

Hednesford Town Council



Gateway to the Chase

30 October 2018

Dear Councillor

A Meeting of the Town Council will be held at 7:30 pm on Tuesday 6 November 2018 at Pye Green Community Centre, Bradbury Lane, Hednesford. You are invited to attend for consideration of the matters shown on the agenda.

Yours sincerely

Peter Harrison
Town Council Manager/Clerk

PUBLIC PARTICIPATION

Members of the public are invited to address the council and ask questions before the meeting begins

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes – to approve the minutes of the Meeting held on 11 September-2018 (enclosed **pages 17 to 21 of 2018-19**)
4. Chairman's Announcements

Peter Harrison JP BA(Hons) Town Council Manager/Clerk
Pye Green Community Centre Bradbury Lane Hednesford Staffordshire WS12 4EP
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Tel: 01543 424872 Skype: HTC.clerk

5. Report of the Town Council Manager/Clerk

To consider the following:

a) Planning

To confirm the action of the Town Council Manager/Clerk in consultation with the principal speaker in submitting observations on planning applications (enclosed **agenda pages 1 to 2**)

b) Neighbourhood Plan Update

At the referendum held on 11 October 2018 electors voted for the Plan to be adopted and this will now become part of local planning guidance. It is necessary to continue to work with the Planning Authority and others to implement the policies contained in the Plan and it is therefore proposed that the existing Steering Group be retained for this purpose

c) Residential Development – Site of former 57, Bradbury Lane

To report on the situation regarding development of this site

d) Chase Arts for Public Spaces

To receive notes of a meeting held on 7 September 2018 (enclosed **agenda pages 3 to 4**)

e) World War 1 Project Group

To receive notes of a meeting held on 24 August 2018 (enclosed **agenda pages 5 to 8**)

f) Heart of Hednesford

To receive notes of a meeting held on 19 September 2018 (enclosed **agenda pages 9 to 12**)

g) Land at the Junction of Rugeley Road/Bradbury Lane/Station Road Bridge

The Heart of Hednesford group may be able to undertake a scheme to improve the appearance of this area and are exploring funding opportunities. Cllr Bryan Jones has indicated that he would consider providing some financial support from his Community Fund

The scheme being considered would envisage a 2 ft border all-round the plot for fence posts and flowers then beds cut out of the grass interspersed with shrubs, maybe a few fruit trees. A slabbed area and hopefully one or two sponsored memorial benches and some artwork in the future

It is understood that the County Council would grant a licence but there would be restrictions as to the nature of the works and what could be planted etc.

h) Artwork for Town Centre Bus Shelters

Proposed designs for the artwork will be available at the meeting

i) Birmingham 2022 – Commonwealth Games

To report that it has been announced that the venue for mountain biking events will be Cannock Chase

j) Christmas Event – 7 December 2018
To note the arrangements being made

k) CCTV Monitoring
To receive the monitoring reports up to September 2018 (enclosed **agenda pages 13 to 14**)

l) Staffordshire Parish Councils' Association – AGM
To consider appointing representatives to attend the meeting being held at 7:00 pm on Monday 3 December 2018 in Stafford. The keynote speaker will be Jonathan Owen Chief Executive of NALC

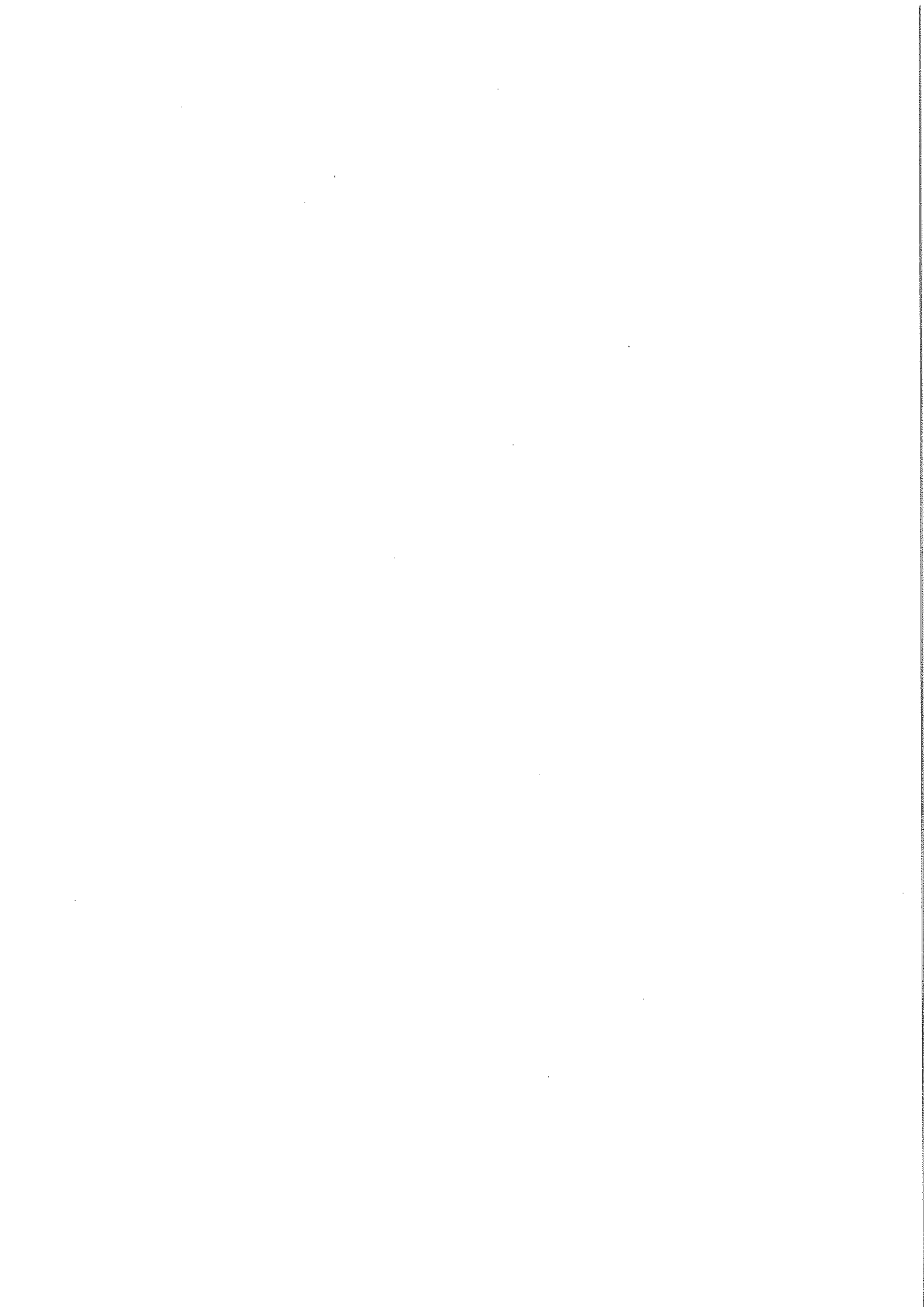
m) Budget 2019-20
Members are reminded that this will be considered initially at a meeting of the Finance and General Purposes Committee scheduled to take place at 10:30 am on 18 December 2018. The Committee will also consider grant applications received

n) Finance
To note income received and confirm payments made up to 30 September 2018 (enclosed **agenda pages 15 to 17**)

6. Members Items (if any)

7. Items for Information and next agenda

8. To resolve that the public be excluded from the meeting due to the confidential nature of the business to be transacted (if necessary)



HEDNESFORD TOWN COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

HELD AT 7:30 pm ON TUESDAY 11 SEPTEMBER 2018

AT PYE GREEN COMMUNITY CENTRE, HEDNESFORD

PRESENT: Cllrs. A Pearson (Chairman), G Adamson, Mrs S Cartwright, M Davis, B Hardman, Mrs S Hardman and C Mitchell

Apologies for absence were received from Cllrs D J Davis, B. Gamble, Mrs D Grice and County Cllrs P Hewitt and B Jones

IN ATTENDANCE: Mr P Harrison (Town Council Manager/Clerk), R Kingston (Hednesford in Partnership), D Wisehall (Heart of Hednesford), District Cllr P Woodhead and 1 member of the public

PUBLIC PARTICIPATION

Prior to the commencement of the meeting a written report was received from the Police setting out crimes in the area for the last month. Mr Wisehall reported on planting of flowers at various locations in the town and at the station and referred to proposals for poppies to be displayed in the vicinity of the Miner's Memorial in the lead up to Remembrance Sunday. He would be attending a meeting with West Midlands Trains to seek further improvements to the station. The Town Council was thanked for the financial contribution it had made towards the Hednesford Festival which had been a great success. A member of the public raised various issues regarding car parking and referred to a number of outstanding highway matters which the County Council had failed to deal with.

1 MINUTES

The minutes of the meeting held on 31 July 2018 were approved as a correct record

2 CHAIRMAN'S ANNOUNCEMENTS

Best Kept Large Village Competition

Building on the success of being awarded highly commended in 2017 the Chairman had been delighted to hear that Hednesford had been placed second in the competition this year

Thanks were expressed to everyone involved in whatever capacity

Freedom of Entry – RAF Association (Cannock Branch)

The Chairman reported that Cannock Chase Council would be presenting the Royal Airforce Association (Cannock Branch) with the Freedom of Entry. The ceremony was taking place at 11:00 on Saturday 29 September 2018 in Market Street, Hednesford followed by a march to Hednesford Park

Hednesford Festival

The Chairman indicated that this had been another successful community event with appreciation going to all who took part

Brindley Village Legacy Group - Exhibition

The Chairman had been pleased to attend the official opening of the exhibition which was held at the Museum of Cannock Chase on 18 August. The exhibits provided a glimpse of the past and was a remarkable record of local history

The Exhibition would transfer to the Pye Green Community Centre from 23 October to 18 November and thereafter would be displayed at Cannock library

3 REPORT OF THE TOWN COUNCIL MANAGER/CLERK

Consideration was given to this report.

RESOLVED:

- a) Planning
That the action of the Town Council Manager/Clerk in consultation with the principal speaker in submitting observations on planning applications shown at Annex 1 be confirmed
- b) Neighbourhood Plan
That the Chairman of the Neighbourhood Plan Steering Group issue a factual statement regarding the referendum to be held on 11 October, and no further publicity be given to this until after that date
- c) Heart of Hednesford
That notes of meetings held on 18 July and 15 August 2018 including comments from the Best Kept Village Competition judges be received
- d) Chase Arts in Public Spaces
That notes of a meeting held on 13 April 2018 be received
- e) New Post Office - Broadway
That the opening of a new Post Office at Broadway be welcomed
- f) WW1 Commemorative Bench
That the quotation from David Ogilvie for the construction and supply of a commemorative bench be accepted with the cost being met from CIL monies and the Town Council Manager/Clerk in liaison with Cannock Chase Council agree and arrange siting and installation at the War Memorial
- g) Proposed Local History/Heritage Day – 10 November 2018
That, due to lack of interest, this event be rearranged for some future date
- h) Christmas Event – 7 December 2018
That it be noted that the organisation of the event was proceeding on the usual basis
- i) CCTV Monitoring
That the monitoring report up to August 2018 be received
- j) People Helping People Initiative
That the Chairman of the Council and the Town Council Manager/Clerk represent the Council at a meeting being held by the County Council on 13 September 2018

- k) Completion of the Audit for the Year ended March 2018
That the External auditors report be noted
- l) Finance
That income received be noted and payments made be confirmed up to 31 August 2018

4. MEMBERS ITEMS

a) Hednesford in Partnership – AGM

Cllr M Davis advised that he had represented the Council at the AGM of Hednesford in Partnership and reported on matters raised at the meeting including the proposal for the organisation to become a Charitable Incorporated Organisation and that the existing constitution was to remain in force for a temporary period of 6 months so as to facilitate bids for funding

RESOLVED:

That the Council note the position and a further report be made on progress with regard to this matter in due course

b) Town Centre Bus Shelters

Cllr M Davis reported on a suggestion that Town Centre bus shelters should be enhanced by artwork similar to that on the Station bridge and that HiP would fund this from grant monies it had received

RESOLVED:

That the Council support the proposal and continue to arrange for the cleaning of the shelters unless community volunteers wish to take on this task

c) Town Signage

Cllr M Davis reported on proposal for signage to be erected in strategic points to show locations in the town centre

RESOLVED:

That this be noted

d) Land at junction of Station Road Bridge and Rugeley Road

Cllr A Pearson raised again the problems of parking on verges and the adverse impact that local businesses were having on the area

RESOLVED:

That this matter be raised again with the County Councillors for the area

5. EXCLUSION OF THE PUBLIC

RESOLVED:

That the public be excluded from the meeting due to the confidential business to be transacted


6. **PYE GREEN COMMUNITY CENTRE**

It was reported that the hot summer conditions had resulted in a sudden severe deterioration of the roofing felt. As a consequence, the Chairman had agreed to this matter being considered due to a need to take urgent action to carry out repairs before the onset of winter

RESOLVED:

That the quotation received from Cannock Flat Roofing to undertake the necessary roof repairs be accepted

The meeting ended at 8:30 pm

Signed: 

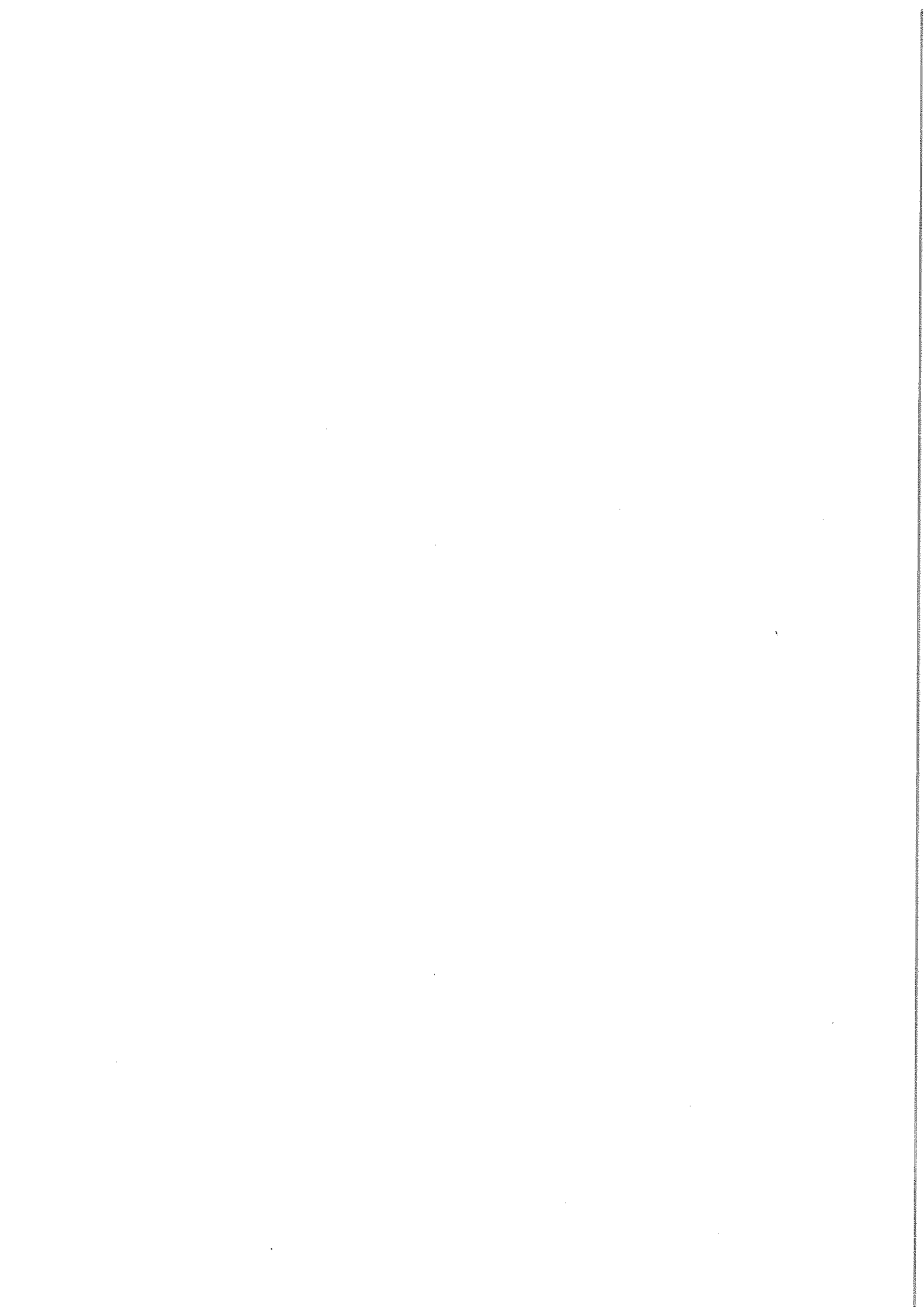
Dated: 6/10/18

Annex 1

Council Meeting 11 September 2018 – List of Planning Applications

18/281	Single storey dining area linking house to garage etc. – 101 Wood Lane	No Objection
18/251	Extension – 29 Bond Way	No Objection
18/243	Variation to approved plans – Land at former Tennants Craft Bakery 13a Wood Lane	No Objection

AP



Council Meeting 6 November 2018 – List of Planning Applications

18/366	Proposed Car Wash – Former Car Park Globe Inn Cannock Road	<p>The Town Council object to the application as the proposed use for a car wash is inappropriate in this location with another car wash immediately opposite on the industrial site</p> <p>The potential for nuisance and disturbance to be caused to adjoining residential properties in East Cannock Road and Swallowfields Drive</p> <p>There is concern for highway safety and traffic movement. East Cannock Road at this location can become very congested. This is due to traffic to the KFC restaurant and the industrial premises on the south east side of East Cannock Road. Drivers of heavy vehicles have difficulty manoeuvring their vehicles in to the industrial estate road</p> <p>Note the application does not specify the proposed opening hours</p> <p>Approval of the application could prejudice a comprehensive development of the former globe inn site which is currently in a derelict condition and very unsightly</p>
18/360	Extension – 45 View Street	No Objection
18/353	Extension – 9 Farm Close	No Objection
18/350	Replacement Bay Window – 62 Corsican Drive	No Objection
18/343	Demolition of existing 2 storey former retail unit and erection of 3 residential blocks forming 16 No. apartments – Land at Greenheath Road	<p>The Town Council object to this development on the following grounds</p> <p>The apartment block would create an obtrusive and dominating building on the local landscape and would not be in keeping with the vernacular architecture of Greenheath Road</p> <p>Due to the proximity of 2 local schools and the new access on to the Greenwood Valley</p>

		<p>residential development, Greenheath Road already experiences high volumes of traffic and on street parking is a constant problem. The development would not provide adequate off-street parking for vehicles</p> <p>The proposal does not conform with the spirit of the policies contained in the Neighbourhood Plan for Hednesford which although it does not rule out building of apartments favours low rise developments including bungalows</p>
18/337	Render etc. – 196 Bradbury Lane	No Objection
18/318	Change of use from A3 to A4 (retrospective application) – 33 Market Street	No objection in principle but there are concerns regarding noise nuisance to local residents due to doors opening out on to the street and also the opening hours until 1:00 am
18/304	Variation of part c of Condition 18 attached to Planning Permission CH/10/0167 as varied by non-material amendment CH/12/0190 so as to allow for the sale of food and drink – Unit 3 Victoria Shopping	Welcome the bringing back in to use of a currently vacant retail unit
18/295	Extension – 128 Heath Street	No Objection

CHAPS (Chase Arts for Public Spaces)

MINUTES

of the meeting held on Friday 7th September 2018
52, Hatherton Road, Cannock

The meeting opened at 2pm.

Present: Pat Ansell (Chair); Sheila Harding (Vice-Chair); Mike Mellor (President, Treasurer); Amanda Milling MP; Brian Garner; Ray Betteridge; George Adamson; Jenny Dunn; Robert Ford; Alan Pearson standing in for Peter Harrison.

1. Apologies – Trish Mellor, Brian Batey, Craig Watts, Peter Harrison, Apologies and resignation from Alan Dean
2. Minutes of last meeting held 13th April 2018 were accepted as a true record after correction to apologies Robert Ford not Roger Ford.
3. Matters arising – there were none
4. Officers reports:
 - Chair – Nothing to report
 - Vice Chair – nothing to report
 - Secretary – report on emails – Brick requests. Discussion held and it was agreed that the monument was complete. Brian Garner offered to let CHAPS know if there was any capacity left after the closing date for the Lea Hall monument
 - Treasurer – Report Attached.
5. CHAPS logo and letterhead – circulated and approved
6. Item moved to end of meeting
7. Miners Memorial – Hednesford
 - a) New Plaque for memorial – Mike - this is now installed.
 - b) The Information within Hednesford Library is being worked co-ordinated
8. Hednesford in Partnership – Mike has continued to represent CHAPS. The recent Gala was well attended. The Bridge project is completed. CHAPS supported the town Lottery with an £80 donation our name appeared on the tickets. Mike felt it was important that we continue to support the Group in view of the on-going work they do to maintain the Miners Memorial. He is working with Rotary to offer further help for the Christmas event.
9. Norton Canes project – Sheila was pleased to say that the Banner is now in place and thanks go to Craig Watts for arranging this.

10. Possible future projects for CHAPS

- a) Art work for Rugeley – No action at the moment. Pat offered to take any suggestions to the Town Council meeting next month.
- b) Brereton & Ravenhill Heritage Committee – (*copy of minutes attached*)

A.O.B. – Alan Pearson informed the group that a memorial bench has been purchased by Hednesford Town Council to be installed by the War Memorial before November 11. He asked if the group could suggest anyone who could install them by this time. Mike is to speak to Craig Watts.

Mike has had meetings with Brindley Village 'A Legacy of the Great War' group. They are seeking advice on publishing as commemorative book and plaque for the 100 year anniversary of the Great War. With particular emphasis on how it affected local families. They have a lot of photographs and stories. The project is being led by Linda Barratt. Jenny suggested a calendar as a relatively quick way of raising funds especially as they already have a lot of material. She gave an example of how she had done this in the past. Brian Garner has had dealings with local poet Michael Westwood who he thought could add to the project.

Date of next meeting – Friday 14th December.

Meeting closed 3.35pm

**World War 1 Project Group
Meeting held on Friday 24 August 2018**



MINUTES

In attendance:

- Kate McBey, PR & Marketing Officer (Chair & Project Lead for the World War 1 centenary commemorations at Cannock Chase Council)
- Sheila Dunning, Royal British Legion – Cannock branch
- Trevor Evans, Staffordshire Regimental Association
- Brian Gamble, Royal Air Force Association (RAFA) & Hednesford Town Council
- Sara Green, Consultation and Engagement Officer, Cannock Chase Council
- Pete Sidgwick, Chairman of Cannock Chase Arts Council & Tower Players
- Councillor Christine Mitchell, Leader of Culture and Sport at Cannock Chase Council
- Lisa Shephard, Creative Development Manager, Inspiring healthy lifestyles
- David Gethin, St Luke's Church
- John Richards, Royal British Legion – Hednesford Branch
- Jennifer Richards – Hednesford Branch

Apologies:

- Bob Leighton, Royal Engineers Association
- Peter Harrison, Clerk of Hednesford Town Council
- Marion Kettle, Landor Society
- Councillor George Adamson, Leader of Cannock Chase Council
- John Dargavel, Royal Military Police
- Rugeley Town Council

1. Welcome and introductions

Kate welcomed everyone to the meeting and each member introduced themselves and their organisation.

2. Minutes & actions

Kate went through the actions from the meeting held on Thursday 5 October 2017 and the majority of the actions had been completed. However, the group agreed to carry forward the following action:

ACTION: Kate to confirm what military charity after discussions with the Leader of the Council. This will be confirmed in September/October 2018.

This was in relation to the money raised at 'The Last Day' performance from ticket and programme sales. The group agreed that we would discuss this again after the event on 11 November as an exact amount will be confirmed by then. Kate will include this as an agenda item at the final meeting in November.

3. Update on future WW1 commemorations – Remembrance Weekend 2018

There are a number of events which are being planned for 2018 and updates for each were provided by each event lead.

3.1 Battle's Over Marches – local Remembrance parades and services

Kate informed the group that she had approached event organisers across the District to see if they would like support with their promotional material. To date take up has been extremely positive.

The Council is working with 7 organisers covering:

- Chadsmoor
- Heath Hayes and Wimblebury
- Norton Canes
- Hednesford
- Rugeley
- Cannock
- Brereton

It has been agreed that the Council will produce promotional banners and a service booklet for each area and include a full page advert in the Chronicle promoting all the events. This has helped strengthen the World War 1 branding across the District and has enabled us to capture a variety of commemorations that are taking place locally.

3.2 Battle's Over – A Nation's Tribute and WW1 Beacons of Light

Kate reminded the group that St. Luke's Church had agreed to hold the lighting ceremony and service on their grounds on 11 November from 6pm onwards. The finer detail was to be confirmed at a separate meeting with the church.

The group discussed who could possibly light the Beacon at 7pm and it was agreed that Kate would invite two young girls from the District (who had raised funds for Children in Need) and Ron Mattison. This will be confirmed at the meeting in October.

The design of the Beacon was presented to the group and all were happy with the proposal. The Beacon will be made by Laser Process in Hednesford.

The group also discussed the final positioning of the Beacon after the event. Various suggestions were discussed and it was agreed that Kate would carry this forward as an agenda item after the commemorations.

Kate informed the group that official invites will be circulated at the next meeting along with further information about the ceremony.

ACTION: Kate to approach Ron Mattison and young people

ACTION: Kate to distribute official invites

ACTION: Kate to carry forward siting of Beacon to the final meeting in November

3.3 'The Last Day' - Centenary Show

This will be held on Sunday 11 November 2018 at the Prince of Wales Theatre, following the Beacon lighting ceremony. This will be led by Peter Sidgwick with the support of Cannock Chase Arts Council.

Pete informed the group that there will be 3 performances:

- Saturday 10 November from 2.30pm at Staffordshire University Academy (free admission)
- Sunday 11 November from 7.30pm at the Prince of Wales Theatre (tickets are £7 and can be purchased from the Box Office on 01543 578762)
- Saturday 17 November from 7.30pm at The Rugeley Rose Theatre (free admission)

Visual artists have also been asked to display any artwork etc. in the foyer of the Prince of Wales at the main show on the Sunday.

The Staffordshire Regimental Association agreed they would deliver the Last Post element in Cannock and Trevor will be coordinating this.

Sheila confirmed she was happy to support the Cannock event and donate poppies. She will hand these out on the door with the programmes as people arrive. Sheila will be working with Pete to organise the Poppy fall and will provide the poppies for it.

Sheila also asked if she could have a display in the foyer area at the Prince of Wales which Kate has had agreed by the theatre. Sheila also requested some space in the front window of the theatre to do a commemorative display. Kate agreed to speak to Richard Kay to confirm.

ACTION: Kate to confirm front display at the Prince of Wales with Richard Kay and liaise with Sheila.

3.4 Educational Toolkit

Lisa explained to the group what this element of the commemorations involved.

The toolkit will showcase the role Cannock Chase played during WW1 and promote our local commemorations. This will involve contemporary films inspired by the following:

- the centenary performance
- local veterans describing heritage sites and how to visit
- The Battle's - Over ceremony
- how to support or join local opportunities.

It will be available online, and as an interactive school workshop tour delivered by veterans. This will be launched in local schools (primary and secondary) from 12 November 2018 onwards.

Lisa and Kate will deliver this to the group prior to its official launch.

The 'Last Day Legacy – Great War Exhibition' will also be on tour at The Museum of Cannock Chase and The John O'Leary Centre at Marquis Drive to showcase the artwork and promote the digital toolkit.

ACTION: Kate and Lisa to organise a preview of the toolkit

4. Freedom of the District 2018 - RAFA

Brian Gamble provided an update for the group.

A parade will be held on Saturday 29 September in Hednesford to honour the Freedom of the District to the RAF. This will involve the local RAFA branch, local cadets, airmen from Cosford, the RAF regiment band and local military associations.

A presentation of a scroll will take place at the clock tower in Hednesford followed by a march to Hednesford Park.

A few issues were raised by various members of the group and Brian agreed to pick this up outside of the meeting.

5. Any other business

Kate asked members if they had anything further they would like to discuss before closing the meeting. The following was raised:

'RAF & Ready'

Pete mentioned to the group that he was working with Backstreet Theatre and Tower Players to put together a show next May to mark the 80th anniversary of the RAF. The show will be performed at the Prince of Wales and refer to the book about Kitbag Hill. Pete will provide more details nearer the time.

6. Date of next meeting

Please note dates of future meetings:

- Tuesday 16 October at 10am
- Friday 2 November at 10am
- **NEW** – Friday 23 November at 10am – Final debrief and moving forward

Minutes of meeting held on
Wednesday 19th September 2018 at
Bella's Coffee House, Market Street.



Present:

David Wisehall (Chair)
June Sheasby
Janet Bolton
Robin Kingston
Alan Thornton
Susan Humphries
Paul Woodhead
Bryan Jones

Keith Fitch
Deb Burnett
Graham Wright (RAFA)
Olly Kingston
Raymond Rose
Sue Fisher-Meddings
Sarah Walker
Mark Walker

Mary Wynne
Ruth Heslop
Phil Bradley
Susan Thornton
Samantha Jennings-Temple
Shaun Middleton
Wendy Yates

Apologies:

Liz Williams
Stuart Crabtree

Chris Richards
Margaret Fitch

Pam Richards
Martyn Jennings-Temple

Minutes from meeting held Wednesday 15th August 2018.

The minutes were approved with one amendment. In the BKV competition 3rd place in the large village completion should read Longdon/Longdon Green.

Matters arising.

Best Kept Village.

Deputation to CCDC. DW has submitted the proposal for the HoH deputation to attend the CCDC meeting on Wednesday Sept 26th at 4.00 pm. Ruth, Robin, Maxine, Alan & Deb still wish to attend. Deputation is only 5 people maximum but more can attend as members of the public. Only 2 to speak. David still in the process of putting together the outline of what we are suggesting but it will include the 3 options already agreed plus one extra, i.e.

1. Enforcing existing legislation for littering much more aggressively.
2. Constructively approaching businesses to take more responsibility for their and their customers' rubbish. This includes fast food outlets and traders with car parks and loading bays.
3. Visiting schools as part of an education programme.
4. Adopting an anti- cigarette butt littering campaign.

#Bin the Butt. This is a Keep Britain Tidy initiative highlighting the huge problem of cigarette related littering and it is directly aimed at local authorities and includes an accredited 5 day Enforcement Academy.

Landscape project. At the last town council meeting, there was great concern about the triangle of Staffordshire County Council land on the corner of Rugeley Road and Station Road adjacent to Cooper's Skips and Motorland 2008 being used as a car/lorry park with

vehicles driving over the grass. The concern was that SCC are unable/unwilling to enforce a no-parking order to prevent this. DW has suggested that a much simpler solution would be to create a volunteer garden on the land with flower borders and signs saying it is a volunteer project and has requested that Peter Harrison write to SCC to see if this could be an option. It would be too big a project for HoH to undertake but Support Staffordshire are always looking for projects and this would be ideal but do it under HoH lead. The meeting agreed this idea should be pursued with the council

Litter Innovation Fund. The government is giving grants of up to £10,000 for innovative initiatives for addressing litter. There is £300,000 available for community projects that get tough on litter.

DB & RH: Suggested contact should be made with local schools with the hope they would become involved and produce posters. Could perhaps become a competition for the best artwork.

AT: Thought a map could be produced showing the litter hotspots possibly showing the types of litter involved.

HiP.

AGM Feedback. Committee re-elected as before : Chair – Robin Kingston, Vice-chair – Paul Woodhead, Secretary – Andy Fittes, Treasurer – Lesley Yates

Internal Meeting Report.

Toilets. Work progressing on using the library toilets for use by the public as a self-financing token scheme however there are valid safety concerns from the volunteers who work there which need to be addressed.

Bus shelters. Approval in principle from CCDC for artwork on the bridge to be reproduced on a smaller scale on bus shelter panels that they are responsible for.

Awaiting contact from SCC.

Town signs. A number of options are being investigated including some hi-tech signs to be able to link in to Mill Green and locations around Hednesford including the station, Tesco, bus station and Rugeley Road car park. Sign by the Tesco island for 'Market Street' has been damaged. Paul has suggested to SCC that it be replaced and the wording changed from 'Market Street' to 'Town Centre'.

Trader's Drop in Day. Traders will be invited to a 'drop-in' day to tell HiP what they would like to see happen in Market Street and the wider town and to learn of what work HiP and the other groups have achieved and what is planned for the future.

Transition Towns & Grimsey report. Lots of information available which is similar in principle to what Action for Market Towns was proposing 2 or 3 years ago before they went into administration. It is pretty much a blueprint for the aspirations and hopes for what HiP and HoH want to achieve for Hednesford. Totnes was one of the early adopters and has developed a great community spirit and sustainability for their area which we would do well to emulate. Reports can both be viewed on-line. KF will forward links with minutes of meeting.

PW: Advised HiP already writing to schools trying to get involvement regarding litter.

SS: Could the artwork be displayed in the windows of empty shops.

DF: A litter bin required near the bus stops for cigarette ends.

RH: suggested signs near the café in the park.

PW: The market traders asking if markets could be held in the town in October and November. They would be prepared to pay for leaflet drop to promote. Paul investigating possibility although HiP may have to pay for street closure & licence.

Station adoption.

Winter planting. The summer display have pretty much all gone over now and David thanked everyone who kept them going throughout the very hot weather. All the plants' for winter have been acquired and with the help of his partner they have been re-potted. In total 440 trailing pansy and violas. At present they are in David's greenhouse maturing.

Trolley. We now have a four wheel trolley located in the container which should greatly help with future watering, clearing and planting in the town.

Painting container doors. It was agreed this should be put off till the spring.

PW: asked that it be noted the signs for the cross Chase walking route also need cleaning up and a coat of varnish applied.

SS: The town centre benches could also do with a coat of paint or varnish.

Adopters' Summit. Keith and DW are booked in to go to the WM Trains Adopters Summit this Friday Sept 21st in the Bull Ring Conference Centre, Birmingham.

Community Rail Awards, Glasgow. David advised Fay Easton of WMT had invited a representative of our group to attend this year's Community Rail Awards in Glasgow on Thursday 4 October. In addition to the awards dinner the invitation included travel to/from Scotland and overnight accommodation. Unfortunately nobody from HoH was available to attend and Fay will be advised.

KF: Advised the meeting that the overhead wires for the Chase Line electrification scheme are due to go live on 8th October and will be powered at 25kv. Network Rail had warned the public to be careful with umbrellas, selfie sticks and inflated balloons.

Hednesford Christmas Evening.

Tombola prizes. DW advised everyone that it's that time of year again. Lots and lots of prizes needed for the HoH stall at the Christmas Lights switch on event being held on Friday December 7th from 5pm – 8pm. Note the event finishes an hour later than in previous years'. Booking Form to be completed. Plus we selling knitted items again this year.

Any items suitable for prizes should be brought along to the October HoH meeting.

Miners' memorial.

Update. PR has been on holiday for the last month.

Lectern. Awaiting final sign off from St Peter's and will then be moved to the library for safe keeping. (expected by the end of September)

Knitted poppies. SS & SW will keep poppies already made for town centre, approximately 500 so far.

RAF Freedom of Entry. Royal Air Force Association (Cannock Branch) will be granted Freedom of Entry to the town on Saturday September 29th at 11.00 am. The poppies we have will be put up near the clock. Any unused flags will be put up in Market Street by PW and SM from Hednesford Lions plus some shops will decorate their windows.

Agreed the poppies will be attached to benches and the metal fencing around the clock the day before the presentation. Plus the area will be cleared of rubbish.

Enamel badges. Some time ago, we discussed selling enamel badges to raise funds for the Miners Memorial. DW has been in touch with 2 companies who have sent quotations to have them produced. SS reminded David any design would need to be approved by Mike Mellor (CHAPS).

SS & DB have been in contact with a joiner about having a folder made to hold the list of names.

Website & Social Media. Twitter. Very little progress at present.

Funding.

Co-op Community Fund. The fund is now open to applications but closing date for applications is Friday 21st September 2018. DW asked if this could be used for the funding to purchase badges?

ACoRP Introduction to Funding Sources. ACoRP have produced a 2 hour on-line course for those completely new to fundraising. Available from October 1st to 15th and is free to ACoRP members.

Any other business.

Support Staffordshire volunteer register. WY had been checking into this but we need to apply when people are required for specific projects. It was agreed Wendy should try putting in a request for poppy makers.

Hednesford Neighbourhood Plan Referendum. DW confirmed he had been involved with producing the plan and a vote is taking place on Thursday October 11th. He asked members not to forget to vote. Straight majority of those who vote for acceptance.

Graham Wright a member of the RAFA thanked members of HoH for the work they have done and had planned for the Freedom of Entry event.

Shaun Middleton advised Hednesford Lions have taken on a patch of land near the entrance to the war memorial on Rugeley Road and plan to turn it into a small garden. At present they are trying to raise the £400 required to complete the project.

Next meeting:

6pm Wednesday 17th October

Venue: Bellas Coffee House, Market Street, Hednesford

Next HoH litter pick:

Sunday 21st October

Meet at 10 am by the station entrance in the Co-op car park.

Keith Fitch

10th October 2018.



Dear Hednesford Town Council,

Please see attached statistical information collated from CCTV within the month of September 2018.

CCTV Monitoring for Hednesford Town Council

ANTI SOCIAL BEHAVIOUR	7
ASSAULTS	1
AUTOCRIME	0
BURGLARY	0
DAMAGE	0
DISTURBANCE	3
DOMESTIC	1
DRUGS	0
DRUNKNESS	1
GRAFFITI	0
MISSING PERSON	0
AREAS MONITORED (NON-CRIMINAL)	222
SUSPICIOUS	6
THEFT	1
TRAFFIC	1
TOTAL	243
POLICE ADVISED	4
RESOURCE DEPLOYED	5

**91 % OF MONITORING WAS NON REPORTABLE
1 % OF MONITORING WAS OF OBSERVING REPORTABLE
ACTIVITIES TO THE PARISH/POLICE**

As you can see September was a nice quiet month in Hednesford as was Rugeley and Cannock so the CCTV operators were able to increase area monitoring. Police visited Tesco's after a report of boy racers and the Police also arrested a wanted man in Hednesford. Hednesford Park contacted us about some youngsters standing on the container unit in the park but they soon moved on after seeing the camera keeping them in view.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around Hednesford town centre.

Kind regards

Linda Newton
CCTV Operator

**Hednesford Town Council
Lloyds TSB Bank Reconciliation 30/09/18**

Bank Balance per Statement

LESS O/S cheques

Bank Balance per Statement Unity Trust Bank £ 67,666.10

LESS O/S cheques

300154 Friends of Hednesford Park £ 50.00

300155 Royal British Legion Poppy Appeal £ 180.00

-£ 230.00

Cash Book bank balance at 30.09.18

£ 67,436.10

Cash Book Balance

£ 67,436.10

1 Year Long Term Savings

£ 50,565.28

1 Year Long Term Savings

£ 50,000.00

Total Cash Balances

£ 168,001.38

Reserves B/F £ 145,808.64

Receipts £ 143,255.31

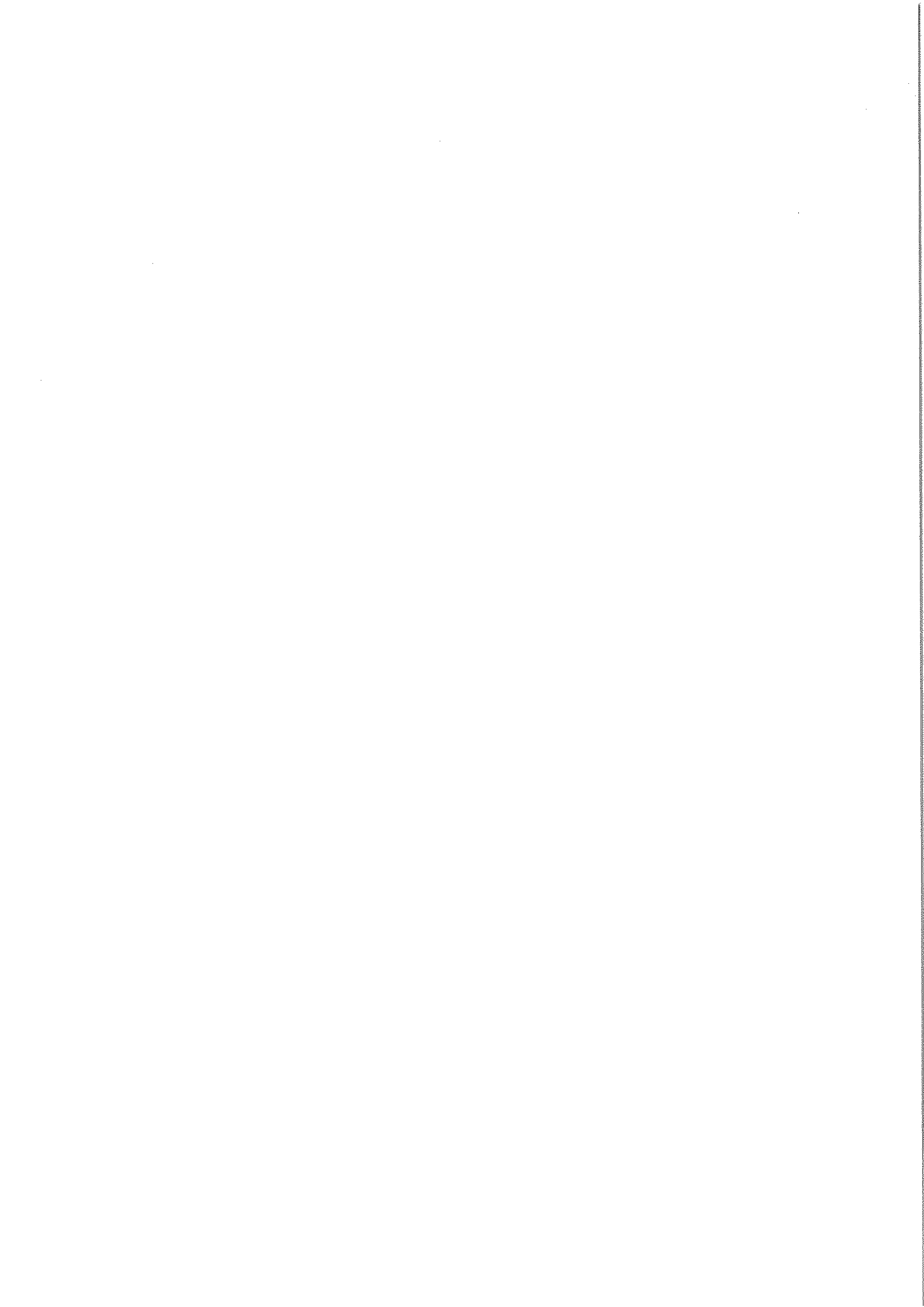
£ 289,063.95

Less: Expenditure £ 121,062.57

TOTAL £ 168,001.38

Signed:

Dated:



Hednesford Town Council - Cash Book 2018/19

30/09/2018

Cheques sent out

Date	Payee	£	Details
21/08/2018	Royal British Legion Poppy Appeal	£ 180.00	10 Poppy Wreaths
04/09/2018	Cannock Chase Council	£ 580.00	Rates
17/09/2018	British Telecommunications	£ 158.30	Phone Bill
21/09/2018	The PR Woman Ltd	£ 333.00	Monthly PR Support
	Dawn Richards	£ 557.38	Salary
	Centro Webnet	£ 444.00	Back up of Data Daily/yearly
	HMRC	£ 3,612.42	PAYE/Tax
	Jackie Smith	£ 314.14	Salary
	Peter Harrison	£ 1,550.91	Salary
	Staffordshire County Council	£ 1,187.69	Pension
	First Point Fire	£ 78.00	Call Out
	Mike Bradbury	£ 752.67	Salary/ Cleaning Materials
	Laurie Bowman	£ 989.49	Salary
24/09/2018	Biffa Waste Service	£ 126.30	Refuse Collection
12/09/2018	Cannock Chase Council	£ 26.00	Street Trading License
30/09/2018	Service Charge	£ 31.20	Bank Charges

TOTAL £ 10,921.50

Cash Book Balance £ 67,436.10

1 Year Long Term Savings £ 50,565.28

1 Year Long Term Savings £ 50,000.00

Total Cash Balances £ 168,001.38

Reserves B/F £ 145,808.64

Receipts £ 143,255.31

£ 289,063.95

Less: Expenditure £ 121,062.57

TOTAL £ 168,001.38

check	Source	Type	TOTAL	VAT on Receipts	Precept	VAT Recovered	Interest Received	PGCC Meeting Room	PGCC Meeting Room Lettings	PGCC Bar Takings	Misc	Grants	Loan	Savings Transfer	Community Investment Levy	
	Year Total		£ 140,769.88	£ -	£ 68,750.00	£ 3,028.11	£ 450.00	£ 4,883.60	£ 10,104.58	£ 154.60	£ 3.00	£ -	£ -	£ 50,000.00	£ 3,395.99	
07/09/2018	H L Millington	BGC	£ 51.60					£ 51.60								Wake 31/08/18
07/09/2018	Mrs Ward		£ 409.40					£ 216.00								Regular Hirer- Slimming World Meeting Room Hire
	Cruse Bereavement						£ 91.00									Regular Hirer- Pye Green Dance
	Mr R Gregory															Regular Hirer- Zumba
07/09/2018	EDA Limited	D/D	£ 76.80					£ 102.40								Regular Hirer - Stardust
07/09/2018	Mr & Mrs Keay		£ 320.00					£ 76.80								Spanish Lessons
07/09/2018	A R Fowler		£ 26.40					£ 26.40								Private Party
07/09/2018	Mr Sheldon		£ 166.40					£ 128.00								Regular Hirer - Pilates
07/09/2018	Leigh Winter							£ 38.40								Regular Hirer - Stars
07/09/2018	Mr S Stokes		£ 653.03					£ 307.20								Regular Hirer - Chasin Tails
07/09/2018	Mr S Taylor							£ 210.00		£ 135.83						Bar Commission
07/09/2018	A J's Catering							£ 22.00								Spanish Lessons
07/09/2018	Drama Changes Lives		£ 22.00					£ 26.60								Regular hirer- Drama Group
07/09/2018	A R Fowler		£ 138.60													Regular hirer- Sequence Dance
07/09/2018	Mr Small															Regular Hirer - Chasin Tails
07/09/2018	Mr S Taylor		£ 327.00					£ 112.00								Regular Hirer - Saturday Slimming World
07/09/2018	R M Ridgeway							£ 215.00								Meeting Room Hire
07/09/2018	Midlands Psychology		£ 294.20					£ 112.00								
	Month Total		£ 2,485.43					£ 450.20	£ 1,889.40	£ 135.83						
	Year Total		£ 149,255.31	£ -	£ 68,750.00	£ 3,028.11	£ 450.00	£ 5,343.80	£ 11,995.98	£ 290.43	£ 3.00	£ -	£ -	£ 50,000.00	£ 3,395.99	