

Hednesford Town Council  
Neighbourhood Planning Steering Group  
10:00 am 9 February 2016

Present: Cllrs B Gamble (BG) (Chair) and Mrs D Grice (DG) and L Aitchison (LA), P Harrison (PH), J Heminsley (JH) and D Wisehall (DW)

Apologies: Cllrs A Pearson and L Whitehouse

1. Notes

The notes of the meeting held on 9 February were received

2. Update

Cllrs had completed their review of land and open spaces and this information now needed to be recorded (see below)

JH had continued to refine the Draft Plan. He supplied a list of bodies that would need to be consulted on the plan. It was considered that up to 6 weeks should be allowed for the receipt of responses to any consultation. Information about similar consultation exercises being carried out by Brererton and Ravenhill Parish and Burntwood Town Councils was noted

JH had attended a meeting with officers from the planning authority to discuss matters arising from the plan including:

**Evidence** – The Group agreed that work already undertaken by District Councils regarding the impact on Cannock Chase Special Area of Conservation could be relied upon in the Plan for Hednesford. However there may be a need to undertake specific Strategic Environmental Assessments – particularly relevant to any policies which allocate land for particular uses e.g. proposals relating to the Town Centre. JH would make enquires with regard to identifying suitable professionals who could undertake this work

**Compliance with Local Plan** – No current issues

**Draft Policies** – Agreed that these should be presented as policy topics for discussion with consultees being encouraged to submit any additional proposals

**Mapping** – CCDC had offered to assist with mapping. Cllrs. To liaise with JH to produce the information required for plotting land/open spaces etc. as soon as possible

**Time Period of Plan** – Agreed that this should coincide with the adopted Local Plan until 2018

**Referendum** – Town Council to be requested to consider if the referendum should be extended to cover adjacent areas outside of the boundary of the Plan area e.g. Brindley Heath Estate. Noted that the District Council would have to meet the cost of the referendum

JH and LA would liaise regarding production of documentation and questionnaire

BG/PH would meet with LA on 29 March to agree arrangements for procuring photography/video services (including offer from DW to assist) and agree a timetable for the production of materials and the consultation period

PH would progress the submission of an application for funding of up to £9000 towards the cost incurred in producing the plan

BG commented that work on the Plan was coming together and that progress being made was very good

The next meeting would be held at 10:00 on 19 April 2016

The meeting ended at 11:25 am