



## **Finance & General Purposes Committee**

**Pye Green Community Centre, Bradbury Lane, Hednesford**

**10:00 am Tuesday 16 December 2014**

Present: Cllrs D J Davis (Chairman), G Adamson, B Gamble, D Grice and W Yates

Apologies for absence were received from Cllr J O'Leary

In attendance P Harrison (Town Council Manager/Clerk) and L Bowman (Assistant Clerk)

### **1. Minutes**

The Minutes of the Meeting held on 17 December 2013 were approved

### **2. Report of the Town Council Manager/Clerk**

#### **a. Estimates of Income and Expenditure – 2015-16**

Consideration was given to estimates of income and expenditure for 2015-16. Members were provided with information from Cannock Chase Council relating to the calculation of the Council Tax base

#### **RECOMMENDED:**

That the estimates of income and expenditure as set out in Annex 1 be approved and a precept in the sum of £130,000 be demanded from Cannock Chase Council for 2015-16

#### **b. Applications for Financial Assistance**

Consideration was given to requests for Financial Assistance

#### **RECOMMENDED**

That the following grants be awarded:

AFC Greenheath	£500
Cannock Area Cats Protection	£250
Cruse Bereavement Care	£250
Hednesford in Partnership	£500
Katharine House Hospice	£500
Monthly Alzheimer's Support Evening	£500
St. John Ambulance (Hednesford)	£500

Staffordshire & West Midlands North Sector Hednesford Detachment	
Army Cadets	£130
Support Staffordshire Cannock Chase	£370

c. Town Centre Christmas Event

Consideration was given to recognising the contribution of various organisations etc. to the Christmas Event

RESOLVED:

- i) That in recognition of, assistance given, entertainment or other services provided in connection with the Christmas event the following payments be made

West Hill Primary School	£100
Hednesford Valley High	£100
Redhill Primary School	£100
St. Peter's Primary School	£100
Pye Green Academy	£100
Stars Academy	£100
Kingsmead Technology College	£100
Staffordshire University Academy	£100
Ben & Benji	£100
Cannock Chase Drama Society	£100
Lions	£100
Burntwood Rotary	£100
Rugeley Power Station Band	£50
Gemini Sounds	£200
Ms Cindy Faulkner	£250

(Cllr W Yates declared a personal interest in relation to the Hednesford Lions)

- ii) That further information be submitted to the next Council meeting regarding the contribution made by Reece McConnell
- iii) That it be noted that a debriefing meeting regarding the event would be held in the near future when consideration would need to be given to the organisation of future events

The meeting ended at 11:05 am

Signed:

Dated:

**HEDNESFORD TOWN COUNCIL**  
**BUDGET 2015/16**

	Budget 2014/15 £	Actual to 28.11.14	Expect to Spend	Budget 2015/16 £
<b>Expenditure</b>				
<b>Clerks Department</b>				
Salaries	36,700	25,234	37,300	38,000
Travelling	150	64	80	150
	<b>36,850</b>	<b>25,298</b>	<b>37,380</b>	<b>38,150</b>
<b>Council Running Costs</b>				
Telephone/Broadband	800	431	800	800
Stationery Items	300	153	300	300
Postage	750	427	650	650
Photocopying	650	506	650	650
Computer software & Maintenance	420	45	45	300
Furniture & Equipment	200	0	0	200
Subscriptions	1,400	30	1,400	1400
Insurance	1,300	0	1,300	1300
Audit Fees	400	480	480	480
Professional Fees	480	438	480	480
Councillor Training	100	0	0	150
Clerk Training	100	0	0	50
Conference Fees	100	0	0	100
Councillors Travelling Exp	50	0	0	50
Chairmans Allowance	1,000	64	1,000	1,000
Bank Charges	370	164	264	300
	<b>8,420</b>	<b>2,738</b>	<b>7,369</b>	<b>8,210</b>
<b>Pye Green Community Centre</b>				
PGCH - Electric	6,500	2,680	5,500	6,000
PGCH - Annual Utilities Checks, Fire Exting Srv	700	303	500	600
PGCH - Water Rates	1,500	1,735	2,396	1,500
PGCH - Insurance	1,000	0	1,000	1,000
PGCH - Salaries & Payroll costs	18,000	11,854	18,000	19,500
PGCH - Rates	8,000	5,651	7,065	8,000
PGCH - Licencing	200	180	180	200
PGCH - Rubbish Collection	950	1,049	1,049	1,150
PGCH- Sanitary Disposal	350	0	350	350
PGCH - Minor Repairs, Uniform, Gardening, Equip	1,000	316	1,000	1,000
PGCH - Cleaning Materials	1,000	833	1,000	1,000
PGCH - Security	800	663	663	800
PGCH- Furniture & Equipment	200	0	0	200
PGCH - Advertising & Marketing Cost	250	102	250	250
PGCH - Loan Repayment	17,432	8,716	17,432	17,432
	<b>57,882</b>	<b>34,082</b>	<b>56,385</b>	<b>58,982</b>
<b>Town Activities</b>				
S.31 CCTV - Running Expenses	25,000	21,598	21,598	23,000
S.19 Youth Provision	2,000	0	0	2,000
Publicity & Promotion	2,000	1,962	3,000	4,000
S137 Donations, grants, CAB, misc	10,200	5,000	10,200	10,200
S.144 Events & Christmas	6,000	346	3,000	6,000
Heritage	1,000	0	2,500	4,000
Election costs	3,000	0	0	10,000
Misc	1,000	372	1,000	1,000
	<b>50,200</b>	<b>29,278</b>	<b>41,298</b>	<b>60,200</b>
<b>Total Expenditure</b>	<b>153,352</b>	<b>91,395</b>	<b>142,432</b>	<b>165,542</b>

HEDNESFORD TOWN COUNCIL  
BUDGET 2015/16

	Budget 2014-15	Actual to date	Expected Income	Budget 2015-16
	£	£	£	£
<b>Income</b>				
Precept	130,000.00	130,000.00	130,000.00	130,000.00
Interest Received	500.00	114.46	677.54	600.00
Miscellaneous Income	100.00	206.00	206.00	100.00
CIL	0.00	0.00	0.00	
General Income	130,600.00	130,320.46	130,883.54	130,700.00
PGCC - Hall Lettings	21,000.00	20,494.86	30,000.00	25,000.00
PGCC - Bar Takings	1,000.00	623.02	820.00	750.00
Community Hall Income	22,000.00	21,117.88	30,820.00	25,750.00
Total Income	152,600.00	148,521.00	161,703.54	156,450.00
Lees Total Expenditure	153,352.00	91,395.00	142,432.00	165,542.00
Surplus/-Deficit	-752.00	57,126.00	19,271.54	-9,092.00

Reserves

Reserves	135,652.72	196,757.13	158,902.67	158,902.67
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Y/E Reserve analysis 2015/16

IT Suite Computer Replacement Proj	3,000.00		3,000.00
Council Computer Replacement Proj	3,000.00		3,000.00
Election Costs	9,000.00		9,000.00
Building Repairs & Renewals	60,000.00		70,000.00
General reserve	60,652.72		43,902.67
Community Support Fund			30,000
	<u>135,652.72</u>		<u>158,902.67</u>