Woodland Trust Tree Planting Scheme	Subject to approval from CCDC to consider carrying out tree planting at Anglesey Nature Reserve	Consider participating in scheme	7/1/20	

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Council Meeting 17 December 2019 – List of Planning Applications

19/405	Extension and demolition of conservatory – 5 Buckthorn Close	No Objection
19/402	Lawful Use/Development Cert – 34 Berry Hill	Under Consideration
19/398	Advertisement – Tesco Superstore, Victoria Street	Under Consideration
19/389	Two storey side extension- 1 Shaftesbury Drive	No Objection
19/386	Proposed two storey side extension – 3 Mary Street	No Objection
19/378	Notification for Prior Approval for a proposed larger home extension: Erection of conservatory measuring 4m in depth and 3.25m in height (2.35m to eaves) to replace existing - 11 Fisher Street	Under Consideration

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