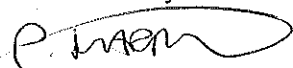


7 February 2018

Dear Councillor

A Meeting of the Town Council will be held at 7:30 pm on Tuesday 13 February 2018 at Pye Green Community Centre, Bradbury Lane, Hednesford. You are invited to attend for consideration of the matters shown on the agenda

Yours sincerely



Peter Harrison  
Town Council Manager/Clerk

#### PUBLIC PARTICIPATION

Members of the public are invited to address the council and ask questions before the meeting begins

#### AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes – to approve the minutes of the Meeting held on 2 January 2018 (enclosed pages 28 to 32 of 2017-18)
4. Chairman's Announcements

Peter Harrison JP BA (Hons) Town Council Manager/Clerk  
Pye Green Community Centre Bradbury Lane Hednesford Staffordshire WS12 4EP  
[peter.harrison@hednesford-tc.gov.uk](mailto:peter.harrison@hednesford-tc.gov.uk)  
Tel: 01543 424872 Skype: HTC.clerk

5. Report of the Town Council Manager/Clerk  
To consider the following:
  - a) Planning  
At this date there are no planning applications to report
  - b) Neighbourhood Plan  
To update on progress
  - c) Hednesford in Partnership  
To receive the minutes of the meeting held on 15 January 2018 (enclosed agenda pages 1 to 3)
  - d) Heart of Hednesford  
To receive notes of meetings held on 6 December 2017 and 17 January 2018 (enclosed agenda pages 4 to 9)
  - e) WW1 Centenary Update  
To note the arrangements for the final centenary commemorations of the Great War that will be taking place on 11 November 2018
  - f) CCTV  
To receive the monitoring reports for September to December 2017 (enclosed agenda pages 10 to 13)
  - g) Finance  
To note income received and confirm payments made up to 31 January 2018) (enclosed agenda pages 14 to 16)
6. Items for Information and next agenda
7. To resolve that the public be excluded from the meeting due to the confidential nature of the business to be transacted
8. Christmas Lighting Administration

# HEDNESFORD TOWN COUNCIL

## MINUTES OF A MEETING OF THE COUNCIL

HELD AT 7:30 pm ON TUESDAY 2 JANUARY 2018

AT PYE GREEN COMMUNITY CENTRE, HEDNESFORD

**PRESENT:** Cllrs. A Pearson (Chairman), B Gamble (Vice-Chairman), G Adamson, Mrs S Cartwright, M Davis, Mrs D Grice, B Hardman, Mrs S Hardman and C Mitchell

An apology for absence was received from Cllr D J Davis

**IN ATTENDANCE:** Mr P Harrison (Town Council Manager/Clerk), County Cllrs B Jones and P Hewitt, District Cllr P Woodhead, Mr D Wisehall (Heart of Hednesford), Mr P Dadge (First Responders) and Mr R Kingston (Hednesford in Partnership)

### PUBLIC PARTICIPATION

Mr Dadge asked if further consideration could be given to the provision of additional publicly accessible defibrillators in Hednesford. It was noted that this had been looked at in the past but problems had arisen due to property owners not wishing to have defibrillator casings attached to their buildings, availability of a convenient electricity supply and need for regular maintenance.

Mr Wisehall referred to a campaign being held from 2 to 4 March 2018 being organised by the Keep Britain Tidy Group. It was considered that this should be supported by the Town Council as a precursor to preparation for this year's entry to the Best Kept (Urban) Village Competition

Reference was made to an increase in pot holes as a result of the recent wintry weather. The County Councillors agreed to make enquiries as to the programme of repairs

## **1** MINUTES

The minutes of the meeting held on 7 November 2017 were approved as a correct record

## **2** CHAIRMAN'S ANNOUNCEMENTS

### **New Year**

The Chairman wished everyone all the very best for 2018

### **Remembrance Day**

On behalf of the Town Council the Chairman had laid wreaths at the Chadsmoor and Hednesford War Memorials

He thanked Hednesford Lions for organising the installation of a new sound system at the War Memorial which meant that people could hear the service The Vice-Chairman had been pleased to attend a demonstration of the equipment on 16 December and Lions had presented a plaque recognising the Town Council's contribution which was now displayed at Pye Green Community Centre

It was believed that this was the first War Memorial in the country where a permanent

sound system had been installed

The overall improvements to the War Memorial had been recognised by the Landscape Institute who had highly commended the Memorial in the Heritage and Conservation category of its annual awards

### **Christmas**

The Chairman thanked his consort and her sister for decorating the Town Council Christmas tree displayed at St. Peter's to mark the 30<sup>th</sup> anniversary of the church. This had been placed 4<sup>th</sup> in the public vote

The town centre community event was held on 1 December and the Chairman had officiated at the lights switch on accompanied by the winners of the poster competition

The winning entry was

Isabelle Rushbrooke aged 5 from Pye Green Valley School

Second – Hally Pearce aged 8 from West Hill Primary School

Third – a joint entry from C J Lloyd aged 9 and Joshua Milakovic aged 12 from Gorsemoor and Kingsmead Schools respectively

The Vice Chairman judged the best dressed window competition and prizes were awarded as follows

Third – Sparkling Design

Second – Katherine House

First - Glamour

The main purpose of the event was to allow the community to come together and in this spirit well over £2000 had been raised for charities on the night

He referred to the town centre flags and advised that he had been unable to do anything further regarding this but was indebted to volunteers for removing flags before Christmas and was grateful for the offer from Hednesford in Partnership to deal with this in future

The Chairman placed on record his sincere appreciation to everyone involved in arranging the event which was one of the best attended with more shops than ever staying open. He also thanked Mrs Laurie Bowman for all the work she carried out regarding the organisation of the Christmas lights not only for Hednesford but for Heath Hayes and Norton Canes

### **St. Saviour's Church**

The Chairman reminded Members that at the last meeting of the Council a question had been raised regarding the future of St. Saviour's Church. The Vicar of Hednesford had provided the following information

*"The disposal of the land and building of St. Saviour's Church is a matter for the Hednesford Parish Church Council.*

*The building itself is not safe for further usage and is the reason why we had to take the decision to close the church.*

*We are at present in the process of preparing the site and building to be sold, and it will then be in the hands of the purchaser to decide upon the future of the building and the*

site.

*The monies from the sale will however be used in the local parish of Hednesford and will help to establish the Church that will be opening in January using the West Hill School premises.*

*We understand that there is an emotional tie to the building but sadly, the building is now at the end of its life"*

### **Sporting Talent**

The Chairman reported that a local girl was having great success in the field of martial arts. She had won the English and British Championships, gold at the Banzai Cup in Germany and had been named Aspiring Athlete at the Sports Across Staffordshire and Stoke-on-Trent Awards

This was 10 year old Coni Mae Cartwright the granddaughter of Cllr Mrs Sheila Cartwright

### **3 FINANCE AND GENERAL PURPOSES COMMITTEE**

Consideration was given to a report of the Committee held on 19 December 2017

#### **RESOLVED:**

i) That the report and recommendations therein be approved and arising therefrom a precept of £137,500.00 be demanded from Cannock Chase Council to contribute towards estimated expenditure in 2018-19

ii) That applicants for financial assistance be reminded that grants cannot be awarded for any political purposes

iii) That the Chairman of the Finance & GP Cttee be requested to represent the Council on Hednesford in Partnership

(Cllr G Adamson declared an interest as Governor of Pye Green Academy)

### **4 REPORT OF THE TOWN COUNCIL MANAGER/CLERK**

Consideration was given to this report:

#### **RESOLVED:**

a) Planning

That the action of the Town Council Manager/Clerk in consultation with the principal speaker in submitting observations on planning applications shown at Annex 1 be confirmed

b) Neighbourhood Plan

That it be noted that the Submission Version of the Plan together with accompanying documents was shortly to be delivered to Cannock Chase Council following which it would undergo scrutiny by an independent inspector

c) Hednesford in Partnership

That the minutes of the meetings held on 9 October and 13 November 2017 be

noted

- d) Heart of Hednesford  
That the notes of the meetings held on 18 October and 15 November 2017 be received
- e) Mental Health Consultation  
That the proposals be noted and the County Council be requested to ensure that the transition of services take place as seamlessly as possible with a view to improved mental health care for all the residents of Staffordshire
- f) Finance  
That payments made be confirmed and income received be noted up to 30 November 2017

**5 EXCLUSION OF THE PUBLIC**

**RESOLVED:**

That the public be excluded from the meeting due to the confidential nature of the business to be transacted

**6 FINANCE AND GENERAL PURPOSES COMMITTEE**

Consideration was given to a confidential report of the Committee held on 19 December 2017

**RESOLVED:**

That the report and recommendation therein be approved

The meeting ended at 8:20 pm

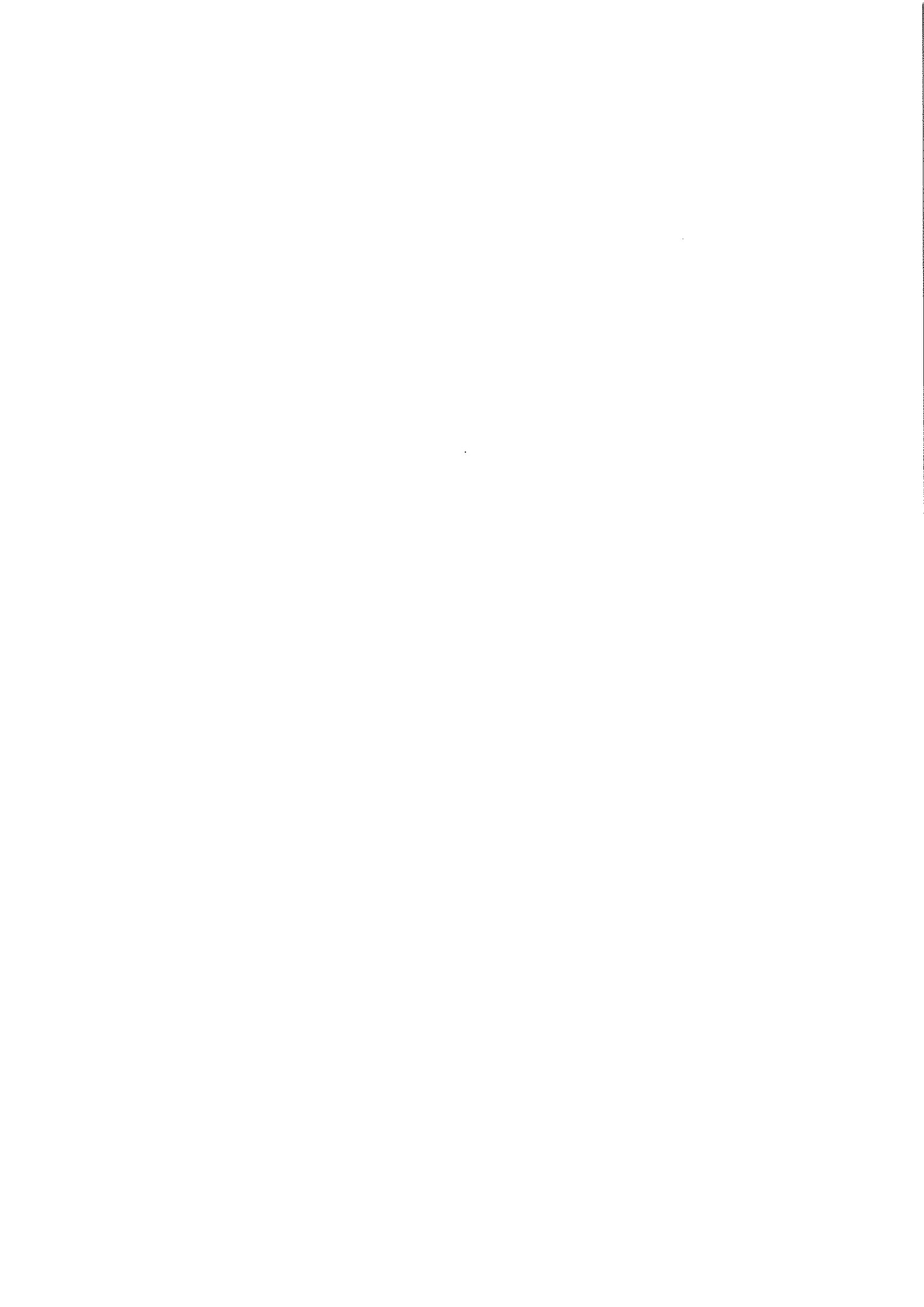
Signed:

Dated:

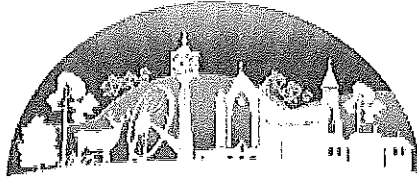
Annex 1

**Council Meeting 2 January 2018 – List of Planning Applications**

17/434	2 x 2 bedroom bungalows access from Foster Avenue – 158 Belt Road	No Objection
17/433	Extension – 2 Meadway Close	No Objection
17/427	Residential Development – convert rear store to 1 ground floor flat – 58A Market Street	No Objection
17/421	Extension – 16 Conifer Close	No Objection
17/416	Change of use to tanning salon – 2a Victoria Shopping Park	No Objection
17/413	Residential development – one pair of semi-detached dwellings – Land to rear o 41 Ebenezer Street	No Objection
17/408	Amendment to CH/15/113 to replace render with brickwork to plot 168 only – Land north of Limepit Lane and west of Pye Green Road	No Objection
17/399	Residential Development – 6 No. 2 Bed apartments – 176 Belt Road	
17/390	Retrospective application – Extension of patio area etc. – 26 Pendle Hill	No Objection
17/389	Variation of conditions CH/14/0268 – Pye Green Valley between Greenheath Road and Cannock Road	Noted







# Hednesford

*in partnership*

## Minutes of the Meeting

Held on 15th January 2018, at Staffs University Academy

### **Attendance:**

Robin Kingston - HIP Chair  
Paul Woodhead - HIP Vice Chair  
Lesley Yates - HIP Treasurer  
Bryan Jones - Staffordshire County Councillor  
Olwyn Kingston – Local Resident  
Sharron Jagger - Heart of Hednesford  
Mike Mellor- CHAPS  
Wendy Yates - Local resident  
David Wiseshall - The Heart of Hednesford  
Rob Ryder - Hednesford 1st scouts.  
Steve - Hednesford Football supporters  
Keith Fitch - CCRPG  
Jo Palmer - Staffs University Academy  
Liz Williams - Hednesford Library

### **Apologies:**

Phil Hewitt - Staffordshire County Councillor  
Andy Fittes- HIP Secretary  
Michelle Reynolds -Support Staffordshire  
Steve Williams- Hednesford Football supporters

### **1. Matters arising from the previous minutes**

None.

### **2. Opening Words from The Chair.**

Robin wished all partners a Happy New Year.

### **3. HIP Road shows - request for assistance**

Paul explained that the artwork proposals for the bridging communities project needed to do a tour of local groups, and asked for partners to allocate days where they could present the project to their groups and ask for people to complete their vote. David from HOH said Robin had already presented it to HOH, and Wendy Yates confirmed that Hednesford Lions had also presented it to members and that their members had voted. Paul asked partners to email him with dates so he can

supply the roller banner and leaflets to partners. The consultation needs to be completed by end of February.

#### **4. Update regards Hednesford Town Lottery**

The first draw took place on Saturday 13/01/18. 260 tickets were sold, and nineteen traders have supported the lottery by selling tickets, and more traders have enquired about selling the tickets. Bellas cafe sold the most tickets (£70 worth) with Wedgies being the second highest seller. Sharon Jagger said she will ask about the cafe at the Pavilion being able to sell the tickets. The first prize was £130 (50%) of sales and the second prize was £20 and third £10, with £100 going into the community fund. Robin thanked all the traders and everyone involved. Lesley will be trying to get the winners together for a photo to promote the lottery further. Tickets for the next draw are on sale. Robin explained that the lottery was in need of someone to sponsor the tickets in March, and the cost for a 1000 tickets is £82 including VAT. Mike Mellor from Chaps agreed to sponsor the March tickets and asked for an invoice to be issued to him. Lesley discussed the idea of formally writing to all local businesses about them sponsoring the tickets, and asked for possible help delivering the letters. There was a discussion on how people will be notified about the winning numbers. Lesley explained that the winning tickets have been announced on face book, and that signs will be posted in the library and in the towns notice board.

#### **5. Xmas Lights/Markets Update**

Robin thanked everyone involved in the xmas event, which had a fantastic turnout, and stall holders had a great night and raised money for their causes. HOH commented they had raised the most money ever at one of these events and were really pleased. Paul has had requests that the next event goes on for longer and that there are two entertainment areas. The organising committee will gather the feedback and take this into account when organising this year's event.

Paul has been in discussion with Sketts about the markets. He has also been getting feedback from traders. The traders are concerned about the effect of the road closures and the stalls blocking the view of their premises. Paul has been discussing a proposal to keep the market contained within the parking area outside the library, but it would be limited to a smaller amount of stalls. It is proposed that there will be a monthly market every 2nd Saturday of the month from April to September. Members discussed the idea of their being live music/entertainment on Market days. Paul is considering inviting local buskers to the market days. Paul will continue to liaise with Traders and Sketts and will provide further feedback at meetings.

#### **6. Survey Monkey to Canvas Views**

Paul advised partners that he would be sending out an email asking partners to complete a survey (via survey monkey) to canvass partners to find out what they want from HIP, what the meetings should include, what they get from meetings and often they should be etc. Partners were asked to look out for the email and to complete the survey.

## **7. Review of 2,5, 10 year plan**

Lesley went through the current plan and partners discussed the proposals and agreed to remove some, move some back and bring some forward. The group also discussed the proposals that had been achieved. There wasn't enough time during the meeting to add new proposals, but Lesley has asked if all partners could discuss it with their groups and bring 2 or 3 key projects/ideas to the next meeting. Lesley will send out a revised plan. It was agreed that HIP needed to be more ambitious with regard to major projects and bids for larger pots of funding. All agreed that partners should form part of a working group to work on major regeneration project proposals for across the town. The question was raised about how this would sit with the Town Councils Neighbourhood Plan, and partners raised concern about the lack of attendance of any Town Council representatives especially as HTC are a member of HIP and should be playing a key role in projects. Partners also questioned why HTC as a partner were not allowing the monthly meetings to take place at the community centre as part of their 'in kind' support to the project, which SUA are currently helping with. Bryan Jones gave feedback that at the last HTC meeting a Town Councillor mentioned that he was concerned that HiP was becoming too political and that HTC had not been receiving invites to the HiP meetings. Bryan Jones said he disagreed with this viewpoint as everyone appeared to pull together regardless of political persuasion, however he requested that we ensure HTC be invited to the meetings and check that all email addresses were up to date. Paul Woodhead assured the meeting that this was already the case. Lesley explained that Andy Fittes had been provided with a list of up to multiple email addresses for councillors from the clerk of the Council and that he had sent details of the meeting to these email addresses; Lesley went on to say she had not received any apologies from HTC. Bryan has agreed on behalf of HIP to raise the concerns about the lack of support/attendance from HTC councillors at the next HTC meeting and to ask that they send a representative to the meetings.

## **8. 60 Second updates from partners**

Robin asked partners to email any updates through due to running out of time during the meeting.

## **9. Any Other business**

None.

## **10. Date of Next Meeting**

**at Staffordshire University Academy 5:30pm**



Minutes of a meeting held at  
Bella's Coffee House on  
Wednesday 6<sup>th</sup> December 2017



Present:

David Wisehall (Chair)  
Keith Fitch  
Mark Walker  
Robin Kingston  
Susan Humphries  
Janet Bolton  
Brian Jones

Mary Wynne  
Sharon Jagger  
Chris Richards  
Wendy Yates  
Ollie Kingston  
Susan Schofield

Margaret Fitch  
Debra Burnett  
Dot Farish  
Susan Fisher-Meddings  
Samantha Jennings-Temple  
Paul Woodhead

Apologises:

Stephen Wilson

Phil Bradley

George Adamson

As this was the last meeting before Christmas this was a more informal get together than normal and David started the meeting by thanking all those who had supported the Tombola and the stall of knitted goods at the Hednesford Christmas lights switch on event. Many people had been involved including the generous donation of many prizes for the Tombola to knitting various items for sale, including selling them in Bella's and the loan of a gazebo for the event. Not forgetting those involved in running the stalls at the event.

As a result of all the hard work done by everybody involved the amount raised at the Christmas Lights switch on event was £333 on the Tombola and £111 on the knitted stall. In addition a further £510 has been raised from the sale of knitted items by Sarah and her colleagues at Bella's and by other group members who have sold items. The grand total raised is £954 which is a great achievement.

David then gave a brief résumé of the 18 months or so since HoH first got off the ground. He thanked everybody who has been involved with HoH and said what an unbelievable time it had been with the adoption of Hednesford station having taken place earlier this year ending up with 1,000 daffodil bulbs having been planted recently and our regular monthly litter picks around the station and town centre helping to improve the environment. All the hard work done by HoH helping Hednesford achieve 'Highly Commended' in the 2017 Best Kept Village competition. During 2018 we will continue our support for the BKV competition.

The Summer event in Hednesford Park organised by Hednesford in Partnership was another success helped by some good weather and our stall at the event again raised valuable income for our projects.

The work being done around the Miners Memorial has received praise from CHAPS who look after the memorial and the Town Council. Originally Hazel looked after this project on our behalf but when she was unable to continue with the good work Pam helped by Jackie and Julie have took over responsibility for keeping the area clean, tidy and weed free and have really taken this project forward.

Susan Schofield and Debbie Burnett are liaising with CHAPS regarding producing books for use in the library showing the location of the named memorial bricks and also looking at ways books written about the local mines and the people who worked in them can be obtained and held at Hednesford Library without them disappearing into the general system.

Sue Fisher-Meddings managed to locate a container for the station adoption team and others to store their equipment at the station and with the co-operation of a local haulage company, London Midland and the company that originally owned it HoH managed to get it moved to the station. Unfortunately NR were concerned about the arrival of the container and its location and as yet this matter has still to be resolved.

David also said that although generally speaking 2017 had proved a very good year for HoH we had sadly lost 2 key members of our group, Carol Fittes and Graham Burnett, both of whom had also been key members of HiP and other local voluntary groups. Our thoughts are with their families at this time.

Paul Woodhead thanked members of HoH for passing on ideas and suggestions to HiP several of which have been taken up. Paul is in touch with the Vicar at St Peter's Church in the hope of obtaining the lectern from St Saviour's Church, which closed earlier this year, for use in the library with the miners' memorial books being produced by Susan.

Another suggestion from HoH was for the Hednesford Lottery to be restarted but operated this time by HiP rather than the traders association. Robin Kingston, Chair of HiP, explained the lottery was being restarted with 18 shops selling the tickets and possibly another 4 joining shortly. The first prize draw will take place on Saturday 13<sup>th</sup> January 2018 in the library and will then be drawn on the second Saturday of each month. The prize fund will be 50% of each months' takings.

Robin also updated the meeting about the railway bridge painting project. An artist has been chosen and he had produced 3 designs for consideration. Leaflets and a ballot box are in the library till early 2018 for anybody to view the designs and vote for their choice. If all progresses well the painting should take place over the Easter weekend. Consideration is also being given to painting the wall behind the bus station and the alleyway alongside B&M with a similar theme.

Date of the next meeting and litter picks would be sorted out over the Christmas period and announced by early January.

At this stage members enjoyed a relaxed hour or so enjoying treats and snacks they had brought to the meeting and generally looking forward to 2018.

Keith Fitch  
18<sup>th</sup> January 2017



HEART OF  
HEDNESFORD

**Minutes of a meeting held at  
Bella's Coffee House on  
Wednesday 17<sup>th</sup> January 2018**

**Present:**

David Wiseshall (Chair)	Susan Humphries	
Debbie Burnett	Mary Wynne	Olly Kingston
Phil Bradley	Pam Richards	Chris Richards
Steve Wilson	Mark Walker	Sarah Walker
Wendy Yates	Phil Hewitt	Sue Fisher-Meddings
Susan Schofield	Paul Woodhead	Fay Woodhead
Dot Farish	Susan Thornton	Stuart Crabtree
Sharon Jagger	Samantha Jennings-Temple	Martyn Jennings-Temple

**Apologies:** George Adamson; Bryan Jones; Nick Morris; Janet Bolton; Margaret Fitch; Keith Fitch

The Minutes from the meeting held on Wednesday 15<sup>th</sup> November 2017 were approved.

There were no matters arising.

**Fund-raising – Results of Latest Bids**

We will receive funding which will purchase 2 leaf blowers (which can also pick up cigarette butts). Thanks were extended to Phil Hewitt and Bryan Jones.

We will receive funding of £300 from Hednesford Town Council towards the cost of equipment and uniforms. There will be an official presentation of this cheque on Thursday 8<sup>th</sup> February at Hednesford Town Council in Bradbury Lane at 5.30 p.m. with buffet and refreshments. All are welcome to attend this presentation evening – which will also incorporate the official unveiling of the tapestry “Gateway to Cannock Chase”. Can you let DW or KF know if you wish to attend by January 31<sup>st</sup> please.

**Best Kept Village (BKV) and Keep Britain Tidy – proposed course of action**

We have registered our intention to take part with Keep Britain Tidy. HiP will assist, with publicity and photoshoots etc. The BKV entry will include the town artwork. PW explained that our entry needs to be an involvement of a team, and a HiP sub-meeting will take place in a few weeks so if anyone is interested in being part of the BKV team, please contact DW, PW or HiP. Local schools will also be encouraged to be involved.

The Great British Spring Clean – 2<sup>nd</sup> to 4<sup>th</sup> March. School groups, Scouts etc will be encouraged to take part. PW explained that the 1<sup>st</sup> Hednesford Scout group were already assisting the Anglesey Nature Reserve with regard to litter picks, and he will ask them for their support here too. The Town Council and local businesses will be asked to donate volunteers. This event will be publicised in an effort to raise

awareness of Hednesford's litter problem. We need to encourage people not to litter, we do not want to just carry on picking it up, we need to stop the problem! Cigarette butts are a major problem in Market Street and especially in the new shopping parks as well as side-streets such as the alley at the side of B&M. We need to teach people how to dispose of their cigarette butts, and maybe local businesses could be encouraged to provide appropriate bins.

The Town Council will be writing to all businesses in Market Street and a personal visit, with hand-delivery of the letter, may be a good idea. SFM & SH volunteered to assist.

It was agreed that we should try to liaise more with Tesco as there is no continuity of community-involvement from their staff. There does not appear to be a "Community Champion" within our local store.

### **Station Adoption and Litter Picks – General Update**

DW explained that as the transfer of franchise had recently taken place, our contact and liaison with the new operator is not very satisfactory at the moment. We are waiting to hear from them with the renewal of our permissions to litter pick on the station and at the present time we cannot do so. Our station adoption group passes have now run out. Our regular litter picks will continue but will focus instead on Co-op car park and Market Street in general. DW will liaise with KF to arrange the next HoH litter-pick

There is a Cannock Chase Rail Promotion Group meeting on 30<sup>th</sup> January, which will hopefully be attended by David Whitely WMT Head of Route and DW and KF will hope to meet him then.

A new licence with Network Rail was signed on 13<sup>th</sup> January and we have asked for an extension to our areas, behind both platforms and around the container area – permission from Network Rail is required and so we are still waiting to finalise this because there has as yet been no engagement with them. A site meeting re: the container is upcoming.

Contractors took down a fence, installed machinery and did in fact replace slabs near to the container if they were broken, but the area is still uneven and cannot be used for safety reasons.

It was agreed that a litter pick on and around the station and platform areas is now urgently required, and ourselves or Network Rail should deal with this as soon as possible.

It was noted that the hayracks are doing well and at present are self-sufficient with winter pansies etc. Daffodils will follow. It was noted that the daffodils were beginning to show!

### **Miner's Memorial – Update on Progress**

A very impressive presentation was given to the meeting by Sue and Deb. A visitors' book and book of memoirs will eventually be located in the library for visitors to see. CHAPS have approved these although better photos will be taken



when the weather has improved. We can keep the book in the library as a "project" and eventually will utilise the lectern from St. Saviours' church (now closed) but the official release of that to us may take some time due to church procedure. In the future there should be a press release asking for artefacts and/or memoirs etc to go into this project in the library. Cannock Chase Radio will also be asked to promote this project – they are due to go on to FM in the spring time and it was suggested that be announced at the artisan market in the town at that time, incorporating the promotion of the miners' memorial project in the library. It was agreed that this project does need to be "impressive" and long-lasting and the possibility of a bound book was raised. Funds are available for this and options will be looked into.

Susan and Deb were to be commended for all the work they have done on this project thus far, it is already very impressive and they were thanked by the meeting for their continued efforts.

### **Miners' Memorial – Cleaning**

Thanks were extended to Pam, Jackie and Julie and the team for the continued hard work they put into the cleaning. New block-paving brushes have been purchased for their use.

### **Hednesford in Partnership (HiP)**

A HiP meeting was held on 15<sup>th</sup> January where the original 2, 5 and 10 year plans were revisited. PW told the meeting that lots on the 2 year plan had already been achieved and this was commendable. When these results are collated he will report to HoH.

PW said that HiP are working hard on projects which will attract people into Hednesford – and suggestions were welcomed.

Some of the suggestions for future projects in town were: a statue on the A460, Cycle Parking – particularly with regard to the upcoming Commonwealth Games where Cannock Chase will host the cycling events. Phil Hewitt explained there may be some funding (from Highways) available in this regard – or it was suggested we could utilise some of the Section 106 money. The Neighbourhood Plan incorporates recommendations for a community station building and cycle parking facilities/cycle hire etc.

Signage – lots of irrelevant signs around town and the whole issue needs to be catalogued and dealt with – DW will photograph the existing signage so that a project map can be prepared.

PW pointed out that if we have ideas for 2 and/or 5 year plans, we should begin planning now.

RUN-AND-RIDE – it was suggested that this local business may be interested in participating – also the Park Fit runners – MJT will liaise with them and report back to the next meeting. An invitation was extended to them to attend the next meeting.

## **Social Media**

There has been no further engagement from Julie regarding the website building. HiP have apparently also experienced the same problem with her. She has invoiced for her services but not yet chased for the money. It was agreed we would wait a little longer to hear from her.

## **Any Other Business**

### **Town Lottery**

First prize-winning draw has taken place. A total of 260 tickets were sold. Bella's sold the most tickets, so the draw took place there. First prize was £130, Second prize £20 and Third prize £10. The sum of £100 went into HiP funds. RK told the meeting this was a very good start which we can now build upon. Local businesses are already entering into the fun by having a contest for who can sell the most tickets! It has been confirmed that the library will not be permitted to sell tickets, as this is seen by the Trust as gambling and goes against their mental health and wellbeing ethos. It was suggested that other venues be used for the promotional photos and prize-giving ceremony – perhaps in the shop/business where the most tickets had been sold.

### **Hednesford War Memorial**

The impressive task carried out by Hednesford Centennial Lions was highly commended by the meeting – they have dug trenches, laid communications cabling, erected speakers and the town now has a very enviable PA system as a result of their hard work. The system can also be used elsewhere for outdoor events. DW congratulated Wendy who represented the Lions and the meeting agreed wholeheartedly.

### **A-Board inside Gala Bingo**

Dot said this is not having much of an impact and suggestions were invited as to an alternative site for it. Enquiries will be made at Aldi.

### **Trees in Hednesford Park in memory of Graham and Carol**

Deb explained that the park now has an oak tree dedicated to the memory of Graham Burnett and she wonders whether we would like one in memory of Carol? If so can we liaise with Lynne Evans in the park. It was agreed that Andy Fittes should be consulted before any action taken.

### **Anglesey Litter-pick**

A litter-pick will take place on 28<sup>th</sup> January at Anglesey Nature Reserve and on 4<sup>th</sup> February at The Brickworks – please see Facebook promotions for further details.

DW confirmed that HoH will order another 10 litter-pick sticks.

**Date of Next Meeting** Wednesday February 21<sup>st</sup>, 6.00 pm at Bella's.  
Litter pick date TBA.



Dear Hednesford Town Council,

Please see attached statistical information collated from CCTV within the month of September 2017.

### **CCTV Monitoring for Hednesford Town Council**

<b>ANTI SOCIAL BEHAVIOUR</b>	<b>9</b>
<b>ASSAULTS</b>	<b>4</b>
<b>AUTOCRIME</b>	<b>2</b>
<b>BURGLARY</b>	<b>1</b>
<b>DAMAGE</b>	<b>1</b>
<b>DISTURBANCE</b>	<b>1</b>
<b>DOMESTIC</b>	<b>0</b>
<b>DRUGS</b>	<b>1</b>
<b>DRUNKNESS</b>	<b>0</b>
<b>GRAFFITI</b>	<b>0</b>
<b>MISSING PERSON</b>	<b>1</b>
<b>AREAS MONITORED (NON-CRIMINAL)</b>	<b>194</b>
<b>SUSPICIOUS</b>	<b>13</b>
<b>THEFT</b>	<b>0</b>
<b>TRAFFIC</b>	<b>0</b>
<b>TOTAL</b>	<b>227</b>
<b>POLICE ADVISED</b>	<b>10</b>
<b>RESOURCE DEPLOYED</b>	<b>8</b>

**85 % OF MONITORING WAS NON REPORTABLE  
15 % OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO  
THE PARISH/POLICE**

This months incidents were mainly centred around ASB at Tesco's and the football club, and there were a few incidents on the town with drugs concerning one of our known nominals.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around the Hednesford Town area.



Dear Hednesford Town Council,

Please see attached statistical information collated from CCTV within the month of October 2017.

### **CCTV Monitoring for Hednesford Town Council**

<b>ANTI SOCIAL BEHAVIOUR</b>	<b>11</b>
<b>ASSAULTS</b>	<b>3</b>
<b>AUTOCRIME</b>	<b>2</b>
<b>BURGLARY</b>	<b>1</b>
<b>DAMAGE</b>	<b>0</b>
<b>DISTURBANCE</b>	<b>0</b>
<b>DOMESTIC</b>	<b>4</b>
<b>DRUGS</b>	<b>0</b>
<b>DRUNKNESS</b>	<b>1</b>
<b>GRAFFITI</b>	<b>0</b>
<b>MISSING PERSON</b>	<b>0</b>
<b>AREAS MONITORED (NON-CRIMINAL)</b>	<b>201</b>
<b>SUSPICIOUS</b>	<b>20</b>
<b>THEFT</b>	<b>3</b>
<b>TRAFFIC</b>	<b>3</b>
<b>TOTAL</b>	<b>276</b>
<b>POLICE ADVISED</b>	<b>27</b>
<b>RESOURCE DEPLOYED</b>	<b>18</b>

**73 % OF MONITORING WAS NON REPORTABLE  
27 % OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO  
THE PARISH/POLICE**

This months activities have included youths letting off fireworks and one of our nominals causing a few issues on the town. Apart from that its been a fairly quiet month.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around the Hednesford Town area.



Dear Hednesford Town Council,

Please see attached statistical information collated from CCTV within the month of November 2017.

### **CCTV Monitoring for Hednesford Town Council**

<b>ANTI SOCIAL BEHAVIOUR</b>	<b>7</b>
<b>ASSAULTS</b>	<b>1</b>
<b>AUTOCRIME</b>	<b>1</b>
<b>BURGLARY</b>	<b>1</b>
<b>DAMAGE</b>	<b>0</b>
<b>DISTURBANCE</b>	<b>5</b>
<b>DOMESTIC</b>	<b>0</b>
<b>DRUGS</b>	<b>1</b>
<b>DRUNKNESS</b>	<b>0</b>
<b>GRAFFITI</b>	<b>0</b>
<b>MISSING PERSON</b>	<b>4</b>
<b>AREAS MONITORED (NON-CRIMINAL)</b>	<b>161</b>
<b>SUSPICIOUS</b>	<b>11</b>
<b>THEFT</b>	<b>2</b>
<b>TRAFFIC</b>	<b>0</b>
<b>TOTAL</b>	<b>194</b>
<b>POLICE ADVISED</b>	<b>33</b>
<b>RESOURCE DEPLOYED</b>	<b>28</b>

**83 % OF MONITORING WAS NON REPORTABLE  
17 % OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO  
THE PARISH/POLICE**

This months activities have included ASB issues at the skate park, youths letting off fireworks at Tesco's and a few purse thefts.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around the Hednesford Town area.



Dear Hednesford Town Council,

Please see attached statistical information collated from CCTV within the month of December 2017.

**CCTV Monitoring for Hednesford Town Council**

ANTI SOCIAL BEHAVIOUR	7
ASSAULTS	1
AUTOCRIME	1
BURGLARY	0
DAMAGE	1
DISTURBANCE	3
DOMESTIC	2
DRUGS	2
DRUNKNESS	4
GRAFFITI	0
MISSING PERSON	0
AREAS MONITORED (NON-CRIMINAL)	187
SUSPICIOUS	8
THEFT	1
TRAFFIC	2
<b>TOTAL</b>	<b>217</b>
POLICE ADVISED	11
RESOURCE DEPLOYED	8

**87 % OF MONITORING WAS NON REPORTABLE  
13 % OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO  
THE PARISH/POLICE**

A very quiet month in Hednesford this month. The only reportable activities were a few drunken revellers causing a bit of Anti Social Behaviour over the festive period.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around the Hednesford Town area.

Yours sincerely

Lucy Frost  
CCTV Operator

Hednesford Town Council  
Lloyds TSB Bank Reconciliation 31/01/18

Bank Balance per Statement

LESS O/S cheques

Bank Balance per Statement

Unity Trust Bank £ 57,690.32

LESS O/S cheques

300106

Vintage Kitchen £ 13.20

-£ 13.20

Cash Book bank balance at 31.01.18

£ 57,677.12

Cash Book Balance

£ 57,677.12

1 Year Long Term Savings

£ 50,000.00

6 month Savings

£ 50,565.28

Total Cash Balances

£ 158,242.40

Reserves B/F

£ 133,220.19

Receipts

£ 176,590.38

£ 309,810.57

Less: Expenditure

£ 151,568.17

TOTAL

£ 158,242.40

Signed: .....

Dated: .....





Date	check	Source	Type	TOTAL	VAT on Receipts	Precept	VAT Recovered	Interest Received	PGCC Meeting	PGCC Function Room Lettings	PGCC Bar Takings	Misc	Grants	Loan	Savings Transfer	Community Investment Levy
		Year Total		£ 173,133.95	£ -	£ 137,500.00	£ 8,261.42	£ 0.14	£ 4,677.96	£ 19,607.80	£ 785.06	£ 100.98	£ -	£ -	£ -	£ 2,200.59
23-06-17		Nationwide Building Society		£ 175.39			£ 175.39									Interest
27-06-17		Nationwide Building Society		£ 0.55			£ 0.55									Interest
27-12-17		Nationwide Building Society		£ 139.05			£ 139.05									Interest
28-01-18		EDA Limited		£ 44.80					£ 44.80							Regular Hirer - Zumba
28-01-18		Stacey PG		£ 113.52												Regular Hirer - Connect
28-01-18		L Flynn		£ 48.00												Children's Party
10-01-18		C Pennington		£ 48.00												Children's Party
14-01-18		A R Fowler		£ 44.00					£ 44.00							Regular Hirer - Spanish Lessons
22-01-18		M Fletcher		£ 210.00						£ 210.00						Private Party
15-01-18		Fore Court three brothers		£ 1,097.00												Forresters Meeting Room 2
		Cruse Bereavement														Cruse Drop In Sessions
		Pyre Green Ladies Club														Regular Hirer - Ladies Social
		M R Gregory														Regular Hirer - Pye Green Dance
		Mrs Key														Regular Hirer - Stardust
		Mrs K Davies														Private Party
		Mrs Ward														Private Party
16-01-18		S Fisher		£ 210.00												Regular Hirer - Slimming World
18-01-17		AR Fowler		£ 132.00												Private Party
19-01-18		Simon Stokes		£ 211.20												Regular Hirer - Spanish Lessons
19-01-18		EHMAA		£ 199.20												Regular Hirer - Stars
22-01-18		EDA Limited		£ 51.20												Regular Hirer - Karate
23-01-18		Kayleigh Hughes		£ 62.92												Regular Hirer - Zumba
23-01-18		A R Fowler		£ 52.80												Private Party - 24-03-18
24-01-18		Leigh Winter		£ 52.80												Regular Hirer - Spanish Lessons
24-01-18		Pre School Learning Alliance		£ 574.80												Regular Hirer - Pilates
		Mrs Truster														Regular Hirer - Toddlers
		Mr Small														Private Party - 1471
		Mrs R Gaskell														Regular Hirer - Sequence Dance
		Dididance														Private Party - 10-03-18
		Month Total		£ 3,456.43			£ 314.99	£ 474.32	£ 2,667.12							Regular - Diddidance
		Year Total		£ 176,590.38	£ -	£ 137,500.00	£ 8,261.42	£ 315.13	£ 5,152.28	£ 22,274.92	£ 785.06	£ 100.98	£ -	£ -	£ -	£ 2,200.59



Hednesford Town Council - Cash Book 2017/18

31-01-18 Cheques sent out

Date	Payee	£	Details
02-01-18	Public Works Loan Board	£ 8,715.88	Loan Repayment
	E.on	£ 1,958.56	Christmas Street Lights repairs Hednesford & Norton Canes
04-01-18	Cannock Chase Council	£ 563.00	Rates
22-01-19	Biffa Waste	£ 90.62	Refuse Collection
	Dawn Richards	£ 513.05	Salary
	Laurie Bowman	£ 1,638.35	Salary
	Peter Harrison	£ 1,643.59	Salary
	Mike Bradbury	£ 569.41	Salary/ Cleaning Materials
	Phillip Barnettt	£ 191.37	Salary
	Staffordshire Pension Fund	£ 1,453.88	Pension
22-01-19	GEZE UK Ltd	£ 168.00	Service Automatic doors
	EDF Energy	£ 1,254.30	Electricity Bill
	Initail Washroom	£ 587.38	Sanitary Contract
	Alan Pearson	£ 290.00	Suit Chairman's Allowance
24-01-18	Pitney Bowes Finance	£ 75.49	Postage

<b>TOTAL</b>	<b>£</b>	<b>19,712.88</b>
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Cash Book Balance	£	57,677.12
1 Year Long Term Savings	£	50,000.00
6 month Savings	£	50,565.28

<b>Total Cash Balances</b>	<b>£</b>	<b>158,242.40</b>
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Reserves B/F	£	133,220.19
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Receipts	£	176,590.38
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	£	309,810.57
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Less: Expenditure	£	151,568.17
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<b>TOTAL</b>	<b>£</b>	<b>158,242.40</b>
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