

23 December 2016

Dear Councillor

A Meeting of the Town Council will be held at 7:30 pm on Tuesday 3 January 2017 at Pye Green Community Centre, Bradbury Lane, Hednesford. You are invited to attend for consideration of the matters shown on the agenda.

Yours sincerely



Peter Harrison
Town Council Manager/Clerk

PUBLIC PARTICIPATION

Members of the public are invited to address the council and ask questions before the meeting begins

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes – to approve the minutes of the Meeting held on 8 November 2016 (enclosed pages 23 to 26 of 2016-17 (white))
4. Chairman's Announcements

Peter Harrison JP BA (Hons) Town Council Manager/Clerk
Pye Green Community Centre Bradbury Lane Hednesford Staffordshire WS12 4EP
peter.harrison@hednesford-tc.gov.uk
Tel: 01543 424872 Skype: HTC.clerk

5. Finance and General Purposes Committee – To consider a report of a meeting of this committee held on 20 December 2016 and, inter alia, determine the amount of precept to be demanded for the year 2017-18 (enclosed pages 1 to 5 (green))

6. Report of the Town Council Manager/Clerk

To consider the following:

a) Planning

To confirm the action of the Town Council Manager/Clerk in consultation with the principal speaker in submitting observations on planning applications (enclosed agenda page 1)

b) Hednesford in Partnership

To receive notes of meetings held on 10 October and 14 November 2016 (enclosed agenda pages 2 to 7)

c) Heart of Hednesford

To receive notes of meetings held on 23 November 2016 (enclosed agenda pages 8 to 10)

d) Cannock Chase Council – Peer Review

A peer review has recently been undertaken at Cannock Chase Council. One of the points raised in the resultant report is as follows:

“We questioned whether the Council is maximising opportunities to leverage the capacity and willingness of others to make a contribution to strategic priorities and outcomes. Notwithstanding the excellent working relationships with an array of partners, and good examples of working with community groups such as Friends of Hednesford Park, there is undoubtedly scope to explore and exploit further opportunities such as parish and town councils who seem positioned to contribute more. Councillors have an important role in harnessing community capacity and it is important the development of their roles is seen as part of any future transformation of the organisation”

The Managing Director of CCDC has asked Town and Parish Council's to consider if there are any opportunities for greater collaboration/joint working that they would like to explore

e) Chase Line Rail Service

To note correspondence from the MP (enclosed agenda pages 11 to 12)

f) Cannock Chase AONB

To receive correspondence from Cannock Chase Council regarding the incident at Oak Tree Farm Slitting Mill (enclosed agenda pages 13 to 17) and to consider further information from Mr D J Newman regarding converting the AONB to a National Park (enclosed agenda page numbers 18 to 21)

g) CCTV Monitoring

To consider the monitoring statements for October and November 2016
(enclosed agenda pages 22 to 25)

h) Council Tax Referendum Principles

Members will be pleased to note that Council tax referendum principles will not be extended to parish and town councils in 2017/18.

The Secretary of State for Communities and Local Government has announced the provisional Local Government Finance Settlement for 2017/18 in the House of Commons; an extract from his speech is below:

"[Town and parish councils] play an important role in our civic life.

We have decided that we will defer our proposals this year, while keeping the level of precepts set by town and parish councils under close review.

I expect all town and parish councils to clearly demonstrate restraint when setting increases that are not a direct result of taking on additional responsibilities.

I am also actively considering with the sector ways to make excessive increases more transparent to local taxpayers."

i) Finance

To note income received and confirm payments made up to 30 November 2016
(enclosed agenda pages 26 to 28)

7. Items for Information and next agenda

8. To resolve that the public be excluded from the meeting due to the confidential nature of the business to be transacted (if necessary)

HEDNESFORD TOWN COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

HELD AT 7:30 pm ON TUESDAY 8 NOVEMBER 2016

AT PYE GREEN COMMUNITY CENTRE, HEDNESFORD

PRESENT: Cllrs. A Pearson (Chairman), B Gamble (Vice-Chairman),
G Adamson, Mrs S Cartwright and D J Davis

(Apologies were received from Cllrs Mrs D Grice, C Mitchell and
Mrs L Whitehouse)

IN ATTENDANCE: Mr P Harrison (Town Council Manager/Clerk), District Cllrs
G Burnett and P Woodhead, 2 PCSO's , D Wisehall (Heart of Hednesford)
C Fittes (The Marketing Room) and 2 Members of the Public

Prior to the formal commencement of the meeting the following was reported:
The Friends of Hednesford were progressing proposals to adopt the railway
station and in this connection were looking for the Town Council to support a
suggestion for the erection of a building to house various facilities on land at the
entrance to platform 1. Reference was made to non-payment of fares on the
Chase Line and there was general dissatisfaction expressed at the level of
service provided by London Midland (the current operator)

The Police reported on an increase in anti-social behaviour during late summer.
The public were being encouraged to be on the watch and report crimes to the
Police – this particularly so in relation to thefts from a local building site.
Reference was made to problems experienced by the public in reporting misuse
of fireworks. It was noted that there would be a return to Neighbourhood Policing
and that the Community Speedwatch Scheme was now operating. A question
was raised regarding how to tackle vandalism

A Remembrance Event had been held at Hednesford Town FC and this was to
be an annual event

1 MINUTES

The minutes of the meeting held on 13 September 2016 were approved as a
correct record

2 CHAIRMAN'S ANNOUNCEMENTS

Heritage Presentation

The Chairman thanked Cllr Derek Davis and Mr Dennis Jackson for giving the
second heritage presentation on The Tunnellers of WW1. This presentation had
proved so popular that it was likely that a third one would be held in due course

It was noted that the Tower Players were performing the Tunneller's Play at the

Prince of Wales Theatre.

A Heritage Presentation on Canals would be arranged in the New Year

Remembrance Ceremonies

The Chairman had attended a ceremony at Hednesford Town FC Keys Park on 5 November and would be attending the Remembrance Ceremonies at the War Memorials at Chadsmoor on 11 and Hednesford on 13 November. The Vice-Chairman would attend the ceremony in Hednesford on 11 November

4 REPORT OF THE TOWN COUNCIL MANAGER/CLERK

Consideration was given to this report:

RESOLVED:

- a) Town Councillor Mrs L Whitehouse
That, in view of continued illness, the term of office of Mrs Whitehouse be extended for 6 months

- b) Planning
That the action of the Town Council Manager/Clerk in consultation with the principal speaker in submitting observations on planning applications as shown in annex 1 be approved

- c) Neighbourhood Plan
That it be noted that work was continuing to process the results of the consultation on the draft plan and preparations were in hand for a scoping report

- d) Community Infrastructure Levy Receipt 2016-17
That it be noted that £380.40 had been received and the Council at its budget meeting in January determine how this be allocated for the purposes of future expenditure

- e) Hednesford in Partnership
That a report of a meeting held on 11 August 2016 be noted and the Partnership be congratulated on the award of £10,000 lottery funding towards organising the 2017 Hednesford Festival

- f) Heart of Hednesford
That reports of meetings held on 31 August, 21 September and 26 October 2016 be noted and arising therefrom the Town Council support a proposal to erect a building on land at the entrance to platform 1 of the railway station to house various facilities

(Cllr D J Davis declared an interest in this matter)

- g) Miners' Memorial
That the proposals to hold a dedication ceremony for the 3rd phase of the Memorial on 22 April 2017 be noted and the Town Council offer to arrange for future regular maintenance of the named bricks
- h) Cannock Chase AONB
That further enquiries be made into the implications of the suggestion that Cannock Chase be given National Park status and clarification be sought regarding the respective responsibilities of the County Council and the Environment Agency regarding incidents on the Chase such as the recent prolonged fire at Slitting Mill
- i) CCTV Monitoring
That the monitoring reports up to September 2016 be noted
- j) Hednesford Car Parking Charges Cannock Chase District Council & Hednesford Town Council Agreement
That it be noted that the Leader of Cannock Chase Council had indicated that whilst there were proposals to restrict parking times on certain car parks for the benefit of visitors there was no intention to introduce car parking charges and whilst this persisted the agreement for the Town Council to fund CCTV provision in the town would continue
- k) Finance
That income received be noted and payments made up to 31 August 2016 be confirmed
- l) NALC Advocacy on Council Tax Referendum Proposals
That the Council support NALC's advocacy regarding Council Tax Referendum proposals

5 MEMBERS ITEMS FOR CONSIDERATION

Cllr Brian Gamble referred to a Healthwatch meeting held on 1 November when concerns had been expressed regarding contact with the Cannock Chase Commissioning Group. It was noted that a consultation event on the sustainability and transformation plan for the health service was to be held on 30 November from 4 to 7:30 at the Aquarius. Statistical information was being sought on the health service provision for residents of Cannock Chase including ambulance responses

The Meeting ended at 8:30 pm

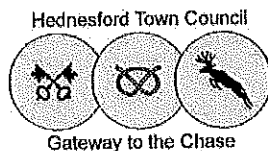
Signed:

Dated:

Annex 1

Council Meeting 8 November 2016 – List of Planning Applications

16/395	Erection of Garage and residential annexe – 5 Fisher Street	No Objection
16/392	Extensions – 19 View Street	No Objection
16/389	Removal of Condition 1 (CH/13/0227) to allow permanent change of use of land for caravan storage – Land rear of 521-523 Pye Green Road	
16/377	Variation of Conditions (CH/15/0472) – 24 Watermint Close	No Objections
16/06 County Matter	Demolition of existing modular building and construction of a new 2 classroom extension – West Hill Primary School	No Objection
16/359	New windows etc, ref CH/16/168 – 29 Blewitt Street	No Objection
16/356	Extension – 16 Cowley Green	No Objection



Finance & General Purposes Committee

Pye Green Community Centre, Bradbury Lane, Hednesford

10:30 am Tuesday 20 December 2016

Present: Cllrs D J Davis (Chairman), G Adamson, S Cartwright, B Gamble, D Grice and A Pearson

In attendance P Harrison (Town Council Manager/Clerk) and L Bowman (Assistant Clerk)

(Apologies for absence were received from Cllrs C Mitchell and L Whitehouse)

1. Minutes

The Minutes of the Meeting held on 15 December 2015 were approved

2. Report of the Town Council Manager/Clerk

a. Estimates of Income and Expenditure – 2017-18

Consideration was given to estimates of income and expenditure for 2017-18. Members were provided with information from Cannock Chase Council relating to the calculation of the Council Tax base and considered the implications of decisions made by Cannock Chase Council regarding withdrawal of Council Tax Grant and the cessation of funding for Christmas Lighting.

RECOMMENDED:

- i) That the estimates of income and expenditure as set out in Annex 1 be approved and a precept in the sum of £137,500 be demanded from Cannock Chase Council for 2017-18
- ii) That support of £5000 per annum be provided to CAB for the continued provision of the Outreach Service at Pye Green
- iii) In the light of ii) above the request from Staffordshire County Council for the Town Council to contribute to its budget for CAB services be rejected
- iv) That the action taken by the Town Council Manager/Clerk with regard to investment of reserves be confirmed as follows:

Nationwide	£50,000 (for 6 months)
Lloyds Bank	£50,000 (for 12 months)

b. Applications for Financial Assistance

Consideration was given to requests for Financial Assistance. Members agreed to consider a late application from Florence Street Scallywags

RECOMMENDED

That the following grants be awarded:

i)	AFC Greenheath ¹	£300
ii)	1 st Hednesford Scout Group	£300
iii)	Heart of Hednesford ²	£300
iv)	Hednesford Centennial Lions	£500
v)	Hednesford in Partnership ³	£500
vi)	Hednesford Town FC Supporters Association ⁴	£200
vii)	Katharine House Hospice	£300
viii)	Ryu Shotokan Karate ⁵	£200
ix)	Staffordshire Regimental Association Hednesford ⁶	£250
x)	St John Ambulance	£200
xi)	Florence Street Scallwags	£850

Members declared interests in relation to the following applications

¹ Cllrs A Pearson and S Cartwright

² Cllr G Adamson

³ Cllrs G Adamson and B Gamble

⁴ Cllrs B Gamble and A Pearson

⁵ Cllr S Cartwright

⁶ Cllr A Pearson

c. Town Centre Christmas Event

Members discussed the recent town centre Christmas event which all agreed had been very successful. Consideration was given to recognising the contribution of various parties who had assisted with the organisation or who had participated in the event

RECOMMENDED:

- i) That the Town Council confirm its commitment to contributing to future Christmas events on the basis that the event shall not be used for the promotion of any political party as this would be ultra vires and that those involved with the organisation be advised accordingly
- ii) That in recognition of, assistance given, entertainment or other services provided in connection with the Christmas event the following payments be made

Pye Green Academy	£100
Hednesford Valley High	£100

Staffordshire University Academy ¹	£100
Stars Academy	£100
West Hill Primary School	£100
Kingsmead School	£100
St Peter's School	£100
Burntwood Rotary	£100
Hednesford Centennial Lions	£100
Hednesford in Partnership	£250

¹ Cllr G Adamson declared an interest as Governor

The meeting ended at 11:35 am

Signed:

Dated:

HEDNESFORD TOWN COUNCIL
BUDGET 2017/18

	Budget 2016-17	Actual to date	Expected Income	Budget 2017-18
	£	£	£	
Income				
Precept	130,000.00	130,000.00	130,000.00	137,500.00
Interest Received	700.00	54.00	700.00	700.00
Miscellaneous Income	100.00	7,117.00	7,117.07	100.00
CIL		380.40	380.40	-
General Income	130,800.00	137,551.40	138,197.47	138,300.00
PGCC - Lettings	26,000.00	21,415.00	31,015.00	28,000.00
PGCC - Bar Takings	800.00	187.00	316.00	500.00
Community Hall Income	26,800.00	21,602.00	31,331.00	28,500.00
Total Income	157,600.00	159,153.40	169,528.47	166,800.00
Less Total Expenditure	161,632.00	119,714.00	171,357.00	172,712.00
Surplus/-Deficit	-4,032.00	39,439.40	-1,828.53	-5,912.00

Y/E Reserve analysis 2016/17

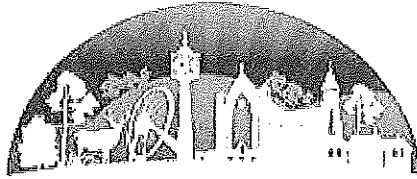
IT Suite Computer Replacement Programme	1,500.00	1,500.00
Council Computer Replacement Programme	2,000.00	2,000.00
Election Costs	9,000.00	9,000.00
Building Repairs & Renewals	80,000.00	87,036.17
General reserve	26,785.93	18,022.60
Community Support Fund	30,000.00	30,000.00
CIL Income - Town Centre Maintenance	0.00	380.40
	<u>149,285.93</u>	<u>147,939.17</u>

HEDNESFORD TOWN COUNCIL
BUDGET 2017/18

	Budget 2016/17	Actual to 30.11.16	Expect to Spend	Budget 2017/18	
Expenditure					
Clerks Department					
Salaries	40,000	31,171	47,951	49,000	Pension & small pay increase
Travelling	100	30	50	100	
	40,100	31,201	48,001	49,100	
Council Running Costs					
Telephone/Broadband	1,000	649	1,108	1,000	Set up of new broadband
Stationery Items	250	165	245	250	
Postage	650	531	650	700	Increase in postage rates
Photocopying	700	571	750	750	
Computer software & Maintenance	1,400	57	57	100	
Furniture & Equipment	200	0	0	200	
Subscriptions	1,400	1,394	1,400	1400	
Insurance	1,400	0	1,400	1500	
Audit Fees	400	400	400	400	
Professional Fees	500	320	320	400	
Councillor Training	150	0	0	150	
Clerk Training	50	0	0	50	
Conference Fees	100	0	0	100	
Chairmans Allowance	1,000	20	1,000	1,000	
Bank Charges	300	228	300	300	
	9,500	4,335	7,630	8,300	
Pye Green Community Centre					
PGCH - Electric	7,500	2,969	4,268	5,000	
PGCH - Annual Utilities Checks, Fire Exting Srv	600	742	842	600	Electrical inspection
PGCH - Water Rates	1,500	617	1,234	1,500	
PGCH - Insurance	1,100	0	1,100	1,200	
PGCH - Salaries & Payroll costs	20,000	14,581	21,781	22,200	Caretakers pension & small pay increase
PGCH - Rates	8,000	5,808	7,260	7,500	
PGCH - Licencing	200	180	180	180	
PGCH - Rubbish Collection	1,000	608	968	1,000	
PGCH- Sanitary Disposal	350	0	350	350	
PGCH - Minor Repairs, Uniform, Gardening, Equi	1,200	1,013	1,193	1,200	
PGCH - Cleaning Materials	800	613	800	800	
PGCH - Security	800	680	680	700	
PGCH- Furniture & Equipment	200	0	0	200	
PGCH - Building Maintenance & Upgrades	3,000	2,678	2,678	3,000	CCTV upgrade
PGCH - Advertising & Marketing Cost	150	0	150	150	
PGCH - Loan Repayment	17,432	8,716	17,432	17,432	
	63,832	39,205	60,916	63,012	
Activities					
S.31 CCTV - Running Expenses	23,000	22,549	22,549	23,000	
Publicity & Promotion	4,000	2,752	4,085	4,100	
S137 Donations, grants, CAB, misc	10,200	6,000	10,200	10,200	£5000 Cab, £500 Bowls, £500 Scouts
Hednesford Street Christmas Lights	0	0	0	5,000	Withdrawal of CCDC Funding
S.144 Events & Christmas	5,000	696	5,000	6,000	
Heritage	4,000	0	0	1,000	
Election costs	0	0	0	0	
Neighbourhood Plan	0	12,384	12,384	2,000	
Misc	1,000	592	592	1,000	
	47,200	44,973	54,810	52,300	
Total Expenditure	160,632	119,714	171,357	172,712	

Council Meeting 3 January 2017 – List of Planning Applications

16/452	Extension etc. – 20 Hill Street	No Objection
16/442	Extension etc – 31 Littleworth Hill	No Objection
16/441	Extension etc – 148 Bond Way	No Objection
16/409	Change of Use from 6 No. HMO to 10 No. HMO – 59 Ebenezer Street	Whilst it is noted that statutory consultees have raised no objections to the application the Town Council is concerned at the small size of some of the bedrooms and the lack of communal facilities for residents. The Council concurs with observations already made regarding refuse disposal



Hednesford

in partnership

Minutes of the Meeting

Monday 10th October 2016

Attendance:

Carol Fittes - HIP Chair
Paul Woodhead - HIP Vice Chair
Lesley Yates - HIP Treasurer/Secretary
Sharon Jagger- Friends of Hednesford Park
David Wisehall - Heart of Hednesford
Keith Fitch – Heart of Hednesford
Sam Collett – Hednesford Traders
Cathy Attwood
Jazmin Anslow – Staffordshire Fire & Rescue
Jo Palmer – Staffordshire University Academy
Wendy Yates – Hednesford Lions

Apologies:

Tracie Meredith – Community Arts Officer, Staffs County Council
Glenn Watson – CCDC
Cllr George Adamson
Cllr Christine Mitchell
James Moffat – Amanda Milling's office
Cannock Radio
Graham Burnett – Friends of Hednesford Park
Rachel Gentle – Cannock Chase Museum

Matters arising from the previous minutes

None

1. Update on meetings and presentations

Carol updated everyone with regards to the meeting she attended along with Lesley to meet Glenn Watson at CCDC to discuss HiP and working together with him. Glenn outlined how he can work with us to identify areas of land for re-development etc.

David Wisehall asked about possible compulsory purchase of the land in Cardigan Place with a view to creating a community garden.

Carol to arrange for Glenn to attend a HiP meeting to discuss further with the group.

Lesley and Carol also presented to the board of the South Staffs Chamber of Commerce which gathered interest and they have now asked to be kept on our distribution list and will also promote HiP to member businesses.

Paul attended the Countryside Estates Review meeting at Chasewater where discussions took place regarding plots of land including woodland on Sevens Rd, Hazelslade.

Paul spoke to Emma Beaman from AONB and has discussed arranging for her to attend a future HiP meeting to discuss further.

The AONB annual conference is being held at the Aquarius on Friday 4th November. Paul will attend on behalf of HiP and report back at the next meeting.

Jo Palmer from SUA suggested presenting to the Heads Forum and to also have a presence at a future parent's evening. Jo to feed back with future dates.

2. Funding applications update

Still waiting to hear from the Big Lottery with regards to our Celebrate funding application. Should hear by first week of November.

HiP to apply to the Town Council for grant funding for 2017. Application to be submitted by 21st November.

3. Update from Arts & Architecture group

The Bridging Communities project is getting under way now with Steve Cooling and Lisa Shepherd involved in running workshops with students at SUA. Kingsmead still not indicated if they want to be involved. Paul to try and contact deputy head again.

Carol to look into doing a press release to report on the involvement of students at SUA.

Steve and Lisa are looking to arrange either a presence in the park or in Tesco during half term to promote the project to the wider community.

Also discussed involving more groups now to get them involved.

4. Events update

Great local press coverage gained from press release sent out to announce the artisan markets next year. First one being held on 12th February. Paul overseeing arrangements along with attendees of the events committee.

Next events meeting for Christmas event is on 1st November at Pye Green Community Centre at 5.30pm. Changes this year include lights being switched on at the start of the event which will run from 5-7pm. The stage area will be located outside Lloyds bank.

Next meeting of summer events committee is on Friday 21st October at 9am at the Pavillion in Hednesford Park.

5. Any updates from members/groups

David from Heart of Hednesford updated the group on progress with the community station application. He is liaising with the community officer from Network Rail who is really helpful and hoping to get paperwork signed soon.

David also informed the group about plans to create a plant trail between the station and Tesco's which will also form part of the work towards Best Kept Village.

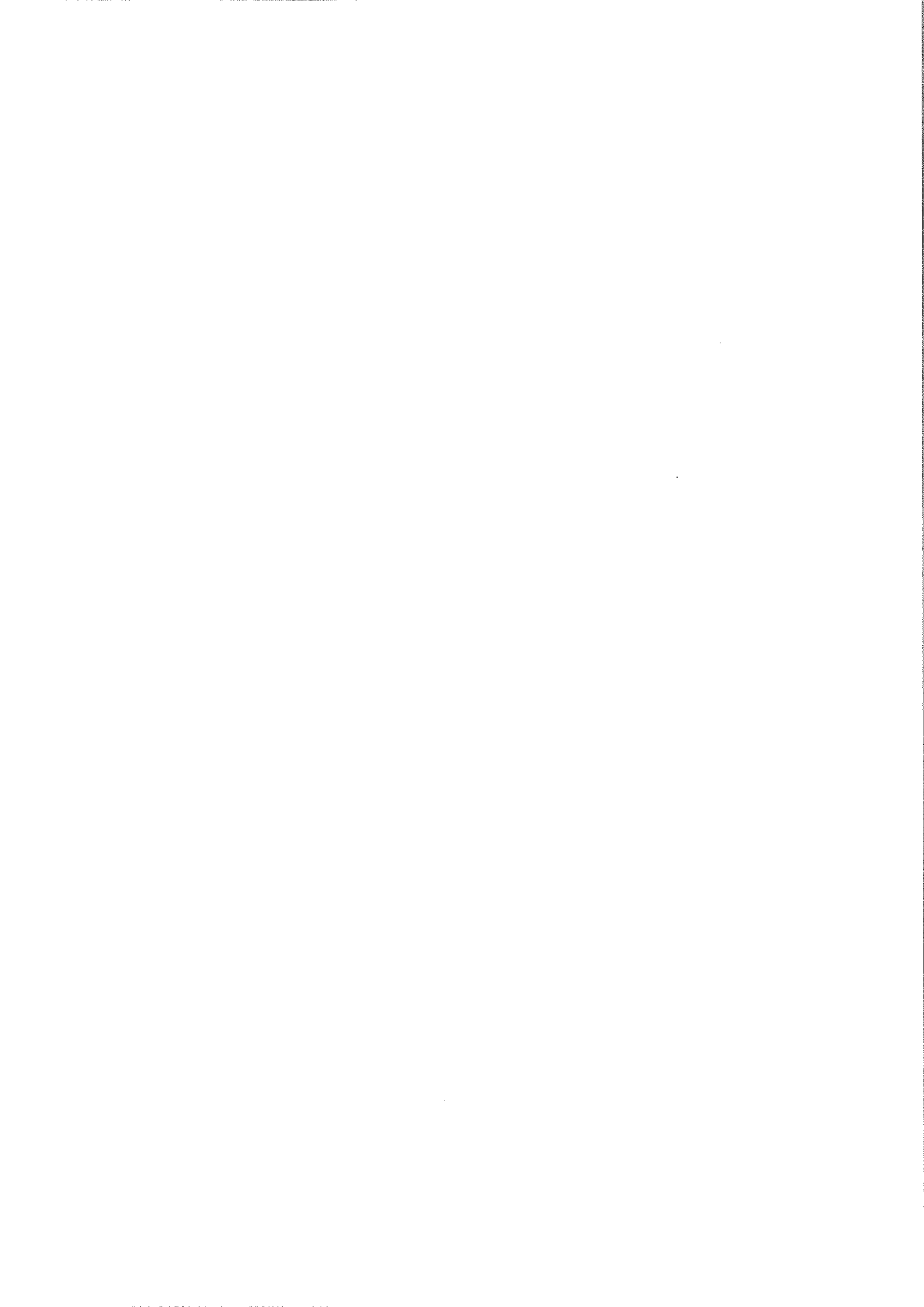
HoH now holds keys to some of the notice boards in the town and the Town Council have given permission for the group to display posters on a regular basis.

6. Any other business

Paul mentioned that Support Staffordshire has now taken over from VAST and he is in touch with the locality manager to invite her to our future meetings.

8. Next Meeting

Monday 14th November at Pye Green Community Centre at 6pm.





Hednesford

in partnership

Minutes of committee meeting

Monday 14th November 2016

In attendance:

Carol Fittes – HiP Chair
Paul Woodhead – HiP Vice Chair
Lesley Yates – HiP Treasurer
Graham Burnett – FoHP
Cllr George Adamson
Stef Cunningham – Traders Assoc
Rob Ryder – 1st Hednesford Scouts
Paul Kelly – St Peter's Church
Steve Cooling – Consultant with IHL
Jo Palmer – SUA
Katie McBey – CCDC
David Wisehall – Heart of Hednesford
Keith Fitch – Heart of Hednesford
Cllr Christine Mitchell
PCSO Emily Sharp

Apologies:

Cannock Radio
James Moffat – Amanda Milling's office
David Small – Staffs Fire
Anne Walker – Cannock Chase AONB
Cannock Chase Museum
Support Staffordshire

1. Funding updates

Lottery funding– Lesley outlined the details of the Celebration funding that HiP has been awarded to put on a summer event next year. Katie McBey from CCDC has arranged a meeting at Bella's on Tues 15th Nov to discuss the event and then we will need to form a summer festival committee to meet in the New Year to work on planning. Lesley Yates is responsible for the allocation of the £10,000 funding budget and Kate McBey is going to work closely with the HiP events committee on planning.

As part of the funding we need to carry out a public consultation to find out what the community want to see at the event. This will be discussed at the meeting at Bella's.

Carol informed the meeting that she had received an email from Peter Harrison at the Town Council, passing on congratulations from the council on the success with lottery bid.

Hednesford Town Council Grants

Carol has submitted an application to the Town Council asking for £1000 out of next year's budget to assist with marketing and advertising to really boost awareness of HiP.

2. Events

Christmas - Paul Woodhead gave an update on the Christmas event. There have been issues with the stage which have now been resolved, stage will be in place with a cover.

This year the event starts at 5pm with lights being switched on, there will be a welcome speech by the chair of HTC with people gathered around Christmas tree for a Christmas Carol to kick off the evening.

All the stalls are now booked. The Lions will be managing the steward roles and there will be a temporary police station at Tesco.

Carol is arranging for banners to be produced ready for the event and asked partners to email her their logos asap to be included in the banners which will be displayed at the event.

3. Bridging communities art project

Steve Cooling provided an update to the group. Steve has been working with students at SUA on stage 1 of the project looking at various art styles, gathering feedback on the area and looking at the location. They will then go on to write an artist's brief. On 24/11/16 partners of HiP are invited to attend The Aquarius in Hednesford to speak to the students and answer questions they've prepared. They will use the answers to help them prepare the brief.

Carol is booking 15 minute slots for partners from 10am to 1pm and will send out a list for partners to select their time slot. Carol will also prepare a press release to send out to local papers.

Kate Mcbey will send notification of event on 24th through partnership network to see if any other partners would like to attend.

Kingsmead School still not involved at this stage as they couldn't work within the timescale, but it is hoped they will have an opportunity to work on another stage of the project.

Next stage is the inter-generational stage including reminiscing sessions. A session at Tesco has already taken place themed 'memories of Hednesford' where local residents got to share their memories of Hednesford through small art pieces.

Carol has now published a HiP Facebook page which will include info about the art project to allow people to share memories and for feedback and possibly vote for final piece to be chosen from two designs.

4. Publicity & marketing

HiP is now on Facebook and Twitter (@HednesfordIP). Carol asked groups to like and share updates, especially promoting the two funded projects - bridging communities and Hednesford festival.

Carol has received the PR and marketing pack from the lottery and will be looking to get some photos done with lottery balloons and logos in the coming weeks. She is also working on flyers and banners that can be used at events. The website is built but needs pages adding on.

Carol asked all groups to promote the work of HiP across all audiences and networks to really raise the profile of the group.

5) Updates from partners

George Adamson - Chase line upgrade -funding agreed £96 million -line electrified by next year but no rolling stock available until 2018. Faye Lambert - community rail manager is very keen to work with us and to look at development of the line.

Graham Burnett – FOHP- Halloween walk was a success. FOHP are planning to host a half day volunteer day recruitment day and Graham will provide further info to the group.

David Wisehall - HOH - see attached

Paul Kelly - St Peter's Church - have various Christmas activities planned and will keep group informed and look at how partners can get involved.

Stef Cunningham - Hednesford Traders - flag poles going up 15/11/16, flags to go up next year.

Paul Woodhead - HednesfordFC - Carol service on 5th December, Cyril Regis to attend and speak.

Paul Woodhead – Paul to ask Emma Beaman from Staffs CCTo give a presentation at the next meeting about the Countryside review. The group agreed to start the next meeting at 5.30pm to allow Emma time to speak to group. Refreshments will be provided and Emma's presentation will start around 6.30pm after the committee meeting.

Rob Ryder – 1st Hednesford Scouts - they have an on-going problem recruiting scout leaders. They have too many young people joining and not enough leaders. Also have out-grown premises in Mavis Rd and are looking for new location. They want to become more visible and have a community base.

Jo Palmer - SUA - Bridgingcommunities project going well. Jo has arranged for Carol to attend next head teachers forum in December to give a presentation about HiP to help raise the profile of the group.

Kate Mcbey CCDC - Hednesford Park - now working on a book of the history of the park which will include memories of local people. Project being led by Lisa Shepherd from Inspiring Healthy Lifestyles. WW1 commemoration event planned for 10/11/2018 - will be a march in Hednesford and HiP asked to get involved in planning.

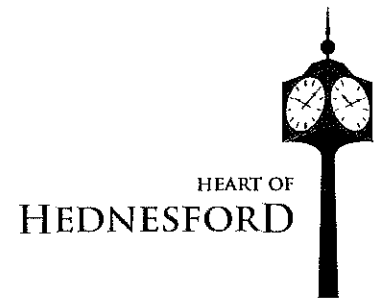
5) **Youth arm of HiP**- still being looked at –the group decided to push forward in the new year.

6) **Volunteers** - still need to encourage people to sign up - possibly need to get involved in FOHP volunteer event.

7) **Next meeting**– The next meeting will be held on Monday 12th December at 5.30pm with refreshments and a presentation from Emma Beaman at 6.30pm

Meeting at Bella's Coffee House

Wednesday 23rd November 2016



Attendees:

David Wisehall	Hazel Bullock	Charlie Bullock
Keith Fitch	Christine Mitchell	Mary Wynne
Margaret Fitch	June Sheasby	Steve Wilson
Jill Wilson	Chris Richards	Pam Richards
Graham Burnett	Sharon Jagger	Stuart Crabtree
Sue Humphries	Susan Meddings	Paul Woodhead
Fay Woodhead	Carol Fittes	Lesley Yates
Dorothy Farish		

Apologies:

George Adamson	Phil Bradley	Angela Stanley
Wendy Yates	Jan Taylor	Simon Barber (Co-op)
Duncan Rollo	Michelle (Support Staffs)	Tom Preston

Approval of minutes from previous meeting:

The minutes of the previous meeting held on 26th October 2016 were approved.

Staffordshire Police Partnership:

Unfortunately Duncan Rollo the Partnership Manager was unable to attend

Support Staffordshire – Community Liaison

Unfortunately Michelle from Support Staffordshire was unable to attend.

Election of Vice Chair:

Due to Angela Stanley unfortunately having to stand down as Vice Chair of HoH due to work commitments an election for a new Vice Chair took place and Robin Kingston was elected.

Station update:

Community Rail Licence now approved subject to sending off updated risk assessment. Amanda Milling MP has agreed to be Patron of the project. During a debate in Parliament about various issues affecting the Chase Line Amanda mentioned the positive effect the work proposed by HoH could have on Hednesford station.

David has met up with Faye Lambert from LM and has passed on details of the 18 adopters who agreed to help with the project.

The signing of the licence has been provisionally arranged for Friday 13th January 2017 at a time and venue to be confirmed. Hopefully in addition to representatives of HoH, Amanda Milling, Network Rail, LM, Staffs CC, Cannock Chase Council and Hednesford TC will be able to attend.

David wished to thank all local councillors and John Morgan (CCC) who have all been very helpful and fully supportive of the project.

In addition to the station area David has met with Kevin Yates from CCDP Parks Department regarding landscaping the grass bank alongside the railway bridge looking onto the Co-op car park.

On Thursday 24th November pupils from local schools will be meeting various people from different groups including HoH to discuss the various themes that should be shown in the artwork to be on the Market Street Railway Bridge.

David has asked LM if the group could have use of 2 poster boards on Hednesford station to

publicise our work.

David has applied to Hednesford TC for a £500 grant to kick start our work at the station. A separate meeting for the station adopters is likely to be called shortly to decide on a plan of action.

Switch on of Christmas Lights. Friday 2nd December 2016. 5pm – 7pm.

The stage will be erected outside Lloyds Bank and an awning has now been obtained. The Christmas Tree will be in the usual position near the clock and the tree lights will be switched on at 5pm. HoH will be setting up and running a Tombola on the day. Times TBC by David. If time permits a banner will be produced about the station adoption.

Summer Festival. Saturday August 12th 2017. 12pm – 4pm

The festival will again be centred on the Park although there will be an Artisan Market in the town centre in the morning. Hednesford in Partnership has been awarded £10,000 by the Lottery – Heritage and Celebration Fund towards this event although funding for future years will need to be considered at some time.

Sharon Jagger agreed to represent HoH on the HiP committee being set up to oversee the event.

HiP 2 5 & 10 year plan.

A copy of the plan has now been circulated and David asked that everybody should have a look through it and let him know at the next meeting if they have any comments.

HiP have obtained a grant of £10,000 towards the bridge artwork and have received a lot of support from within the town for the project.

HiP plan to have a large banner displayed at the Christmas Lights switch on. HiP are also available on Facebook and Twitter.

Community Spirt.

Unfortunately Tom Preston from Community Spirt was unable to attend the meeting.

Social Media, Promotion and recruitment.

Two A boards have been purchased with blackboard surfaces on them. These can be used at various venues including the Co-op and the Bingo Hall to promote HoH and events. Suggested information on them be kept to a minimum but should include logo and contact email address.

Tesco happy to accept banners/posters but not A boards.

David now has a key for the notice board outside the Library on Market Street and we will therefore be able to keep information updated although certain Town Council information must be clearly visible.

Fay Whitehead agreed to monitor and keep up to date the HoH website although she will need to be supplied with information to be shown on the site.

Carol Fittes agreed to put together information for Faye Lambert about the group and our aims and aspirations.

Carol also agreed to convert the HoH Restoration account on Twitter/Facebook to read just HoH and to bring the account back to life.

We need to contact the names on the list of possible volunteers to advise them what is happening.

Any other business:

Bank account for HoH with the Co-op. At present David is the joint signatory with Phil and David requested approval for the constitution to be amended so only 1 signature be required. This was approved by a show of hands.

Hednesford Neighbourhood Plan. David attended the Steering Group meeting and confirmed much of the content had been put forward by members of this group. The plan intends to retain much of the character of Hednesford.

Flag posts are presently being erected in the town with the flags being added in the Spring. Decisions about the use of section 106 money is made by traders in the town but David has suggested HiP should also be involved.

HoH should be consulted about changes to the waiting limits in the Co-op car park within the next couple of weeks.

The monthly litter pick took place on Sunday 20th November and Amanda Milling also attended. In future we need somebody to organise them and also possibly get other groups involved such as the Scouts and Cadets.

Next Heart of Hednesford Meeting:

Due to December being a very busy month for everybody it was agreed the next meeting should be on: **Wednesday 18th January 2017 commencing at 6pm.**

Venue: Bella's Coffee House, Market Street, Hednesford

Keith Fitch
1st December 2016



AMANDA MILLING MP



HOUSE OF COMMONS

LONDON SW1A 0AA

Mr Peter Harrison
Town Clerk
Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
Staffordshire
WS12 4EP

29 November 2016

Dear Mr Harrison,

The last few weeks have been an incredibly difficult and frustrating time for commuters on the Chase Line. Many people have sent me messages and pictures showing overcrowded trains, cancelled and delayed trains and even commuters stuck on platforms unable to board trains. As you may be aware I have travelled on the service in peak times to experience the issues first hand.

The severe overcrowding we are experiencing on the line is being further aggravated by a number of cancelled peak-time trains. These cancellations have resulted in later, two-carriage trains, simply unable to cope with the demand on the line and commuters stranded at stations, such as Hednesford, miles from their intended destination.

In recent weeks I have raised the many issues we are all experiencing on the line in Parliament, launched a petition calling for more carriages on peak-time services and I have also met with London Midland on several occasions.

I stressed to London Midland the frustration of local commuters and outlined the many complaints and concerns constituents have raised with me. I was clear with them that they cannot ignore this issue and have to take action to address the situation urgently. Next week I am also meeting with the Secretary of State for Transport to discuss the situation.

As well as the issues of overcrowding, delayed and cancelled trains there is the issue of fare dodging.

Last week I joined London Midland's revenue protection team and the British Transport Police who were working on the Line and I was shocked by how many people did not have a ticket and had to be sold one.

From Monday 21st November to Saturday 26th November London Midland's revenue protection team issued 192 penalty fares and a further eight offences were recommended for prosecution. Revenue Protection and Security managers also sold an additional 1,004 tickets during the week.

The sheer number of fines issued and extra tickets sold by London Midland last week clearly demonstrates the scale of fare dodging and ticketless travel on the Chase Line. It also highlights the huge increase in the number of passengers using this service.

I am appalled that so many people are not paying for their travel. This issue needs to be addressed urgently as it is simply not fair on honest fare paying passengers. One of the obstacles some passengers face is that when they do go to buy a ticket the machines are not working. This

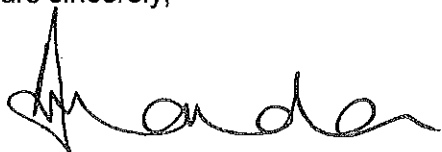
is an issue that London Midland need to resolve as well as having a robust ticket inspection routine.

I hope that London Midland can see that, while their efforts to tackle fare dodging is both welcome and needed, the volume of passengers using the line is far greater than they may believe, which will explain the severe overcrowding that passengers are experiencing. We need more carriages on trains on this line and urgently.

Daily I am receiving dozens of messages and photos of terrible levels of overcrowding and I would urge people to sign my petition calling on London Midland to put more carriages on peak time services on the Chase Line. You can sign my Chase Line petition at www.amandamilling.com/campaigns/chase-line.

Please do keep me informed of your experiences using the Chase Line as the more information I have the more evidence I have to demonstrate the passengers' experiences with London Midland.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Amanda', with a stylized initial 'A'.

Amanda Milling MP

Peter Harrison JP BA(Hons)
Town Council Manager/Clerk
Hednesford Town Council

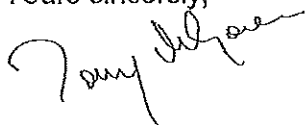
29th November 2016

Dear Mr. Harrison

Thank you for your email dated 10th November requesting clarification of this Council's role in incidents such as the fire at Oak Tree Farm, Slitting Mill. Please find attached a response which outlines roles of all agencies involved.

If you have any further queries arising from the attached, please do not hesitate to contact me.

Yours sincerely,



Tony McGovern
Managing Director



Response to Hednesford Town Council re: Slitting Mill fire

Enquiry

The Town Council is concerned that there has been some confusion regarding the responsibilities of the parties involved in dealing with this incident and members have asked me to contact you to ask if you can clarify your role – not only in relation to this – but also the protection of the Cannock Chase AONB as a whole.

Answer:

On 5 September the Staffordshire Fire and Rescue Service attended the site in response to a fire. The incident generated a multi-agency response from an early stage. Experts from the Environment Agency and Public Health England offered advice and guidance to the other agencies including Staffordshire Fire and Rescue Service, Cannock Chase District Council and Staffordshire County Council. The risks and impacts regarding the environment, air quality and public health were all considered throughout the process to tackle the fire in a way that minimised as many of the possible risks.

The Environment Agency, Staffordshire County Council, Staffordshire Fire and Rescue, Staffordshire Police and Cannock Chase District Council are all working closely together and visiting the site to monitor activities to deter further transgressions.

The organisations involved in this incident have each provided a response to this enquiry and the details of their roles and responsibilities are outlined below.

- **Cannock Chase District Council**

Prior to the fire, officers from Cannock Chase District Council, the Environment Agency and Staffordshire Council County had been regularly monitoring activities at Oak Tree Farm.

During this incident Cannock Chase District Council has been responsible for monitoring air quality. The District Council took advice on the nature of the pollutants to be monitored and the type of monitoring equipment that would be suitable for this task, Arrangements were made to hire the equipment and have it delivered to appropriate locations identified for its installation. Air quality monitoring by the District Council commenced on 22 September 2016. The air quality results have been consistently low since they began in September. In light of the results a decision has been taken to cease monitoring at this time. The Council would reassure residents that monitoring can be reinstated promptly should the need arise.

Cannock Chase District Council has confirmed that its officers will continue to monitor activities at the site to determine if any offences are occurring against legislation this Council enforces. Where breaches of other laws are found on such visits the relevant enforcing authority will be notified.

Cannock Chase District Council has no day to day role in the management of Cannock Chase AONB. However, the District Council has a number of powers available to protect the wider environment including Cannock Chase. These include Dog Control Orders, Fixed Penalty Notices for dog fouling/littering/fly tipping offences, licensing and pest control.

- **Environment Agency**

When the fire started, the role of the Environment Agency was to liaise with Staffordshire Fire and Rescue Service and South Staffordshire Water to minimise the risks of water pollution near the site. One of the key environmental issues has been the protection of groundwater. Using large amounts of water by Staffordshire Fire and Rescue Service could have posed a risk to polluting groundwater. The multi-agency group responding to the fire were balancing the unpleasant short term impacts on local air quality with the longer term risk to groundwater which feeds the local water supply.

Once the fire was brought under control and capped, the Environment Agency visited the site three to four times a week to make sure no waste was being accepted at the site. At every visit the gates were locked and there was no visible activity.

Prior to the fire, the Environment Agency was involved in monitoring the waste operations at the site. The operator had waste exemptions, which were applied for in March 2015. These exemptions allowed the operator to operate without a permit providing they managed no more than 500 tonnes of wood waste in any seven day period. When an operator is not complying with the rules of their exemption or permit, the Environment Agency always seek to work with the operator to ensure compliance. In this case this did not happen and in June 2016 the Environment Agency removed the exemptions meaning the site operator no longer had the legal authority to store waste at this site and needed to provide plans on how the site would be cleared.

Staffordshire County Council is the lead authority on taking legal action against the operator and site landowner. Environment Agency lawyers and illegal activity investigators are supporting this process.

The Environment Agency has no day to day role in the management of Cannock Chase AONB.

- **Staffordshire County Council**

The County Council has enforcement powers under the Town and Country Planning Act 1990 where a breach of planning control occurs. The change of use of the land to an unauthorised waste processing facility constituted such a breach. However, the National Planning Policy Framework states that enforcement action should be discretionary and local planning authorities are required to act proportionately in responding to suspected breaches of planning control. The County Council exercised its powers in relation to this facility by serving enforcement notices when it was clear that a submitted planning application to regularise the use was not going to be validated.

The Enforcement Notice is still in place and the Notice required the landowner and operator to cease the importation of waste materials and to clear the land of all waste and associated processing equipment by 13 August 2016. It is a criminal offence not to comply with the terms of a Planning Enforcement Notice; however, the majority of the waste referred to in the Notice was set on fire and is still burning. Therefore, it would not be safe to remove the waste material until the fire has burnt out.

Over and above the terms of the Enforcement Notice, the County Council is also pursuing injunctive relief and successfully obtained an Interim Order on 14 November 2016 to prevent further waste being imported to the site. The Interim Order also specifies that any waste which (following written agreement from the County Council) is removed from the land is taken to an authorised waste disposal or recycling facility and that the waste material currently burning is not disturbed. The date for the trial and final hearing has not yet been set but it is likely to be in February or March 2017.

The County Council hopes to obtain a final injunction that will require the land to be cleared of all waste when it is safe to do so. Whilst a criminal offence under the Town and Country Planning Act attracts a fine, a breach of an injunction carries the threat of a custodial sentence.

The County Council alongside other public bodies also has a statutory undertaking under the Countryside and Rights of Way Act 2000 to have due regard to the primary purpose of the Area of Outstanding Natural Beauty designation. Decisions as to how to control the impacts of the fire were made between partners that took into consideration both the requirement to protect public health as well as the wider environment.

- **Staffordshire Fire and Rescue Service**

Staffordshire Fire and Rescue Service is responsible for responding to any emergency across the whole of the county and will send the appropriate appliances and crews in line with standard procedures for all incidents, including those on Cannock Chase.

Staffordshire Fire and Rescue Service attended the incident on 5 September. The Fire Service found most of the material on site appeared to be wood waste, ranging in consistency from sawdust to `garden mulch` type material. As the Fire Service worked to stir the material to promote faster, hotter, controlled burning it found that the apparently relatively benign wood waste had been piled on top of what appeared to be a domestic skip waste including plastics, fabric and soil.

The Fire Service then found asbestos in the stack on 20 September 2016 and this changed the tactics being used, with the fire being capped with soil.

The Fire Service has recorded the most likely cause of the fire as deliberate, having eliminated all possibilities, including self-heating (sometimes known as spontaneous combustion), or the fire having started accidentally.

- **Public Health England (PHE)**

The health protection role of PHE is to provide expert advice to the public; relevant local authority including the Director of Public Health; and emergency services including an incident team if this has been convened, in response to threats to public health. These may consist of infectious diseases or environmental hazards and will require a local PHE response utilising, where necessary, national resources such as specialist toxicological and health surveillance expertise.

Throughout the incident, PHE has provided health advice to all concerned about the risk. Officers have been in contact with the scientific officers on a daily basis regarding the

monitoring strategy (in particular air quality) and continue to support the interpretation of the monitoring results with respect to any potential impacts on public health.

- **Staffordshire Police**

As part of the on-going multi-agency approach, all enforcement and legal options are being considered to prevent further waste activity and fire risk at this site. The engagement of other appropriate agencies that may be of assistance in preventing the occurrence of other antisocial activities is also being explored as part of the investigation.

Whilst Staffordshire Police are involved in the multi-agency approach to this issue, the nature of the criminal activity falls within the remit of Staffordshire County Council and the Environment Agency. If circumstances are encountered that would warrant investigation by the Police, all relevant information will be made available to them.

75 Stonehouse Road
Etching Hill
Rugeley
Staffordshire
WS15 2LL

T: 01889 582950
M: 07970865983

16th November 2016

Mr Peter Harrison JP BA (Hon)
Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
Staffordshire
WS12 4EP

Dear Mr Harrison

Correspondence Re: Converting Cannock Chase ANOB To a National Park

Please find enclosed correspondence from Ms. Amanda Milling detailing reasons why Cannock Chase is not suitable to be converted to a National Park. Although I do not agree with the reasons stated, I think the area could be linked the newly planted National Forest thereby increasing its size.

I have contacted the office of Ms. Milling to seek their approval to release the enclosed letters to the Public Domain. This was given by her office on Wednesday 9/11/2016

Yours faithfully



D J NEWMAN.

AMANDA MILLING MP



HOUSE OF COMMONS

LONDON SW1A 0AA

Mr David Newman
75 Stonehouse Road
Etching Hill
Rugeley
Staffordshire
WS15 2LL

Ref: SC/CW/201610/09
18 October 2016

Dear Mr Newman,

Further to your suggestion that Cannock Chase would benefit from being designated a National Park, I have received a response from Liz Newton, Director of Landscape, Access and Geodiversity at Natural England, and enclose a copy.

Ms Newton has advised that the designation process for a National Park itself requires detailed evaluations of the landscape and recreation opportunities; statutory and wider consultations; legal Designation Order making; a deposit period during which anyone can make representations about the order; a determination period which will normally involve a public inquiry, and confirmation of the Designation Order by the Secretary of State.

However, I have been informed by Ms Newton that the Cannock Chase AONB would not be suitable for National Park designation. For one reason, Cannock Chase is around 70 km², while the smallest National Park extends to 570 km².

It is important to remember however the strength of the provisions in place for Cannock Chase. For example, in terms of protection from development, the National Planning Policy Framework states that AONBs and National Parks should be given great weight when planning authorities are considering the effect of proposed developments on the landscape. As such, the designation of Cannock Chase AONB as a National Park would offer no additional protection in terms of planning policy.

Furthermore, I am advised that both AONBs and National Parks benefit from a duty placed on every public body and holder of public office to have regard to the purpose of AONB or National Park designation when carrying out functions that may affect designated landscapes. Again however, no additional benefit would be conferred through National Park status.

If you would like to discuss the matter further then I recommend you contact Liz Newton directly on liz.newton@naturalengland.org.uk or telephone 07900 608265.

Thank you again for taking the time to contact me and please do not hesitate to do so again if you have any questions or there is anything further I can do to support you.

Yours sincerely,

Amanda Milling MP

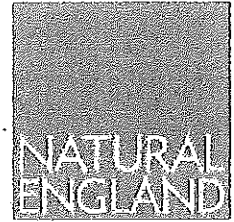
Enc. Response from Natural England

Council Meeting 3 January 2017 agenda Item Page 19

constituency office: 11a Market Street, Hednesford, Cannock, WS12 1AY

tel: 01543 873142; email: amanda.milling@parliament.uk

20/09/2016



Amanda Milling MP
House of Commons
London
SW1A 0AA

2nd Floor
Arndale House,
Arndale Centre,
Manchester,
M4 3AQ

Dear Ms Milling

Re Mr David J Newman, 78 Stonehouse Rd, Rugely, Staffs WS152LL

Thank you for your letter of 30 August to James Cross regarding National Park designation criteria and requesting Natural England's opinion on the possible designation of Cannock Chase AONB and additional green belt land as a National Park. I am replying on behalf of James as Director with responsibility for Landscape, Access and Geodiversity.

A National Park is defined in law as an extensive tract of country that, for reasons of

1. its natural beauty, and
2. the opportunities it affords for open air recreation taking account of both its character and its position in relation to centres of population

It is deemed by Natural England to be especially desirable that it is designated for the following purposes:

- Conserving and enhancing its natural beauty, wildlife and cultural heritage, and,
- Promoting opportunities for the understanding and enjoyment of its special qualities by the public;

The designation process itself requires detailed evaluations of the landscape, and recreation opportunities; statutory and wider consultations; legal Designation Order making; a deposit period during which anyone can make representations about the order; a determination period which will normally involve a public inquiry, and confirmation of the Designation Order by the Secretary of State.

Our initial view is that Cannock Chase AONB and the adjoining green belt would not be suitable for National Park designation. Cannock Chase is approximately 70 km² in area, and is England's smallest inland AONB. For comparison, the smallest existing National Park extends to 570 km². Designating the existing AONB as a National Park would involve establishment of an independent National Park authority with full planning powers. It is unlikely that it would be practicable to establish a National Park authority over this relatively small area.

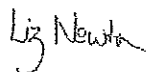
However, I would like to emphasise the strength of the provisions that are already in place for Cannock Chase. In terms of protection from development, the National Planning Policy Framework states that AONBs and National Parks should both be given great weight when planning authorities are considering the effect of proposed developments on the landscape. No additional protection would therefore be provided by a National Park designation in terms of planning policy.

Similarly, both AONBs and National Parks benefit from a duty placed on every public body and holder of public office to have regard to the purpose of AONB or National Park designation when carrying out functions that may affect designated landscapes. Again, no additional benefit would be conferred through National Park status.

I hope this provides you with sufficient information on the criteria for National Park designation and the protection provided by the current AONB designation.

Please do not hesitate to contact me if you would like any further information liz.newton@naturalengland.org.uk telephone 07900 608265.

Yours sincerely



Liz Newton
Director, Landscape, Access & Geodiversity



Dear Hednesford Town Council,

Please see attached statistical information collated from Central Control CCTV within the month of October 2016

Due to a new way of calculating the results from our spreadsheets, you may notice small changes in the format that we report statistics to you. We are continuing to review and monitor the way we report statistics in order for us to provide you with the most accurate results.

CCTV MONITORING for Hednesford Town Council

Criminal and non criminal activity

ANTI SOCIAL BEHAVIOUR	9
ASSAULTS	3
AUTOCRIME	1
BURGLARY	0
DAMAGE	1
DISTURBANCE	5
DRUGS	0
DRUNKNESS	3
GRAFFITI	0
MISSING PERSON	0
NON CRIMINAL (AREAS MONITORED)	14
SUSPICIOUS	11
THEFT	4
TRAFFIC	3
TOTAL	187

POLICE ADVISED	28
RESOURCE DEPLOYED	24

78% OF MONITORING WAS NON REPORTABLE
22% OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO THE PARISH/POLICE

This month has seen the usage of the Hednesford Park cameras (1 still to be fully operational but engineers are working towards this asap) greatly increase, which has been great news for our operators as they have been able to keep a closer eye on known anti-social behaviour hotspots within the park and report anything to the Police. The strong presence of the 2 park cameras has been noted by many partnerships working alongside the Council and we are pleased to be able to offer a positive service to them.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around the Hednesford town area.

Kind Regards

Lucy Frost
CCTV Operator.

Email to: Amanda Wilkinson
peter.harrison@hednesford-tc.gov.uk (Hednesford Town Council Clerk)



Dear Hednesford Town Council,

Please see attached statistical information collated from Central Control CCTV within the month of November 2016

Due to a new way of calculating the results from our spreadsheets, you may notice small changes in the format that we report statistics to you. We are continuing to review and monitor the way we report statistics in order for us to provide you with the most accurate results.

CCTV MONITORING for Hednesford Town Council

Criminal and non criminal activity

ANTI SOCIAL BEHAVIOUR	10
ASSAULTS	1
AUTOCRIME	3
BURGLARY	0
DAMAGE	2
DISTURBANCE	6
DRUGS	1
DRUNKNESS	3
GRAFFITI	0
MISSING PERSON	0
NON CRIMINAL (AREAS MONITORED)	167
SUSPICIOUS	9
THEFT	0
TRAFFIC	4
TOTAL	206

POLICE ADVISED
RESOURCE DEPLOYED

81% OF MONITORING WAS NON REPORTABLE
19% OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO THE PARISH/POLICE

Hednesford has been fairly quiet this month, with the majority of incidents taking place which were of an Anti-Social Behaviour stand. The new skate park is still proving to be a popular meeting point for many young people in the area, and for the majority it is having a popular effect, with only a minority causing a few issues of an evening. We still have regular communication from the football club whenever there is a heavy presence of supporters for a match and this is a great way for us to pass on information to any pubs in the town.

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around the Hednesford town area.

Kind Regards

Lucy Frost
CCTV Operator.

Email to: Amanda Wilkinson
peter.harrison@hednesford-tc.gov.uk (Hednesford Town Council Clerk)

Hednesford Town Council
Lloyds TSB Bank Reconciliation 30/11/16

Bank Balance per Statement	Lloyds Bank	£	13,681.02
	Unity Trust Bank	£	87,164.71
LESS	O/S cheques		
21-11-16	300022 Steve Gardiner	£	20.00

Cash Book bank balance at 30.11.16	£	<u>100,825.73</u>
Cash Book Balance	£	100,825.73
1 Year Long Term Savings	£	50,000.00
3 month Savings	£	50,000.00
Total Cash Balances	£	<u><u>200,825.73</u></u>

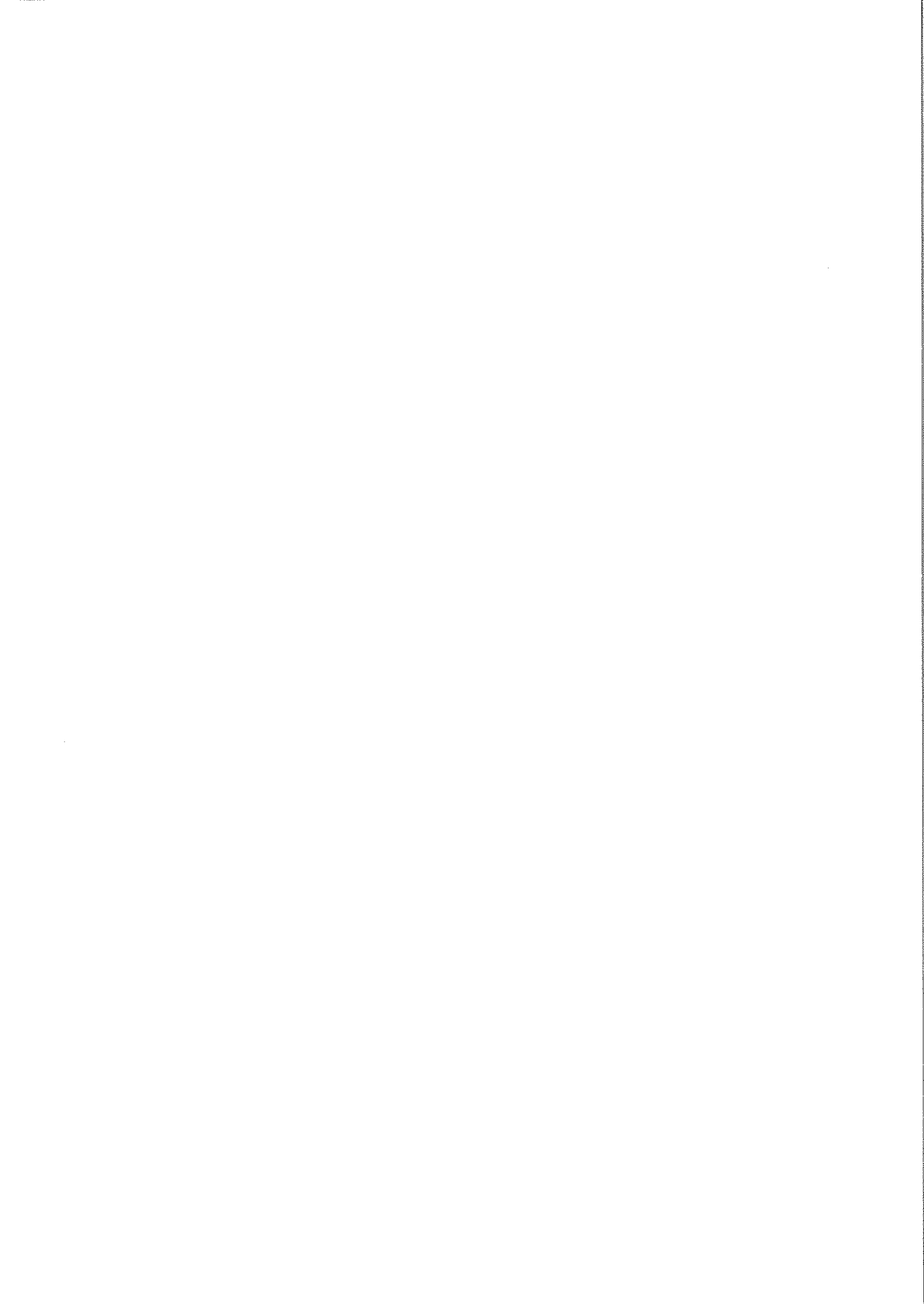
Reserves B/F	£	159,080.17
Receipts	£	171,117.02
	£	<u>330,197.19</u>
Less: Expenditure	£	<u>129,371.46</u>
TOTAL	£	<u><u>200,825.73</u></u>



Heddesford Town Council - Cash Book 16-17
30-11-16 Income

Date	check Source	Type	TOTAL	VAT on Receipts	Precept	VAT Recovered	Interest Received	PGCC Meeting Rooms	PGCC Function Room Lettings	PGCC Bar Takings	Misc	Grants	Loan	Savings Transfer	Community Investment Levy
07-11-16	Pye Green Ladies Club		£	831.50				£	96.00	£	96.00				
	Chase Community Solar							£	71.50	£	102.40				
	Mr Gregory							£	67.20	£	67.20				
	Mr Small							£	168.00	£	168.00				
	DL Denny							£	230.40	£	230.40				
07-11-16	Mr & Mrs Keay	Credit	£	249.00				£	249.00						
10-11-16	EMMA	Credit	£	369.60				£	369.60						
07-11-16	Midlands Psychology	Credit	£	611.60				£	144.00	£	144.00				
	RM Ridgeway							£	175.00	£	175.00				
	Chasin Tails							£	292.60	£	292.60				
	J Ross							£	70.00	£	70.00				
16-11-16	Dididance	Credit	£	70.00				£	47.40	£	47.40				
18-11-16	EDA Limited							£	134.40	£	134.40				
29-11-16	DL Denny							£	300.00	£	300.00				
	Mrs Ward							£	96.00	£	96.00				
	Preschool Learning Alliance							£	67.20	£	67.20				
	Mr & Mrs Samll							£	184.80	£	184.80				
29-11-16	Midlands Psychology	Credit	£	184.80				£	122.00	£	122.00				
30-11-16	RM Ridgeway	Credit	£	403.00				£	50.00	£	50.00				
	Govin Bailey							£	40.00	£	40.00				
	Melissa Bayliss							£	56.00	£	56.00				
	Mrs Burley							£	135.00	£	135.00				
	Chasin Tails							£	2,592.60	£	2,592.60				
	Month Total		£	3,364.50	£	-	£	771.90	£	18,383.20	£	186.82	£	113.07	£
	Year Total		£	171,117.02	£	-	£	4,217.43	£	186,822.00	£	6,950.00	£	-	£

Regular Hire - Ladies Social
Regular Hire - Toddlers
Meeting Room 1 Hire
Regular Hire - Pye Green Dance
Regular Hire - Sequence Dance
Regular Hire - Tuesday Dance
Regular Hire - Stardust
Regular Hire - Karate
Regular Hire of Meeting Room 2
Regular Hire - Saturday Slimming World
Regular Hire - Dog Training
Regular Hire - Stars
Regular Hire - Toddler Dance
Regular Hire - Zumba
Regular Hire - Tuesday Dance
Regular Hire - Slimming World
Regular Hire - Toddlers
Regular Hire - Sequence Dance
Regular Hire - Saturday Slimming World
Sky Team Meeting Room 1
Childrens Party
Childrens Party
Regular Hire - Dog Training



Hednesford Town Council - Cash Book 2016/17
30-11-16 Cheques sent out

Date	Payee	£	Details
01-11-16 D/D	npower	£ 1,007.96	Electric Bill
04-11-16 D/D	Cannock Chase Council	£ 726.00	Rates
08-11-16 B/P	Bradleys	£ 206.40	Payroll Service
08-11-16 B/P	L Bowman Santa Goody Bags	£ 171.00	Christmas Event
08-11-16 B/P	The Marketing Room	£ 1,480.00	Neighbourhood plan, Pr Marketing
08-11-16 B/P	Cannock Chase Council	£ 180.00	Premises License
08-11-16 300020	Ascot Industrial Supplies	£ 100.51	Cleaning Materials
08-11-16 300021	Cool Flow (Midlands) Ltd	£ 360.00	Repair outside heating unit
21-11-16 B/P	B Jones	£ 265.74	Salary
21-11-16 B/P	D Richards	£ 503.31	Salary
21-11-16 B/P	L Bowman	£ 917.57	Salary
21-11-16 B/P	P Harrison	£ 1,507.22	Salary
21-11-16 B/P	M Bradbury	£ 460.30	Salary & Expenses
22-11-16 B/P	Staffordshire Pension Fund	£ 1,031.61	Pension
22-11-16 B/P	Centro Webnet	£ 50.40	Renewal of Web Filtering Service
22-11-16 B/P	Viking Office Supplies	£ 73.36	Stationary
22-11-16 B/P	Pitney Bowes Finance	£ 98.29	Postage
22-11-16 B/P	Ricoh UK Ltd	£ 223.48	Photocopier
22-11-16 B/P	A3 Events	£ 600.00	Christmas Event Stage
22-11-16 B/P	Cannock Chase Council	£ 40.80	Poppy Wreaths
22-11-16 B/P	es print	£ 267.00	Printing of Christmas event banners & posters
21-11-16 300022	Steve Gardiner	£ 20.00	Paint of Town Centre Notice Board
21-11-16	Biffa Waste	£ 106.44	Refuse Collection
28-11-16 D/D	Lloyds Bank	£ 15.51	Bank Charges
		<u>£ 10,412.90</u>	
Cash Book Balance		£ 100,825.73	
Lloyds, 1 Year Long Term Savings		£ 50,000.00	
Nationwide, 6 months Savings		£ 50,000.00	
Total Cash Balances		<u>£ 200,825.73</u>	
Reserves B/F		£ 159,080.17	
Receipts		<u>£ 171,117.02</u>	
		£ 330,197.19	
Less: Expenditure		<u>£ 129,371.46</u>	
TOTAL		<u>£ 200,825.73</u>	