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**Council Meeting 2 August 2016 – List of Planning Applications**

16/225	Extension – 517 Rawnsley Road	No Objection
16/220	Extension – 15 Stafford Lane	No Objection
16/206	Conversion of Public House to 4 Apartments – 52 Broadway	No Objection
16/195	Variation of Conditions – Land at junction of McGhie Street and Station Road	No Objection





<p><b>Community Spirit Partnership Meeting 9<sup>th</sup> June 2016</b>          1.30 – 3.30pm          Chase Baptist Church, Clarion Way, Chadsmoor</p>	
<p><b>MINUTES</b></p>	
<p><b>Welcome and Introductions</b></p>	
<p>Mike McBride (C2) (via phone) Barbara Sutton (R) Ken Platt (R) Heather Preece (WCFC)          Tom Preston Chair (R) Dave Small (FARS) Amy Preece (TMS) Chris Mitchell (CCDC) Tony Johnson (CCDC) Pam Dixon (SITRA) Trevor Poyser (Resident) Mike Walker (CCDC)          Jan Matthews (SSCC) minutes</p>	
<p><b>Apologies</b>          Joyce Sammons, Paul Ross, George Adamson, Jane Nash, Kellie McCulloch, Natalie Barrow, Lesley Harrison, Muriel Davis, Derek Davis, Sarah Taylor, Gordon Allcott, Gary Lucking, Bob Heighway.</p>	
<p>Minutes          Minutes checked for accuracy          Actions          Actions on Dementia Friendly Communities and Parking covered later as agenda items.</p>	<p><b>New Crazy Saints</b> – Heather to discuss support for Youth Club Sports coach from FARS. David Small (Kellie’s replacement) exchanged contact details and will meet to discuss.</p>



<p><b>Community Spirit future funding</b> Heather to ask a member of WCFC staff to let Tom know if any suitable funding streams are noticed (to be done later when CS are at the right stage)</p> <p><b>CS Membership of Support Staffordshire</b> Limited support will be available when Community Spirit become members</p>	<p>ACTION: Jan to give Tom another form</p>
<p>Feedback from sub groups</p> <p><b>Parking</b> There is a slight improvement in parking in Princess Street. Ken has visited Health Centre again. Health Centre staff will not take part in any further meetings at the Health Centre as they have done everything they can do. They told Ken that they would attend today's CS Partnership meeting with the police but they did not turn up. More traffic is now on Princess St due to temporary closure of Belt Road. Trevor felt that the Health Centre Car Park is inadequate for parking needs. Ken has not managed to contact his colleague regarding substantial signs being made.</p>	<p>ACTIONS: David (FARS) will look into the possibility of providing signs asking for consideration that Fire Engines need to be able access properties.</p>



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<p><b>Communications</b></p> <p>Jan has contacted Staffordshire Academy University saying that Tom would be in touch regarding one of their students becoming the Volunteer Communications Co-ordinator. Copied Tom into the email for contact details of SUA. The group were asked if anyone were able to take over looking after the Facebook page (Natalie would talk it through with them)</p> <p>Trevor Poyser (resident) offered to help Trevor.Poyser@hotmail.com</p>	<p>ACTION: Tom to contact SUA when a decision has been made about the future of Community Spirit</p> <p>ACTION: Jan to exchange contact details for Trevor and Natalie.</p>
<p><b>Updates from service providers</b></p> <p><b>Dementia Friendly Community Spirit</b></p> <p>The event took place on 4<sup>th</sup> June at Coniston Hall</p> <p>The people who supported by helping at the event included: 5 volunteers from Friends of Hednesford Park; Gary Lucking (C2); Shannon Parsons (PCSO); Tom Preston (Chair of CS); Jan Matthews (Support Staffordshire); Karla Vowles (CCDC); Heather Preece (WCFC).</p> <p>The event included a display by a local history group; leaflets and information from relevant care services a laptop displaying the Community Spirit Facebook page: a laptop displaying a Dementia Friendly Communities presentation; useful items to help independence in the</p>	



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<p>home; refreshments; Dementia Friends Awareness session and an opportunity to share stories an experiences.          4 local councillors came in after their surgery          2 people came in from the Methodist Coffee morning. 500 leaflets had been given to the police force to arrange distribution          200 leaflets were given to FARS for distribution.          It was very disappointing that more members of the community did not come along to the event.</p>	
<p><b>15<sup>th</sup> June 2016 Asset Based Community Celebration</b>          Mike joined in the meeting via speakerphone. This is a real opportunity for the 3 sites (Cannock, Tamworth and Lichfield) to share experiences and challenges and what can be lessons can be learned for the future. An opportunity to feedback to Staffs County Council.</p>	<p>ACTION: Jan to send out agenda to all who are attending the event</p>
<p><b>Updates from Service Providers</b>  <b>WCFC</b>          Heather continuing with the Befriending Service and the Rainbow Café  <b>CCDC</b>          Mike Walker has made banners incorporating the winning dog fouling posters made by children at Chadsmoor Junior.</p>	<p>ACTION: Jan to give Mike Walker contact details for school office staff.</p>



<p>He is waiting for a response from the school regarding an award ceremony to incorporate the Junior Citizens award. Maybe a CS partnership member could attend the ceremony</p>	<p>ACTION: Mike Walker to liaise with Tom and contact school /press</p>
<p><b>AOB/Community transition into the future</b>          Tom had joined in a Webex conversation with other groups around the country to discuss current experiences and challenges. There is an opportunity for Tom to join an ABC event to be held in S.O.T. on 6<sup>th</sup> July. Barbara also expressed a wish to attend.          Mike suggested a mini door knocking exercise/listening event to help the partnership move forward and encourage more residents to join the partnership.          Tom suggested contacting one street a t time.          Possibly resurrect the 'Love Your Street' idea.          Mike W said to possibly link with a residents association.</p>	<p>ACTION: Tom and Mike McBride and Susanne C2 (07792256421/01392 264916) to liaise.          ACTION: C2 will fund transport costs          ACTION: Mike McBride to help facilitate</p>



<p><b>Transition</b>          Jan will finish in her role with the group from 16<sup>th</sup> June.          Gary will finish at the end of June.          There are 3 option for the future:</p> <ol style="list-style-type: none"> <li>1. Community Spirit to cease altogether</li> <li>2. To merge with another group</li> <li>3. To continue and to work through the challenges.</li> </ol> <p>Next meeting: Thurs 21<sup>st</sup> July. 1.30 to 3.30 at the Chase Baptist Church, Clarion Way, Chadsmoor, WS11 4NU</p>	<p>ACTION: Mike McBride to discuss with Tom</p>
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Minutes of Meeting

Held on Thursday 26th May 2016

at Pye Green Community Centre

**Attendance:**

Carol Owen – HiP Chair  
Lesley Yates – HiP Treasurer  
Paul Woodhead – HiP Vice Chair  
Cllr Christine Mitchell  
Cllr George Adamson  
Rachel Gentle – Museum of Cannock Chase  
Keith Fitch – Friends of Hednesford Town  
James Moffat – Office of Amanda Milling  
Trudie McGuinness – South Staffs College  
Sarah Taylor - VAST  
Vicky Cockayne – Co-op  
Paul Wilde – Chamber of Commerce  
Sharon Jagger – Friends of Hednesford Park

**Apologies:**

Anne Walker – Cannock Chase AONB  
Mark Goodwin – Kingsmead  
Jo Palmer – Staffs University Academy  
Scott Smith – Cannock Mercury  
Chase FM  
Cllr Brian Gamble  
David Wisehall – Heart of Hednesford Restoration Project

**1. Update from Arts and Architecture Sub Group**

Lesley, Carol, and Lisa attended a meeting with Staffs County Council to discuss the 'Bridging Communities' project in more detail and to discuss reporting requirements. Lesley gave feedback on progress to date.

Next meeting of arts group to be held 07/06/16 - Lesley invited interested parties to attend.

James Moffat confirmed he was still chasing up ownership of the bridge and land around the train station. There was an update on the changes to the bridge that will be required to meet the safety standards when the line is electrified.

## **2. Update on Traders - Section 106 money**

Carol gave feedback on behalf of the traders - they are still working on proposals for the town flag poles. They would like to use some of the section 106 money to match fund a bid for further funding towards other projects. There is some confusion around the 106 money, what it can be used for and how it is drawn down.

Cllr George Adamson agreed to look into the details around the section 106 money and would arrange a meeting to discuss it further.

## **3. Presentation to Cannock Chase Council**

Carol proposed that the leadership of HIP should do a presentation to Councillors and Council Officers to raise awareness of HIP and to ask what support can be offered.

Cllr George Adamson agreed to make arrangements for HIP to do a presentation at a future CCDC Scrutiny Committee.

Carol informed the group that CCDC had approached her regarding HIP support with an app that provides a discount scheme for shopping in our town stores. Carol agreed to discuss this with traders and arrange a meeting with CCDC.

## **4. Events Sub Group**

Paul Woodhead gave feedback on progress on the summer event - the event has been moved to Saturday 13/08/16 and will be a partnership event with Friends of Hednesford Park, Cannock Chase Council, and Inspiring Healthy Lifestyles.

Paul, Lisa Shepherd and Lynne Evans will be holding a meeting on 03/06/16 to look at the set up for the event and how it can be widened across the town. Things being considered are an ethical market, entertainment across the park and the town and a possible closure of Market Street.

Paul has been liaising with the organisers of the Rugeley Charter Fair and they have provided some valuable advice and contacts.

Because there is no current budget for the Hednesford summer event the group discussed funding for the event in the future.

Paul will set a date for a sub group meeting after his meeting with Lisa and Lynne and will circulate notes from the meeting.

## **5. Funding**

Lesley asked representatives of the Town Council if they would consider allocating a budget from the Town Council precept towards next year's events. Lesley was asked to make a formal approach to the council in writing with a full breakdown of costs etc. Lesley to action.

Discussed private funding/sponsorship - The Chamber of Commerce would like HiP to do a presentation to one of their meetings - Carol to organise. ATP also interested in HiP and getting involved with projects - Carol to set up a meeting.

The Co-op advised that they can offer Community Grants of up to £2000. Lesley/Carol to discuss with representative from the co-op.

The County Councillors discussed their community funds of £500 and how to apply – Lesley and Carol to send in an application.

#### **6. Neighbourhood Plan - Consultation Update**

The consultation period for the Hednesford Neighbourhood Plan will be formally launched on 04/07/16 and will run until 29/08/16.

A Facebook page has been setup and updates will also be posted on Hednesford Town Council's Twitter feed.

The consultation will provide an opportunity for the local community to comment on the future of Hednesford.

#### **7. Update from members/groups**

Library- There have only been six volunteers for Hednesford Library and it is still open but providing a very much reduced service, with the library closing early/lunchtimes. The Healthcare Trust hasn't officially taken over yet and the library is still currently managed by Staffs CC. There is a need for more volunteers.

Friends of Hednesford Park confirmed they will be running old fashioned games at the summer event and will also be holding a teddy bears picnic on 21/08/16 and a Halloween lantern walk on 31/10/16.

Museum - expressed that they would be willing to help with advice on organisation and running of events on a low budget.

#### **8. Youth Committee**

The schools and college may be able to help set up a youth committee - agreed to look at post September in new school year.

Kingsmead are still looking at the Town Crier project - The group discussed possibly setting a target of having a Town Crier in place for Staffordshire Day 2017.

South Staffs College provided feedback on the possibility of students undertaking market research for HiP. They will need more information on what is required and that the information would need to be with them soon on order for it to be incorporated in the curriculum for the year.

**7. AOB**

There was a general discussion about PR and social media and the need to address all age groups in a way they would be comfortable with.

**8. Next Meeting**

Thursday 30th June at 6pm at Pye Green Community Centre.



Dear Hednesford Town Council,

Please see attached statistical information collated from Central Control CCTV within the month of June 2016

#### **CCTV MONITORING for Hednesford Town Council**

Criminal and non criminal activity

BURGLARY  
THEFT 1  
DAMAGE 1  
AUTOCRIME  
DISTURBANCE 7  
DRUNKNESS 2  
ANTI SOCIAL BEHAVIOUR 1  
GRAFFITI  
SUSPICIOUS 7  
TRAFFIC 1  
MISSING PERSON 1  
DRUGS  
ASSAULTS 2  
NON CRIMINAL (AREAS  
MONITORED)133  
TOTAL 156

POLICE ADVISED US 10  
WE ADVISED POLICE 3  
RESOURCE DEPLOYED 10

**85%** OF MONITORING WAS NON REPORTABLE  
**15%** OF MONITORING WAS OF OBSERVING REPORTABLE ACTIVITIES TO THE PARISH /POLICE

Hednesford has been much busier than usual through this month .More disturbances and suspicious incidents on the rise.

This could be due to the football being on, and more influx of people around the town centre socialising,in high spirits and drinking more on these occasions.

We have liaised with the pubs more frequently on theses occasions with the hen house and woodys logging on more and have had good communication on a more regular basis

Anti social Behaviour has gone down this month on our records which is all positive

We have had a few calls from the police with incidents in and around the Tesco area regarding various circumstances.

We continue to monitor and action any requests from you

Please do not hesitate to contact us regarding any issues or concerns that we can assist in monitoring around the Hednesford town area throughout July.

Kind Regards

Lisa Cattell  
CCTV Operator.

Email to: Amanda Wilkinson  
[peter.harrison@hednesford-tc.gov.uk](mailto:peter.harrison@hednesford-tc.gov.uk) (Hednesford Town Council Clerk)

**Hednesford Town Council**  
**Lloyds TSB Bank Reconciliation 30/06/16**

Bank Balance per Statement £ 66,466.15

LESS O/S cheques

15-12-15	2922	Hednesford in Partnership	£	250.00
	3029	Mrs S Taylor	£	5.44
	3030	HM Revenue & Customs	£	2,430.16
	3032	Risk Assessment Solutions	£	167.94

Cash Book bank balance at 30.06.16 £ 2,853.54

Lloyds TSB Cash Book Balance	£	63,612.61
Lloyds, 1 Year Long Term Savings	£	50,000.00
Nationwide, 6 months Savings	£	50,000.00
BIA Savings	£	30,044.40
Unity Trust Bank Account	£	782.00
Total Cash Balances	£	<u>194,439.01</u>

Reserves B/F	<u>£</u>	<u>159,080.17</u>
Receipts	£	76,525.78
	£	235,605.95
Less: Expenditure	£	41,166.94
TOTAL	<u>£</u>	<u>194,439.01</u>





Date	check	Source	Type	TOTAL	VAT on Receipts	VAT Precept	VAT Received	Interest Received	PGCC Meeting Room Lettings	PGCC Function Room Lettings	PGCC Bar Takings	Misc	Grants	Loan	Savings Transfer	Community Investment Levy	
		Year Total		£ 73,303.98	£ -	£ 65,000.00	£ 2,268.06	£ 7.69	£ 1,138.83	£ 4,753.20	£ 371.18	£ 100.00	£ -	£ -	£ -		
15-06-16		Staffordshire County Council	BGC	£ 207.50				£ 207.50									Pupil referral unit - Meeting Rooms
15-06-16		Pre-School Learning Alliance		£ 1,270.40				£ 22.00	£ 120.00								Meeting Room 1 Hire
		Hope Baptist						£ 52.00									Regular Hire - Toddlers
		Mr Small															Regular Hire - Toddlers
		D L Denny															Regular Hire - Toddlers
		Psy Green Ladies Club															Regular Hire - Toddlers
		Mr & Mrs Keay															Regular Hire - Toddlers
		Mr Gregory															Regular Hire - Toddlers
		Mr W Walsh															Regular Hire - Toddlers
		Mrs S Smith															Regular Hire - Toddlers
		Mrs Ridgway															Regular Hire - Toddlers
09-06-16		Cannock Chase District Council	BGC	£ 100.00				£ 100.00									Regular Hire - Toddlers
16-06-16		EDA Limited		£ 47.40													Regular Hire - Toddlers
20-06-16		Mrs McLean		£ 591.60													Regular Hire - Toddlers
		Pre-School Learning Alliance															Regular Hire - Toddlers
		Wright Washers															Regular Hire - Toddlers
24-06-16		Staffordshire County Council	BGC	£ 307.20													Regular Hire - Toddlers
29-06-16		Staffordshire County Council	BGC	£ 170.50													Regular Hire - Toddlers
30-06-16		Midlands Psychology		£ 382.80													Regular Hire - Toddlers
		Interest		£ 1.77				£ 1.77									Regular Hire - Toddlers
		Interest		£ 42.63				£ 42.63									Regular Hire - Toddlers
		Month Total		£ 3,221.80				£ 44.40	£ 1,014.80	£ 2,162.60							Regular Hire - Toddlers
		Year Total		£ 76,525.78	£ -	£ 65,000.00	£ 2,268.06	£ 52.09	£ 2,150.65	£ 6,917.80	£ 371.18	£ 100.00	£ -	£ -	£ -		Regular Hire - Toddlers



Hednesford Town Council - Cash Book 2016/17  
30-06-16 Cheques sent out

Date	Payee	£	Details
02-06-16	South Staffs Water Plc	£ 616.59	Water Rates
	Risk Assessment Solutions	£ 30.00	Monthly Fire & Emergency Light testing
	Centro WebNet	£ 72.00	Renewal of the Domain name
	Nationwide Business Savings Team		£50,000 moved into a 6 month savings
	The Marketing Room (UK) Ltd	£ 1,600.00	Monthly PR Support/ video for neighbourhood plan
07-06-16	Purchase Power	£ 105.50	Postage
	The Marketing Room (UK) Ltd	£ 1,020.00	Neighbourhood plan
	Centro WebNet	£ 129.56	3 months internet
	Lindale Building Services	£ 396.00	Electrical Inspection
20-06-16	Mr B Jones	£ 150.61	Salary
	Mrs D Richards	£ 537.33	Salary
	CANCELLED		
	Mr P Harrison	£ 1,544.77	Salary
	Mrs L Bowman	£ 1,064.30	Salary
	MJ Bradbury	£ 543.07	Salary
	Mrs S Taylor	£ 5.44	Salary
	HM Revenue & Customs	£ 2,430.16	PAVE/TAX
	Staffordshire Pension Fund	£ 1,085.60	Pension fund
	Risk Assessment Solutions	£ 167.94	Monthly testing/ annual fire extinguisher service
06-06-16	Cannock Chase Council	£ 726.00	Rates
16-06-16	BT	£ 92.02	Phone Bill
17-06-16	Npower	£ 557.00	Electric Bill
20-06-16	Biffa Waste Services Ltd	£ 108.30	Refuse Collection
22-06-16	BT	£ 49.80	Internet Credit Requested
28-06-16	Lloyds Bank	£ 28.80	Bank Charges
18-06-16	Service Charge Unity Trust	£ 18.00	Bank Charges
		<u>£ 13,078.79</u>	
	Lloyds TSB Cash Book Balance	£ 63,612.61	
	Lloyds, 1 Year Long Term Savings	£ 50,000.00	
	Nationwide, 6 months Savings	£ 50,000.00	
	BIA Savings	£ 30,044.40	
	Unity Trust Bank Account	£ 782.00	
	Total Cash Balances	<u>£ 194,439.01</u>	
	Reserves B/F	£ 159,080.17	
	Receipts	£ 76,525.78	
		£ 235,605.95	
	Less: Expenditure	£ 41,166.94	
	TOTAL	<u>£ 194,439.01</u>	

