

Hednesford Town Council

Neighbourhood Plan Steering Group

10:00 Tuesday 3 May 2016

Meeting Room 1 Pye Green Community Centre

Present: Cllrs B Gamble (BG) (Chairman), Mrs D Grice (DG) and A Pearson (AP), L Aitchison (LA), P Harrison (PH), J Heminsley (JH) and D Wisehall (DW)

Apology: Cllr Mrs L Whitehouse

1. Notes of last Meeting

The notes of the last meeting were received subject to the Plan date being 2028

2. Map Preparation

JH had obtained from CCDC large scale plans of the entire Neighbourhood Plan area and also detailed plans of the town centre

He would meet with BG and AP at 10:00 on 10/5/16 to plot the various parcels of land that would be referred to in the Plan

3. Draft Plan

JH had continued to work on the text for the Plan and mentioned policies relating to social housing which may be affected by proposed legislation. Members were keen that there was a need for the Plan to reflect the need for affordable social housing (including for rent). It was considered that apart from one site (next to Hednesford Town FC) there were no sites left in the area capable of large scale residential development. With regard to smaller housing sites it was considered that the development of bungalows and accommodation for the elderly should be supported as a priority in the Plan

4. Funding

An application for the maximum grant (£9,000) had been submitted to "Locality" who had requested clarification on certain items. In the meantime, an indication had been received that the Council would qualify for free technical support which could include the preparation of Strategic Environmental Assessments

5. Promotion and Publicity

LW reported that work had been continuing to produce a logo and strap line. Members agreed that "**Tomorrow's Plan, today**" would be a suitable strapline. The logo would be redesigned to include local land marks. Arrangements were in hand to commission a video for use on social media etc. and the publication of any associated printed materials

DW had agreed to supply without charge any photographs required and would liaise with the Marketing Room regarding this

JH would contact LA regarding the formatting of the full “formal” plan and the production of a questionnaire to be used in the consultation process. The questionnaire would be available to complete on line or on paper. To aid analysis of the questionnaires respondents would be asked to indicate if they were residents of Hednesford e.g. by quoting a post code

The Marketing Room would be facilitating the arrangements for the public exhibitions that would be held including the acquisition of displays

PH reported that he had discussed with the Marketing Room estimated costs they had supplied and advised that these would need to be trimmed in order to fall in line with the indicative budget provided by the Council

6. Timetable

Based on current progress it was anticipated that it would be possible to launch the formal consultation on the draft Plan on 4 July 2016

PH would produce a guideline timetable setting out the stages up to approval of the Plan

7. Next Meeting

It was agreed that the next meeting be held at 10:00 am on 7 June 2016 with the intention of agreeing the final content of the draft Plan and the arrangements for publication/consultation

The meeting ended at 11:20 am