

26 March 2019

Dear Councillor

A Meeting of the Town Council will be held at 7:30 pm on Tuesday 2 April 2019 at Pye Green Community Centre, Bradbury Lane, Hednesford. You are invited to attend for consideration of the matters shown on the agenda

Yours sincerely



Peter Harrison  
Town Council Manager/Clerk

#### PUBLIC PARTICIPATION

Members of the public are invited to address the council and ask questions before the meeting begins

#### AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes – to approve the minutes of the Meeting held on 12 February 2019 (enclosed pages 32 to 35 of 2018 -19)
4. Chairman's Announcements

Peter Harrison JP BA (Hons) Town Council Manager/Clerk  
Pye Green Community Centre Bradbury Lane Hednesford Staffordshire WS12 4EP  
[peter.harrison@hednesford-tc.gov.uk](mailto:peter.harrison@hednesford-tc.gov.uk)  
Tel: 01543 424872 Skype: HTC.clerk

5. Report of the Town Council Manager/Clerk

To consider the following:

a) Planning

To confirm the action of the Town Council Manager/Clerk in consultation with the principal speaker in submitting observations on planning applications (enclosed agenda pages 1 to 2)

b) Neighbourhood Plan – Update

c) CIL Steering Group

To consider notes of a meeting of the Steering Group held on 8 February (enclosed page 3)

d) Hednesford in Partnership

To receive notes of a meeting held on 17 December 2018 (enclosed agenda pages 4 to 6)

An extraordinary general meeting of the Partnership was held on 25 March 2019 to consider, inter alia, the Partnership becoming a Charitable Incorporated Organisation (CIO) A booklet setting out the constitution based on an approved model is enclosed for members' information. The provisions are comprehensive and ensuring compliance will place significant responsibilities on anyone administering the organisation

The Council is requested to consider its future participation

e) Heart of Hednesford

To receive notes of the meetings held on 13 February 2019 (enclosed agenda pages 7 to 11)

f) CHAPS

To receive notes of the AGM held on 1 March 2019 (enclosed agenda pages 12 to 13)

g) Town Council Elections

The following notification has been received from the Returning Officer

*"printers have advised us that, due to the uncertainty regarding the likely actual number of parish / town seats to be contested, they are unable to properly plan and programme for a part shared mailing, alongside those for the district vacancies; all of which will almost certainly all be contested. Logistically, it is impractical for them to print some, but not all, of the postal ballot packs as a combined mailing.*

*In a nutshell, this means that, where contested, postal votes for parish / town council vacancies will be sent out separately to those for the District Council. (They will also have separate return envelopes.) Consequently, you will incur*

*the full cost of the associated postal charges, rather than a shared cost with CCDC, as has sometimes been the case in the past. These costs will be recharged to your Councils, in due course, as part of the cost of your respective elections, where they are contested. (Obviously, where seats are not contested, postal vote charges will not be incurred.)"*

It is understood that arrangements for the count will be altered and that instead of votes being counted immediately after the close of poll this will not now take place until the afternoon of Friday 3 May 2019. It is understood that this may result in a reduced cost for the count. At this stage it is anticipated that the sum of £12,000 provided in the 2019-20 budget together with the Elections Reserve of £5000 should be sufficient to meet the costs involved

h) CCTV

To receive the monitoring reports for January and February 2019 (enclosed agenda pages 14 to 16)

i) Credit Union Membership

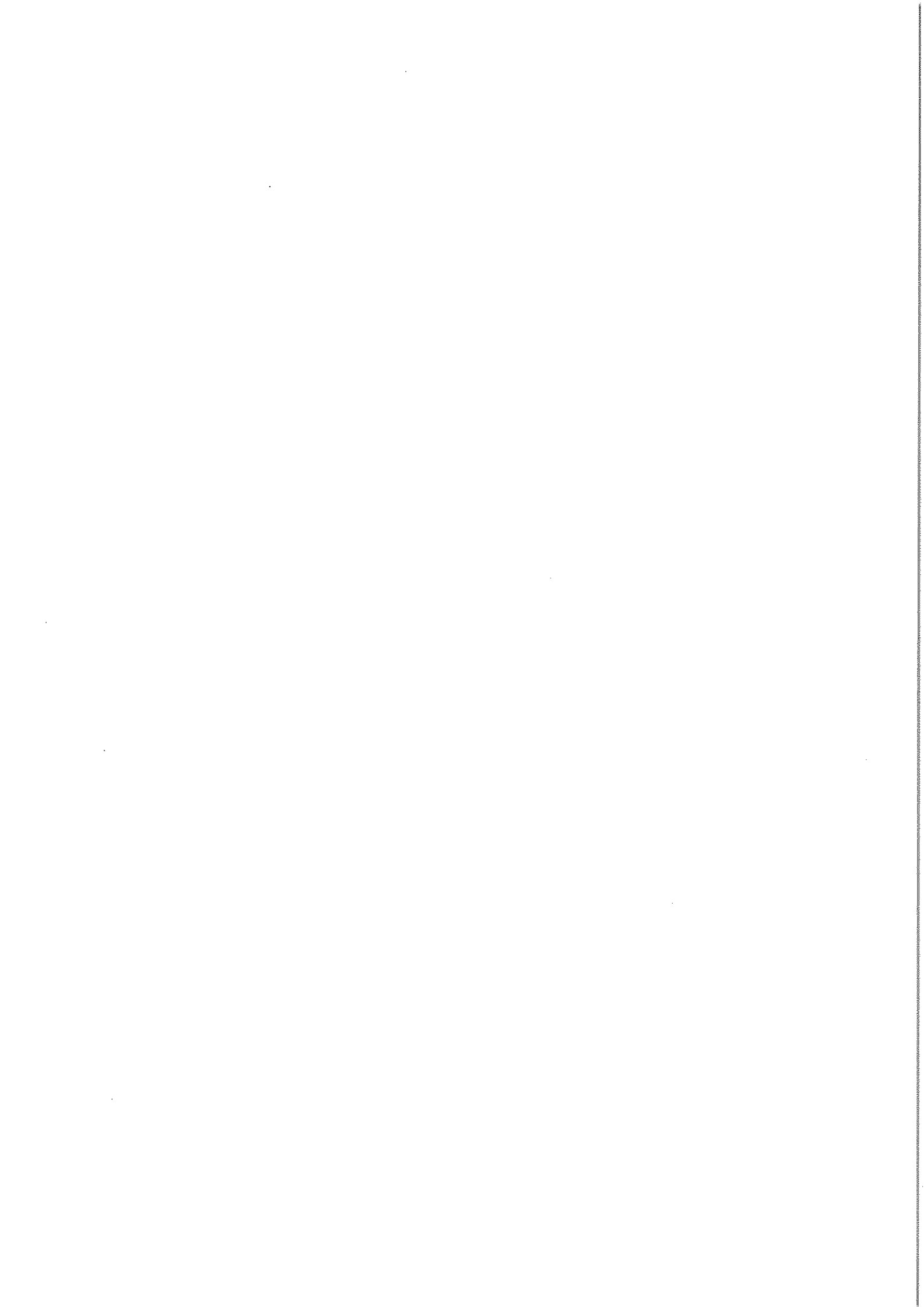
To consider a suggestion that the Council invest in a local credit union. A leaflet from local credit union Fusion Credit is enclosed for information. At the time of this report being despatched the Town Council Manager/Clerk is seeking clarification on certain matters and hopes to be able to report further at the meeting

j) Finance

To confirm payments made and note income received up to 31 March 2019 (enclosed agenda pages 17 to 19)

6. Items for Information and next agenda

7. To resolve that the public be excluded from the meeting due to the confidential nature of the business to be transacted (if necessary)



# HEDNESFORD TOWN COUNCIL

## MINUTES OF A MEETING OF THE COUNCIL

HELD AT 7:30 pm ON TUESDAY 12 FEBRUARY 2019

AT PYE GREEN COMMUNITY CENTRE, HEDNESFORD

**PRESENT:** Cllrs. A Pearson (Chairman), G Adamson, Mrs S Cartwright, D J Davis, M Davis, Mrs D Grice and C Mitchell

Apologies for absence were received from Cllr B Gamble and County Cllr B Jones

**IN ATTENDANCE:** Mr P Harrison (Town Council Manager/Clerk), D Wiseshall (Heart of Hednesford), District Cllr P Woodhead, R Kingston (Hednesford in Partnership), 1 PCSO and 2 members of the public

### PUBLIC PARTICIPATION

A question was asked regarding the opportunities that would arise for Hednesford as a result of Cannock Chase being the venue for the 2022 Commonwealth Games mountain biking event. At this stage no specific information was available and arrangements were being co-ordinated by Birmingham City Council. However, endeavours would be made to ensure that Hednesford benefitted from having the Games in the local area. A member of the public raised a number of matters relating to highways. The Chairman agreed to meet him separately to discuss the matter in more detail. Cllr P Woodhead provided information regarding a local credit union which he asked the Council to consider. Mr Wiseshall reported that the first meeting in 2019 of Heart of Hednesford was about to be held and that the group now had appropriate insurance cover. He updated the meeting on developments with West Midlands Trains and Network Rail. New PCSO Mitch Parker introduced himself

### **1** MINUTES

The minutes of the meeting held on 8 January 2019 were approved as a correct record

### **2** CHAIRMAN'S ANNOUNCEMENTS

#### **Grants**

The Chairman had been pleased to host a reception on 31 January 2019 when cheques were presented to organisations awarded financial assistance by the Town Council. Many expressions of thanks had been received including one from Pye Green Academy who said the £100 they received would pay for musical students to visit a concert at Symphony Hall in Birmingham

#### **World War I Commemorations**

2018 marked the 100<sup>th</sup> year anniversary of the end of the First World War. Over the last 4 years, the Town Council had collaborated with Cannock Chase Council and Inspiring healthy lifestyles and others to deliver a programme of commemorative activities

In appreciation of this the Town Council had been presented with a World War 1 beacon which was a mini replica of the large beacon used on 11 November 2018

This would be displayed for the public to view at Pye Green Community Centre

### **From Pools to Park and Play - Book**

On 30 January 2019 the Chairman had attended the launch of this book which charted the story of Hednesford Park and contained some colourful artwork produced by students from local schools

### **Blue Plaques**

The Chairman reported that through the good offices of Cllr Derek Davis (Heritage Spokesperson) and local resident David Wisehall it had been agreed that the first blue plaque to recognise notable individuals associated with Hednesford would pay tribute to Albert Stanley. He was former MP for North Staffordshire, associated with local collieries and a campaigner for miners' rights

The plaque was to be unveiled at Woodseaves, Greenheath Road, Hednesford at a ceremony to be attended by a representative from the Staffordshire Lieutenancy on Saturday 13 April 2019

## **3 REPORT OF THE TOWN COUNCIL MANAGER/CLERK**

Consideration was given to this report.

### **RESOLVED:**

- a) Planning  
That the action of the Town Council Manager/Clerk in consultation with the principal speaker in submitting observations on planning applications shown at Annex 1 be confirmed and it be noted that problems were continuing regarding the ability to view planning application documents online
- b) Neighbourhood Plan Steering Group  
That the report of the meeting held on 29 January 2019 be noted
- c) Town Council Elections – 2 May 2019  
That the election timetable be noted
- d) Heart of Hednesford  
That the notes of meetings held on 21 November and 12 December 2018 be received
- e) Commemorative Plaque – Rugeley Road  
That it be noted that the plaque had been removed from the verge when new fencing and landscaping had taken place at the Park and had been placed in the hands of Staffordshire County Highways for safekeeping
- f) Artisan Markets  
That the Council agree to pay the licence fees for monthly markets (March to December) at a cost of £260 on the basis that the Town Council itself would not be the applicant and would not be responsible for ensuring compliance with any licence conditions
- g) School Crossing Patrols  
That in view of the County Council announcement that it will continue to fund school crossing patrols no further consideration be given to this matter

- h) Future Management of Cannock Chase  
That the County Council be requested to provide further information on its proposals and undertake to fully consult the Town Council on this matter
  
- i) CCTV Monitoring  
That the monitoring report up to December 2018 be received and it be noted that Cannock Chase Council would amend the format of the report to exclude "Areas Monitored (Non-Criminal)" from the total
  
- j) Finance  
That payments made be confirmed and income received be noted up to 31 January 2019

The meeting ended at 8:15 pm

Signed:

Dated:

Annex 1

**Council Meeting 12 February 2019 – List of Planning Applications**

19/047	Proposed replacement wraparound extension with larger wrap around extension (2m to 4.5m) - 54, East Cannock Road	Unable to view documents online
19/045	Remodelling of property to include front/side/rear extensions and increase in roof height - 9, Anglesey Street	Unable to view documents online
19/042	Prior approval for change of use from shop (A1) to dwellinghouse (C3) - 29, Broadhurst Green,	Unable to view documents online
19/038	Proposed conversion of existing outbuildings to front incorporating link roof -21, Eskrett Street	Unable to view documents online
19/027	Garage/Store etc – 3 Beeston Court	Unable to view documents online
19/003	Extension etc – 86 Foxtail Way-	No Objection
18/443	Log Cabin Rear Garden – 142 Church Hill	No Objection
18/439	Extension, porch and canopy – 63 Broadhurst Green	No Objection
18/435	Replacement Extension – 54 East Cannock Road	Unable to view documents online



## Council Meeting 2 April 2019 – List of Planning Applications

19/111	Two storey rear extension etc. – 50 Station Road	No Objection
19/107	Retention of illuminated sign etc. – 53-55 Market Street	No Objection
19/106	Retention of ATM – 53-55 Market Street	No Objection
19/103	Retention of 4 flag pole banner advertisements – Keys Park Road	No Objection but query if the large advertising banner across the front of the fascia of the building requires similar permission
19/097	Consent for illuminates fascia sign etc. – Victoria Shopping Park, Victoria Street	No Objection
19/094	Resubmission CH/19/275 Outlie app for conversion of public house to 2 x apartments and erection of 5 x 3 bed dwellings – Queens Arms 37 Hill Street	No Objection. Council pleased to see the retention of the building. However, is concerned about the number of proposed dwellings on the site and the potential number of vehicle movements on and off the development
19/089	2 Story Extension etc – 86 Lower Road	No Objection
19/087	2 Storey Extension etc – 35 Greenwood Park.	No Objection
19/085	Variation to allow extension of beer garden hours from 7am to 10pm on any day (12 month temporary basis upon the expiry of which the hours will revert to 7am to 9pm on any day) – Anglesey Lodge, Anglesey Street	No Objection

19/057	Block of 2 x 2 bedroom flats – rear of 111 Hill Street	No Objection
19/055	2 storey side extension etc. – 10 Daisy Bank	No Objection
19/047	Proposed replacement wraparound extension with larger wrap around extension (2m to 4.5m) - 54, East Cannock Road	Unable to view documents online No Objection
18/429	Demolition of existing outbuilding to rear and erection of No. 1 detached bungalow and associated works - 1 , West Hill Avenue – AMENDED PLANS	No Objection

## **Hednesford Town Council**

### **CIL Steering Group**

A meeting of the steering group was held at 10:30 am on Friday 8 February 2019 at Pye Green Community Centre

Present: Cllrs D. J. Davis, M. Davis and A Pearson and P. Harrison Town Council Manager/Clerk

#### **Use of Income from CIL Monies**

It was noted that, at the present time, approximately £22,000 CIL monies remained unspent and that any monies received had to be spent within 5 years of the date of receipt

Following adoption of the Neighbourhood Plan for Hednesford the Town Council would receive a greater proportion of CIL monies although it was difficult to predict how much would be received as this would depend on the number of planning permissions granted for new building (excluding self-build) and it was thought that CCDC may be cutting the percentage amount received by Town and Parish Councils

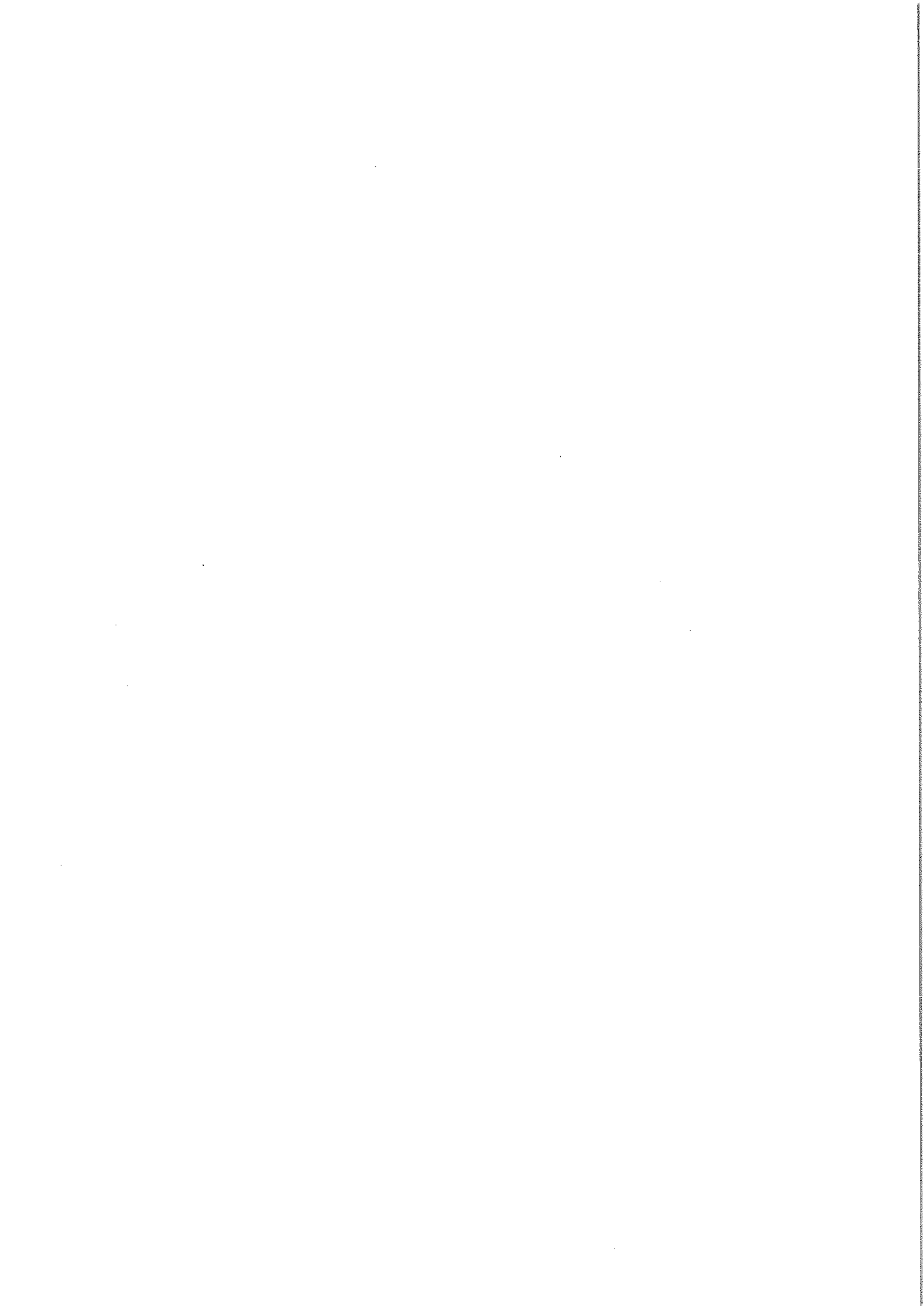
The group considered that it would be prudent to have projects worked up so that as and when funds became available, they could be undertaken completely or in phases

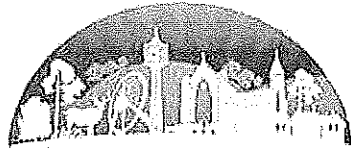
It was therefore suggested that Town Council Manager/Clerk investigate the possibility of carrying out feasibility studies into the following:

1. Provision of bus shelters to serve new developments west of Pye Green Road
2. Disabled car park at Cockpit Hill (for visitors to the War Memorial)
3. Memorial to Jennie Lee at Cockpit Hill (where she had first addressed the miners)
4. Gateway to Hednesford Features e.g. at Broadhurst Green
5. Railway Station enhancements
6. Planting of Trees to combat vehicle emissions

Aside of the above it was considered that the Town Council should take action to arrange for the planter on the footway in Cardigan Place to be rebuilt following damage it had suffered some time ago

The Meeting ended at 11:35 am





# Hednesford

*in partnership*

## **Minutes of the Meeting**

Held on 17th December 2018, at The Hedgford Lodge

### **Attendance:**

Paul Woodhead - HIP Vice Chair  
Lesley Yates - HIP Treasurer  
Mike Mellor- CHAPS  
Wendy Yates - Local resident/Lions  
David Wisehall - Heart of Hednesford  
Matthew Davis - Hednesford Town Council  
Martin Wookey - Hednesford Wetherspoons  
Michelle Cliff - Support Staffordshire  
Di Pritchard - Kingsmead School  
Ian Pritchard - Kingsmead School

### **Apologies:**

Robin Kingston - HIP Chair  
Phil Hewitt - Staffordshire County Council  
Stephen Williams – Staffordshire University Academy  
Andy Fittes- HIP Secretary  
Bryan Jones - Staffordshire County Council  
Shaun Middleton - Hednesford Lions  
Paula Smith - Hednesford Town Football club Supporters Association  
Louise Rose - Inspiring Healthy Lifestyles  
Karen Salt - Staffordshire Womens Aid

### **1. Matters arising from the previous minutes**

None

### **2. Update on Charity Status**

There was a lengthy discussion around the proposals, and the concerns of Hednesford Town Council with regard to the current constitution and the proposals to become a CIO. Michelle from Support Staffordshire supported the discussion by explaining the two choices available, clarifying legal matters, and confirmed that the current constitution of HiP had met the standards required to be a member of Support Staffordshire and was fit for purpose. HTC raised concerns about conflicts of interest. Lesley and others raised concerns that local politics were starting to impact on the meetings. Lesley reminded the meeting of the original principles of HIP and

asked HTC to clarify specifically what particular parts of the constitution or the CIO governing document they had an issue with. Michelle explained that if HIP wanted to move forward as a CIO it would need to use a standard governing document as set out by the Charity Commission. Michelle volunteered to work with HIP and HTC to work on a way forward. It was agreed that HIP would continue to work on a draft constitution and that there would be a consultation process prior to the next meeting.

### **3. Working Groups Update**

The internal working group is going well and is working on project proposals including toilets, art work at the bus stops, signage, engaging with traders and looking at how to use the Section 106 funds.

The external working group is struggling to get off the ground, due to poor attendance of meetings. HIP management team to look at proposals as to how to move forward.

### **4. Funding Opportunities**

Paul explained that HIP had been in discussion with Inspiring Healthy Lifestyles about their plans to put in a bid to the Arts Council, and that HIP will work with IHL as a partner organisation.

Paul explained he had been looking at funding opportunities including the Heritage Lottery, Big Lottery and bags of Help scheme. Paul was asked to approach Veolia about funding support.

Lesley explained that the Hednesford Community Lottery had been going for 12 months and was steady but that it wasn't growing, which was disappointing. The lottery tickets will now include a discount offer (at local traders) to see if that will improve sales.

### **5. Events**

The Christmas event had been a great success, and the next one will be held on 06/12/19.

Planning for the Summer event will start in January, the date for the summer festival is Saturday 10/08/19.

### **6. 2019 Planning**

**Best Kept Village (BKV)** - Planning will start in January - meeting date to be circulated. Plan to get the schools on board at an early stage. Kingsmead suggested getting pupils involved in the planning.

**Markets** - The traders want to continue with the Artisan Markets in 2019, they are meeting with HIP in January to look at marketing and promotion to increase footfall. HIP will apply for the Road Closures in January.

## **7. Online Presence**

Lesley explained that her efforts to contact Facebook had not resulted in a resolution with regard to changing the Admin on the existing page. She explained that she could see no other option than to create a new page, which she will do in the new year.

## **8. 60 Second Update from Partners.**

HOH - Station adoption moving forward. Thanked HIP for being chosen as the recipients of the first Graham Burnett Community Group Champions award. HOH were thanked for decorating the Town for the Remembrance events and the Christmas event, which proved extremely popular with local residents.

Kingsmead - They would like to look at a youth committee for HIP and would like pupils to become more involved in the work within the community. They offered HIP use of a meeting room for the next meeting.

Lions - They were thanked for their support of the Christmas Event and for all the work around the War memorial. They are still working on the War memorial and have further plans. Wendy fed back some comments she had received from residents about the pride in their town and the appreciation of the work of all the partners and HIP.

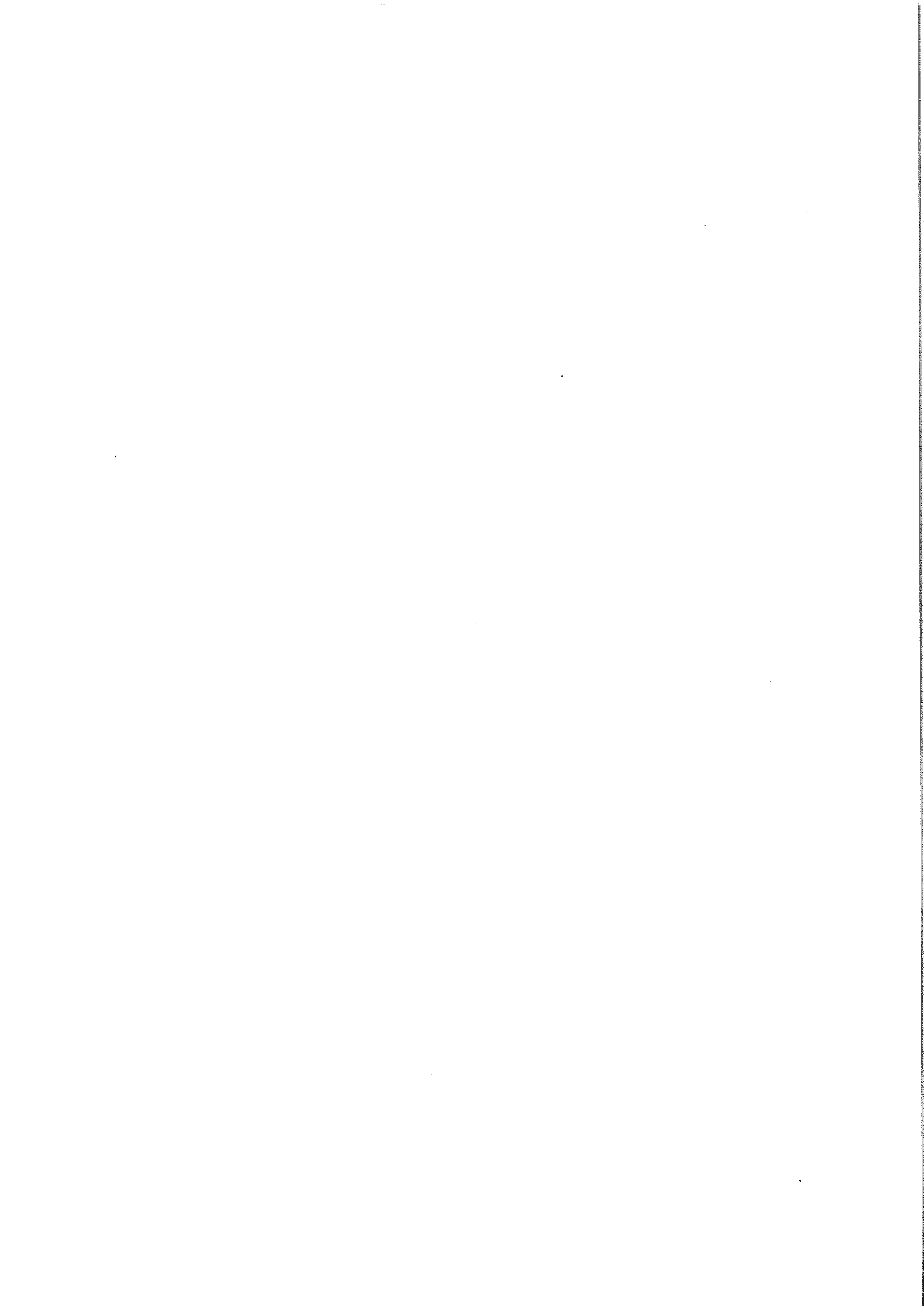
Wetherspoons - Martin explained he is moving to Manage another branch, but that he was still committed to HIP, and would like to remain involved.

## **9. Any Other Business**

Paul thanked Martin of Wetherspoons for hosting the meeting.

### **Next Meeting**

**Monday 25th March 2019 at Kingsmead School 5:30pm**





Minutes of a meeting held on  
Wednesday 13<sup>th</sup> February 2019 at  
The Soldiers Lounge, Hednesford  
Ex-Servicemen's Club (the Soldiers),  
Anglesey Street, Hednesford. WS12 1AB.



**Present:**

David Wisehall (Chair)	Margaret Fitch	Mary Wynne
Deb Burnett	Olly Kingston	Sharon Jagger
Jane Smith	Alan Smith	Sue Humphries
June Morris	Robin Kingston	Graham Wright
Susan Schofield	Paul Woodhead	Wendy Yates
Dot Farish	Susan Fisher-Meddings	Ruth Heslop
Keith Fitch		

**Apologies:**

Phil Bradley	Susan Thornton	Samantha Jennings-Temple
Alan Thornton	Bryan Jones	Phil Hewitt
Pam Richards	Chris Richards	Janet Bolton
Martin O'Connor	David O'Connor	Liz Williams
Sandra Wright	Stuart Crabtree	June Sheasby

**Minutes from meetings held 21<sup>st</sup> November & 12<sup>th</sup> December 2018.**

Minutes were approved without amendment.

**Funding:**

Veolia. HoH applied to Veolia for a grant of £1,000 as part of the £1,900 funding required for the landscape project at the corner of Rugeley Road/Station Road. This was unsuccessful and David was disappointed that there was no communication from Veolia/SCC advising of this.

SCC. To supplement the funding for the project, David was pleased to advise that HoH have been granted £892.54 thanks to our county councillors, Bryan Jones and Phil Hewitt. However he is still awaiting confirmation of the next step from Heather Collingwood at SCC. Unfortunately scaling back the project means that we can't now have the raised sleeper beds and topsoil, however other funding avenues will be explored to include these at a later date. Rules of the scheme means that the grant must be claimed and spent before March 31<sup>st</sup> 2019.

An email had been received from George Adamson at CCDC regarding availability of funding for community groups in the W. Midlands.

Also letter from DB about the possibility of grants from the Graham Burnett Trust.

**Best Kept Village (BKV):**

There is a new organisation running the competition for 2019. They are the Community Foundation for Staffordshire. Applications are now open for BKV and KF & DW attended the initial planning meeting arranged by HiP. We need to concentrate on issues raised by the judges last year which are

- a) Art and poetry, etc. from schools

- b) Signage highlighting recycling and dog fouling. (Which is bizarre because we don't have a problem in Hednesford).
- c) Highlighting BKV at strategic entrances to town with banner and wooden flower planters.

A discussion then followed about having displays by the Hednesford signs at the main entry points to Hednesford. This could include small banners and planters for flowers. None of this would be attached to the signs. Project being led by HiP.

It was suggested the planters could be made from old pallets and in addition to buying plants people could take cuttings from shrubs and bushes in their own gardens. Also mentioned was that plug plants can be purchased at reasonable cost from Penkridge Market.

#### **Landscape project (Corner of Station and Rugeley Roads):**

There are services under the present grassed area and therefore flower beds need to be raised to avoid any unnecessary digging. Once the funds are in place, DW will get everything ordered for the project.

DB explained that local businesses had been complaining about parking on the corner and would welcome any improvements that could be made.

DW: Will visit and communicate with local businesses to explain what is going on and what we hope to achieve.

It was asked if the car sales and recycling centre could be approached for donations.

**Heritage Trail signs.** Now the weather will be improving, a date will be set at the March meeting for stripping and oiling the trail signs by the taxi rank and outside William Hill. The information signs also need to be looked at and may require more than just a good clean.

#### **Litter pick.**

The next litter pick was announced as Sunday Feb 17<sup>th</sup>. Meeting at the station entrance in Co-op car park at 10.00 am.

#### **Miner's memorial:**

**Spring Memory Tree Project.** Susan Schofield has initiated the latest HoH project with the idea of having memory trees in the town centre for about a month from late March. The 4 weeks would include Mother's Day (31st March) and Easter (Good Friday 19th April). This will involve 6 trees being placed one in each of the garden areas around the clock. People would be able to purchase clear plastic baubles 10 cm diameter (suggests £1 each, cost 50p) probably from the library to take home and put in a photo and/or a message about someone they love either past or present they can then return the bauble for attaching to one of the trees.

Susan has already purchased 6 trees each about 6 ft high from Dunelm in the recent sales, she describes them as being rather more stick like than proper trees, plus a trial pack of baubles. She will attached 2 or 3 baubles to her washing line over the weekend to see how they weather. If the idea doesn't go ahead there is not a problem as she can use them for projects at school. The trees will need placing nearer the fence than the small white Christmas trees so people will be able to read the messages.

Susan suggests using a different coloured ribbon for each tree when attaching the baubles so people will be able to identify which tree their baubles are on.

A friend of Susan has mentioned to her that the local churches usually have a service by the clock on Good Friday followed by the 'Walk of Witness' down Market Street as far as Eskrett Street accompanied by the Salvation Army Band. Susan plans to check this out and if correct find out who organises it.

The trees could possibly be blessed by the clergy.

About 300 baubles will be required

Any profits could be donated to local charities.

The layout of posters and leaflets was discussed and agreed on.

The benches to have flower displays and pictures of previous events displayed.

**Lectern.** Need to arrange for it to be cleaned ready for unveiling. Work has started on the wooden folder for the display of names honoured by the named bricks.

**Enamel badges.** DW will contact Mike Mellor to gain approval for the badge design and, if forthcoming, get them ordered as previously discussed. £438 for 500.

**HiP.**

**Lottery.**

Sales have been low for the last couple of months although should improve once the monthly markets start. Other ways of increasing sales are being investigated,

**Report from Internal Meeting.**

The proposal to extend the artwork currently on the railway bridge to the bus stops has been met with a few difficulties convincing the county council officers. This list of requirements, certificates and qualifications seems very extensive when considering the work we wish to carry out and as a result, HiP have written to the Chief Executive of SCC expressing their concern with the situation. Bearing in mind, the County Council are wishing to offload responsibility to local groups/parish councils, etc.

**Community Banking Report.**

DW read out the following report from Phil Bradley Group Treasurer:

COMMUNITY BANK

Apologies I'm not there to give the notes in person but I have long standing commitments this week.

On 28<sup>th</sup> January I attended a meeting with a representative of Fusion Credit, along with Paul (Woodhead) and other treasurers of local groups and interested parties.

Credit unions are being pushed by government as a means for everyone to be able to have access to an account into which money can be paid, also for borrowing at a favourable rate when compared to other outlets.

The union can lend up to 70% of funds that it holds. Therefore the priority for the union is to get deposits in from individuals or groups such as Heart of Hednesford.

Typically borrowers pay around 3% interest on the loan. Which is a world away from some of the sharks who have been known to charge over 1,000% APR when lending to higher risk individuals. Initially borrowers can only borrow around £200 and have to produce budgets to show it's affordable, and also encourage people to learn how to better manage their finances.

Profits made on the loans and investments made by the union enable it to become self-sufficient.

Janet also gave examples of how child benefit could be paid direct to the union to repay the loan, the union then put x% to the loan and y% to a savings account so the borrower ends up with money at the end of it. Hopefully encouraging the recipient to save money in the future rather than just borrow.

For investors, dividends are received on performance, the last 3 years this has been around 0.75%. Better than many high street banks, but lower than you'd get investing in bonds, etc.

Fusion Credit is governed by FCA regulations. Therefore up to £85,000 of investments are secure, although the union only allow deposits of up to £15,000. They currently hold £450,000 of funds.

Currently they have no online function for borrowers or investors. Paying in is either via bank transfer or going to a collection point in Lichfield, Chase Terrace or Cannock – and maybe Hednesford?

There are two items for discussion here.

Firstly. They are interested in expanding the union to cover Hednesford. This would likely lead to a collection point being placed in the library. This would require staffing from volunteers. Would our group be interested in providing such support? Currently collection points are open for as little as 2 hours per week on a fixed day.

Secondly. We should consider putting some of our funds into this account. Enabling our group to earn a reasonable return on our investment, but supporting the union in its ability to loan money. The group should also encourage our members to place amounts on deposit too.

The report was favourably received with agreement that it will be followed up at the March Meeting.

### **Station adoption:**

**Station update.** After brief burst of activity from West Midlands Trains before Christmas, everything seems to have gone quiet again. We did have a nice poem though.

**Community Rail Licence.** DW was pleased explain that he had signed the 2019 CRL with Lysette from Network Rail and they are working towards having the land which the container sits on transferred from Network Rail to the lease area of West Midlands Trains. This should make life a lot easier when trying to get permission to carry out any other work on the station and should secure the container's future until something more permanent is in place.

**ASB.** Unfortunately we had another incidence of anti-social behaviour with 2 hay racks being emptied on to the platform and the coir linings thrown onto track. These will be re-instated asap although we have not had any clarification if the 'temporary' wooden fencing is to be replaced by plastic. An exercise in complete futility and waste of money.

**Spring & Summer Planting.** DW has discussed with Pam what the theme should be this year and we propose that we should commemorate the 75<sup>th</sup> anniversary of the Battle Arnhem and D-Day with the appropriate regimental colour scheme.

**Container painting.** Need to arrange when best to strip doors of container and re-paint. As the present colour of the doors is very similar to the shade of orange recently used on the station KF suggested we should find out if a supply could be obtained from WMT.

**'Welcome to Hednesford' sign.** Mark from Bella's, who originally designed the sign for the wall as you exit from platform 2, has been asked if he would have any objection to us getting it made by someone else.

### **Any other business.**

**Insurance.** DW confirmed HoH has it's our own public liability insurance to cover the public and volunteers up to £5,000,000. The premium was £89.60. DW has all the documentation if anyone wishes to view it.

**Hednesford Neighbourhood Plan Implementation Meeting.** DW attended a meeting on Jan 29<sup>th</sup> with Hednesford Town Council and with 2 of CCDC planning officers in attendance to look at ways of implementing the plan which was formerly adopted after the referendum last year. Main objectives are to investigate use of land behind Market Street and to help the economic development of the town. CCDC are providing a great deal of help to the town council.

**Hednesford Centennial Lions Club:** KF gave out details of 2 events being organised by the Lions, a Senior Citizen's Tea Party on the 24<sup>th</sup> March at Kingsmead School and a Hednesford's Got Talent event at Keys Park, Hednesford on 6<sup>th</sup> April. Full details from

Shaun Middleton, email: [REDACTED]

**Meetings venue:**

It was decided the March meeting should also be held at the Soldiers.

***Next HoH meeting:***

*6.30pm Wednesday 20<sup>th</sup> March 2019.*

*The Soldiers Lounge,*

*Hednesford Ex-Servicemen's Club (the Soldiers)*

*Anglesey Street, Hednesford WS12 1AB*

***Next HoH litter pick:***

*10am Sunday 17<sup>th</sup> March.*

*Meet by the station entrance in the Co-op car park.*

*Keith Fitch*

*15<sup>th</sup> March 2019.*

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## MINUTES of CHAPS AGM 2019

2.00pm Friday 1<sup>st</sup> March 2019

52, Hatherton Road, Cannock WS11 1HQ

Present: Cllr Pat Ansell [Chair]; Sheila Harding [Vice-Chair]; Mike Mellor [President, Treasurer]; Trish Mellor [secretary]; Cllr Alan Pearson; Cllr George Adamson; Sam Dewally; Robert Ford; Lisa Shepherd.

Not Present: Alex Smith; Brian Garner

1. Apologies: Amanda Milling MP; Brenda Marshall; Cllr Alan Dean; Peter Harrison; Jenny Dunn; Craig Watts; Ray Betteridge who also tenders his resignation from the committee.
2. Minutes of the AGM held 13<sup>th</sup> April 2018 were accepted as a true record and signed by the Chair
3. Matters arising from those minutes - none
4. Chair's Report - attached
5. President's report – Mike likened the past year to 'the calm after the storm' – having had a few busy years it had been useful to have a quieter one! Looking back and looking around we can see the influence CHAPS has across the Chase and a wider area: the plaque has been fitted to the Hednesford Memorial; Great Central Railway in Loughborough saw our website and liked our ideas, particularly for fundraising through named bricks, Mike has spoken with them and advised them accordingly; work has begun on the Winding Wheel project in Huntington, Mike gave a lot of information and advice to their group; Pye Green embroidery was unveiled; advice has been given to Brereton and Ravenhill and to Oakengates Parish Council regarding mining memorials; the bench has been fitted at Hednesford war memorial and a banner in Norton – both with help from Craig Watts; work is continuing on the book and lectern for Hednesford Library and should reach fruition in the next twelve months. A submission has been put to the NMA regarding a memorial to miners to be placed there. So although on the face of it CHAPS may feel not a lot has been done – actually it has, with the 'tentacles' spreading both near and far.
6. Secretary's report

The majority of the correspondence, both by letter and email, has been concerned with pressing the possibility of a Miner's Memorial at the National Memorial Arboretum, the details will be given in the President's report and the Treasurer's report.

There have been no further calls or requests regarding either named bricks or the book "A Lasting Legacy".

We maintain membership of Cannock Chase Arts Council, represented by Pat Ansell, Sheila Harding and George Adamson and our request for a grant from them was again successful – we received £200.00. Mike Mellor and Sheila Harding continue to represent us at Hednesford in Partnership meetings.

It has not been necessary to add anything to our website this year but we continue to have it maintained.

Both Sheila and I attended workshops regarding funding streams available for community projects through Tesco, this could become useful as we take on new projects.

I have sent information to committee members as appropriate and I am grateful for the replies I receive to those emails.

7. Treasurer's report and presentation of the accounts up to year end 31<sup>st</sup> January 2018 - attached
8. Election of Officers

Chair, Vice-chair and treasurer were re-elected. Trish wished to stand down as secretary, Sam Dewally was nominated and agreed to take on the role, this was unanimously approved.

9. Election of Executive Committee: the following were elected to continue as committee members of CHAPS: Trish Mellor; George Adamson; Alan Pearson; Alan Dean; Lisa Shepherd; Robert Ford; Jenny Dunn; Amanda Milling MP; Craig Watts; Brenda Marshall. Should Peter Harrison, Alex Smith and Brian Garner wish to continue as members of CHAPS committee they, too, will have places. Alan Pearson will speak with Peter; Mike will speak with Alex and Brian to ascertain their wishes.
10. AOB – there was none.

The meeting closed at 2.40pm



Dear Hednesford Town Council,

Please see attached statistical information collated from CCTV within the month of February 2019.

**CCTV Monitoring for Hednesford Town Council**

Criminal and non criminal activity

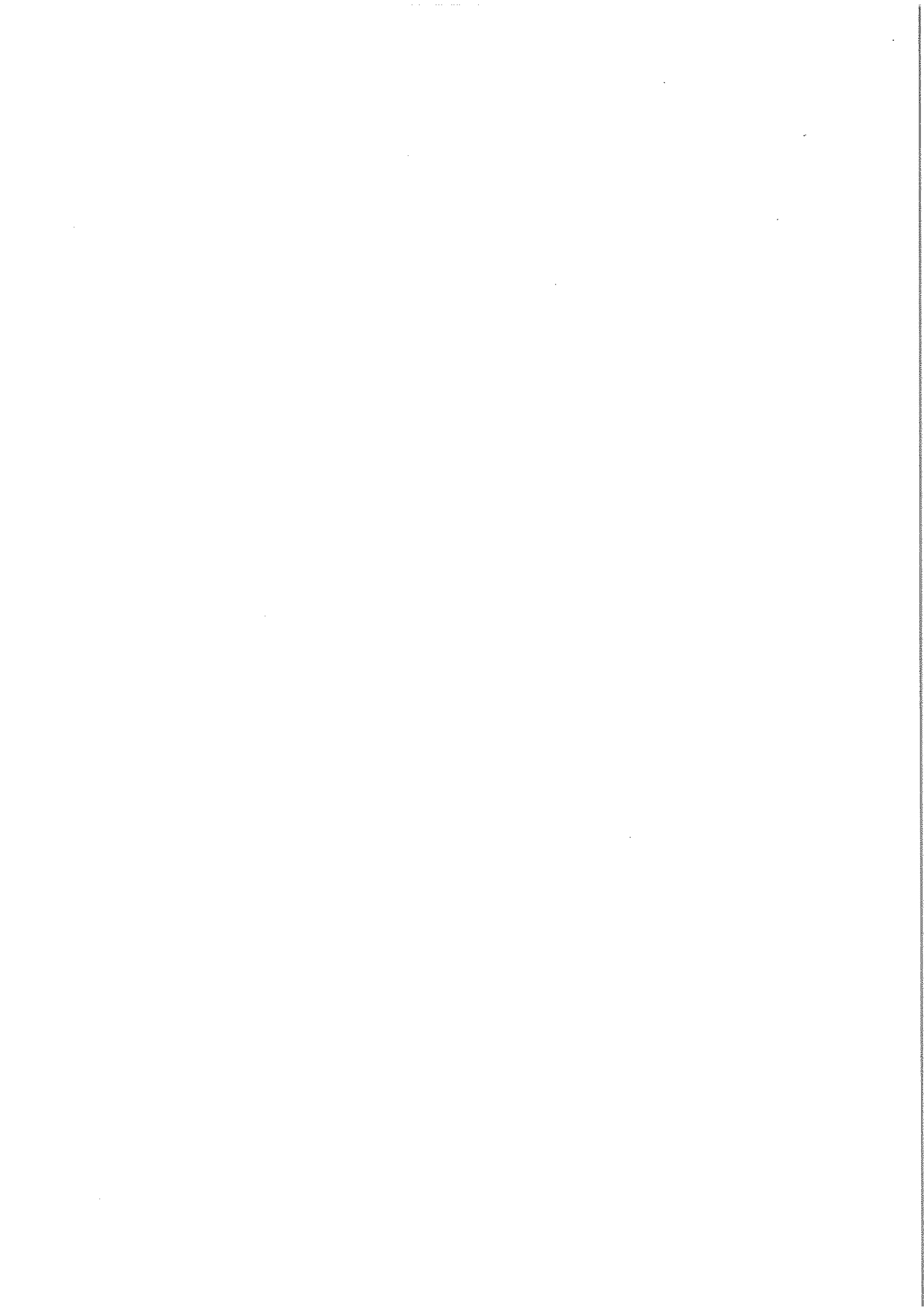
ANTI SOCIAL BEHAVIOUR	10
ASSAULTS	1
AUTOCRIME	0
BURGLARY	0
DAMAGE	0
DISTURBANCE	1
DOMESTIC	0
DRUGS	0
DRUNKNESS	0
GRAFFITI	0
MISSING PERSON	0
SUSPICIOUS	4
THEFT	0
TRAFFIC	0
WELFARE CHECK	0
TOTAL	16
AREAS MONITORED (NON-CRIMINAL)	180
POLICE ADVISED US	15
WE ADVISED POLICE	6
RESOURCE DEPLOYED	5
92 % OF MONITORING WAS NON REPORTABLE	
8 % OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO THE PARISH/POLICE	

The antisocial behaviour was mainly at Tescos with boy racers and youths hanging about and a couple at Hednesford Park, one again youths and one regarding motorbikes which was reported to the Police. Unfortunately we were unable to get the vehicle registration details on this occasion.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around Hednesford town centre.

Kind regards

Linda Newton  
CCTV Operator



Dear Hednesford Town Council,

Please see attached statistical information collated from CCTV within the month of January 2019.

**CCTV Monitoring for Hednesford Town Council**  
Criminal and non criminal activity

ANTI SOCIAL BEHAVIOUR	11
ASSAULTS	0
AUTOCRIME	0
BURGLARY	0
DAMAGE	2
DISTURBANCE	1
DOMESTIC	0
DRUGS	0
DRUNKNESS	2
GRAFFITI	0
MISSING PERSON	1
SUSPICIOUS	3
THEFT	2
TRAFFIC	0
WELFARE CHECK	1
<b>TOTAL</b>	<b>23</b>
AREAS MONITORED (NON-CRIMINAL)	209
POLICE ADVISED US	19
WE ADVISED POLICE	7
RESOURCE DEPLOYED	8
90 % OF MONITORING WAS NON REPORTABLE	
10 % OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO THE PARISH/POLICE	

The majority of issues of ASB were youths in and around Tesco's. Youths still congregate underneath the store and boy racers use the car park regularly.

All of my colleagues are aware of the assault incident in the park on the 7<sup>th</sup> January and we are doing our utmost to ensure the safety of the park's users. Camera 98 which is next to Tesco's pans between their main car park and Hednesford park.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around Hednesford town centre.

Kind regards

Linda Newton  
CCTV Operator

**Hednesford Town Council**  
**Lloyds TSB Bank Reconciliation 28/02/19**

Bank Balance per Statement

LESS O/S cheques

Bank Balance per Statement	Unity Trust Bank	£	99,622.99
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LESS O/S cheques

01/02/2019	300167	St Peters Cof E Primary School	£	100.00
	300169	Kingsmead	£	100.00
	300170	Hednesford Valley High	£	100.00
	300171	West Hill School	£	100.00
	300172	Chadsmoor Junior School	£	100.00
	300173	Rotary Club of Burntwood	£	100.00
	300180	Competitive music festival	£	100.00

£ 700.00

Cash Book bank balance at 28.02.19

£ 98,922.99

Cash Book Balance

£ 98,922.99

1 Year Long Term Savings

£ 50,944.52

1 Year Long Term Savings

£ 50,000.00

Total Cash Balances

£ 199,867.51

Reserves B/F

£ 145,808.64

Receipts

£ 200,162.55

£ 345,971.19

Less: Expenditure

£ 146,103.68

TOTAL

£ 199,867.51

Signed: .....

Dated: .....

Date	check	Source	Type	TOTAL	VAT on Receipts	Precept	VAT Recovered	Interest Received	PCCC Meeting Room Lettings	PCCC Meeting Room Lettings	PCCC Bar Takings	Misc	Grants	Loan	Savings Transfer	Community Investment Levy
		Year Total		£ 196,862.25	£ -	£ 137,500.00	£ 6,791.50	£ 829.24	£ 9,346.98	£ 21,011.98	£ 860.13	£ 103.00	£ -	£ -	£ 50,000.00	£ 20,419.42
03/02/2019		Probus Computer Club	Conta	£ 418.00				£ 418.00								
14/02/2019		EHMAA		£ 223.20					£ 223.20							
14/02/2019		D L Denny		£ 638.80					£ 134.40							
		Cruise Bereavement							£ 106.40							
		Pys Green Ladies Club							£ 105.60							
		Mrs L Woroch							£ 210.00							
		Mr R Gregory							£ 102.40							
04/02/2019		E Taylor		£ 22.00				£ 22.00								
13/02/2019		Bharat Pattni		£ 137.50				£ 137.50								
13/02/2019		R A Ward		£ 746.00					£ 320.00							
		Mr & Mrs Xesy							£ 210.00							
		Mrs Shaw							£ 220.00							
13/02/2019		SCC County Fund		£ 220.00												
18/02/2019		EDA Limited		£ 51.20					£ 51.20							
19/02/2019		Radmoor Trail		£ 92.40				£ 92.40								
23/02/2019		Gavin Bailey		£ 82.60				£ 82.60								
23/02/2019		EDA Limited		£ 51.20					£ 51.20							
24/02/2019		V Williams		£ 64.00					£ 64.00							
27/02/2019		True Films		£ 48.00					£ 48.00							
27/02/2019		Mr Taylor		£ 485.40					£ 130.00							
		Broome & Tompson							£ 48.00							
		Holly Jakes														
		Acragg							£ 37.40							
		Month Total		£ 3,300.30		£ 137,500.00	£ 6,791.50	£ 829.24	£ 972.50	£ 2,290.40	£ 37.40				£ 50,000.00	
		Year Total		£ 200,162.55	£ -	£ 137,500.00	£ 6,791.50	£ 829.24	£ 10,319.48	£ 23,302.38	£ 897.53	£ 103.00	£ -	£ -	£ 50,000.00	£ 20,419.42

Hednesford Town Council - Cash Book 2018/19

28/02/2019		Cheques sent out		
Date	Payee	£		Details
01/02/2019	300166 Staffordshire University Academy	£	100.00	Thank you Christmas Event
	300167 St Peters Cof E Primary School	£	100.00	"
	300168 Pye Green Academy	£	100.00	"
	300169 Kingsmead	£	100.00	"
	300170 Hednesford Valley High	£	100.00	"
	300171 West Hill School	£	100.00	"
	300172 Chadsmoor Junior School	£	100.00	"
	300173 Rotary Club of Burntwood	£	100.00	"
	300174 Cannock Chase Drum Corps	£	100.00	"
	300175 Song Birds In Harmony	£	100.00	"
	300176 Split Mask	£	100.00	"
	300177 Mr W D Boden	£	60.00	Organ Hire Christmas Event
	300178 Katharine House Hospice	£	100.00	Grant
	300179 Hednesford Town FC Supporters	£	350.00	"
	Contra Probus Computer Club	£	418.00	"
	300180 Competitive music festival	£	100.00	"
	300181 Community first responders	£	500.00	"
	Support Staffordshire	£	900.00	"
	300183 Chase Parkinsons Group	£	200.00	"
	300184 Brindley Legacy Group	£	500.00	"
	300185 Hednesford in Partnership	£	250.00	"
	300186 Centro Webnet	£	50.40	Web filtering
	300187 Hednesford Centennial Lions	£	250.00	Thank you Christmas Event
	300188 Staffordshire Parish Councils	£	55.00	Subscription
	300189 Viking	£	40.14	Stationary
06/02/2019	Laurie Bowman	£	137.71	Buffet & Freezer
06/02/2019	Centro Webnet	£	504.00	Web Support Hosting
22/02/2019	The PR Woman	£	333.00	Monthly PR Support
	Staffordshire Pension Fund	£	1,191.02	Pension
	Ascot Industrial Supplies	£	102.94	Buffing Pads
	Geze UK Ltd	£	168.00	Service Automatic doors
	Ricoh UK Ltd	£	211.34	photocopier
	Dawn Richards	£	557.38	Salary
	Laurie Bowman	£	986.96	Salary
	Peter Harrison	£	1,551.23	Salary
	Michael Bradbury	£	551.53	Salary/ Cleaning Materials
	Jackie Smith	£	271.38	Salary
22/02/2019	Biffa Waste	£	101.04	Refuse Collection
	<b>TOTAL</b>		<b>£ 11,541.07</b>	
	Cash Book Balance	£	98,922.99	
	1 Year Long Term Savings	£	50,944.52	
	1 Year Long Term Savings	£	50,000.00	
	<b>Total Cash Balances</b>		<b>£ 199,867.51</b>	
	Reserves B/F	£	145,808.64	
	Receipts	£	200,162.55	
		£	345,971.19	
	Less: Expenditure	£	146,103.68	
	<b>TOTAL</b>		<b>£ 199,867.51</b>	

